



CHILDREN ARE OUR BOTTOM LINE

Meeting of October 6, 2009, 5:30-8:00 Multi-Purpose Room 2101 Courage Drive, Fairfield, CA

Page 1 of 2

Vision: All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities.
Mission: First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784-1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 2300 Boynton Avenue, Suite 204, Fairfield, CA during normal business hours.

CALL TO ORDER

- | | | |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| I. | Greetings, Introductions, Public Comment (5 min) | Information |
| II. | Approve the Commission Meeting Agenda for October 6, 2009 (5 min) | Action |
| III. | Approve Minutes of the August 4, 2009 Commission Meeting (5 min) | Action |
| IV. | Public Hearing: FY2008/09 Annual Audit (20 min)
Receive the FY2008/09 First 5 Solano Audit
<i>Simona Padilla-Scholtens, Auditor-Controller</i> | Action |
| V. | Public Hearing: First 5 California FY2008/09 Annual Report (15 min)
Approve the First 5 Solano submission to First 5 California for its FY2008/09 Annual Report | Action |
| VI. | Community Stability Fund (50 min) | Action |
| | 1. Approve deployment of the Community Stability Fund of up to \$1,000,000 | |
| | 2. Approve time frame for and proportions of funding for deployment of the \$1,000,000 Community Stability Fund determined over FY2009/10, FY2010/11 and/or FY2011/12 | |
| | 3. Approve proportion of the \$1,000,000 Community Stability Fund to be deployed for current First 5-funded grants, non-First 5-funded programs, and/or reserved for increased need in FY2010/11 and FY2011/12 | |
| | 4. Adopt non-supplantation guidelines for the evaluation of Community Stability Fund requests | |
| | 5. Approve weighted criteria for evaluating requests for Community Stability Funds | |
| | 6. Approve a process for determining recommendations for funding for Community Stability Funds | |



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- VII. Executive Director's Report** (20 min) **Action**
- A. Approve additional allocation of unspent Cycle 1 School Readiness funds (as determined by subsequent reconciliation by First 5 California) in the amount of \$70,000 (from \$192,000 to \$262,000) for expansion of preschool slots in SR catchment areas as set forth in RFP 2009-01
 - B. Authorize the Program Committee to approve award of funds for RFP 2009-01 at a special meeting on October 29, 2009
- VIII. Committee Meetings** (15 min) **Action**
- A. Program Committee (*Commissioner Norinsky*)
 - B. Internal Systems Committee (*Commissioner Gossell*)
 - 1. Consider approval of a revision to the Committee Structure Document that identifies the Internal Systems Committee members typically as the Chair, Vice-Chair and Past-Chair, and adds responsibilities regarding oversight of the Community Engagement Budget and Discretionary Funds to the Community Engagement Committee
 - 2. Commission Retreat Agenda Topics
 - C. Community Engagement Committee (*Commissioner Betz*)
- IX. Chair Appoints Nominating Committee for 2010 Officers** (5 min) **Action**
- X. Commissioner Remarks** (10 min) **Information**
- XI. Future Agenda Items, Meeting Time/Date/Location** (5 min)
- The next regularly-scheduled Commission meeting will be held on **December 1, 2009 at 5:30 PM**, Multi-Purpose Room at 2101 Courage Drive, Fairfield, CA 94533. Future agenda items include: Election of 2010 First 5 Solano Officers. **Note:** The annual First 5 Solano Commission Retreat will be held on **Saturday, November 14, 2009 from 9:30am– 3:00pm** at the Joe Nelson Community Center, 611 Village Dr., Suisun CA. Agenda Items include: Public Hearing: First 5 Solano 2007 Strategic Plan Review