



# SOLANO COUNTY

## Solano Family Justice Center Advisory Committee

Tuesday February 21, 2023

1:00 pm

Solano County Administration Center  
675 Texas Street, Conf. Room 6003 (6<sup>th</sup> Floor) Fairfield CA 94533

### SPECIAL MEETING AGENDA

#### **MEMBERS**

Honorable Robert  
Fracchia – Retired,  
*Committee Chair*

Bill Emlen,  
*County Administrator*

Brian Travis,  
*Chief of Solano  
Community College  
Public Safety*

Candy Pierce,  
*CASA*

Christopher Hansen,  
*Chief Probation Officer*

Elena D'Agustino,  
*Public Defender*

Gerald Huber,  
*Director, Health and  
Social Services*

Ian Schmutzler  
*Chief of Police,  
Vacaville*

Krishna Abrams,  
*District Attorney*

Tom Ferrara,  
*Sheriff/Coroner*

Vacant,  
*City Chief of Police*

#### **STAFF**

Carrie Blacklock,  
*Asst County Counsel*

Tami Lukens,  
*CAO Principal  
Management Analyst*

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by email. Written comments must be received no later than noon on the day of the Committee meeting. The email address for the clerk is: [clerk@solanocounty.com](mailto:clerk@solanocounty.com). Copies of comments received will be provided to the Committee and will become a part of the official record but will not be read aloud at the meeting.

#### **1. Call to Order**

#### **2. Roll Call**

#### **3. Approval of the Agenda and Minutes**

- a) Approval of Agenda for February 21, 2023
- b) Approval of Minutes for November 21, 2022
- c) Approval of Special Meeting Minutes for January 23, 2023

#### **4. Public Comment**

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter of the jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and the matter may be referred to staff for placement on a future agenda.

#### **5. Discussion Items**

- a) Strategic Planning Session – Scheduled for March 8-9

#### **6. Committee Chair Comments**

#### **7. Committee Member Comments**

#### **8. Adjourn**

#### **9. Next Meetings**

- Strategic Planning Session – March 8-9, 2023
- Monday March 21, 2023 at 3:00 pm
- Monday April 19, 2023 at 3:00 pm

# Solano Family Justice Center Advisory Committee

## Meeting Minutes

November 21, 2022 3:00 p.m.

### Committee Members

Present: Honorable Robert Fracchia - retired, Committee Chair  
Bill Emlen, County Administrator  
Christopher Hansen, Chief Probation Officer  
Elena D'Agustino, Public Defender  
Gerald Huber, Director of H&SS

Others Present: Tami Lukens, CAO Office Principal Management Analyst  
Carrie Blacklock, County Counsel  
Ian Goldberg, Assistant County Administrator

Technical Panel Present: Caleb Harvey, Seneca Family of Agencies  
Megan Murphy, Victor  
Mary Anne Branch, Safequest

1. **Call To Order:** At 3pm by Honorable Robert Fracchia - retired

2. **Roll Call via TEAMS**

3. **Approval of Agenda and Minutes**

*On a motion by Bill Emlen, seconded by Chris Hansen and Passed by a unanimous vote.*

4. **Public Comment:** No Public Comment

5. **Action Items**

a) **Consider making findings authorizing the Solano Family Justice Center Advisory Committee to conduct remote teleconference**

*On a motion by Chris Hansen, seconded by Jerry Huber and Passed by a unanimous vote.*

6. **Discussion Items**

a) **Receive Update Staff on Request for Qualifications (RFQ) for new lead agency, contract negotiations with most responsive proposer, and discuss next steps**

*A discussion was held and continued negotiations with Contra Costa Family Justice Alliance with feedback from Committee will continue.*

7. **Informational Items**

a) **Strategic Planning Update**

*Update given that Strategic Planning will take place after a new lead agency is in place.*

8. **Committee Chair Comments**

*Committee Chair noted that Chief Williams has stepped down and asked that Chief Hansen reach out for another City Chief of Police fill that position.*

9. **Committee Member Comments**

*Chief Hansen thanked Tami Lukens for all her hard work on getting the new lead agency contract in place.*

**Meeting was Adjourned 3:30 p.m.**

# Solano Family Justice Center Advisory Committee

## Meeting Minutes

January 23, 2023 1:00 p.m.

### Committee Members

Present: Honorable Robert Fracchia - retired, Committee Chair  
Bill Emlen, County Administrator  
Brian Travis, Chief of Solano Community College Public Safety  
Candy Pierce, CASA  
Elena D'Agustino, Public Defender  
Gerald Huber, Director of H&SS  
Ian Schmutzler, Chief of Police Vacaville

Others Present: Tami Lukens, CAO Office Principal Management Analyst  
Carrie Blacklock, County Counsel  
Donna Robinson, Asst Director of Probation  
Casey Gwinn, Alliance for Hope  
Susun Kim, Contra Costa Family Justice Alliance Executive Director  
Devorah Levine, Contra Costa Family Justice Alliance Board of Directors

Technical Panel Present: Jessica Donohue, Seneca Family of Agencies  
Mary Anne Branch, Safequest  
James Holley, Empowered Aging

1. **Call To Order:** At 1pm by Honorable Robert Fracchia - retired

2. **Roll Call via TEAMS**

3. **Approval of Agenda**

*On a motion by Brian Travis, seconded by Bill Emlen and Passed by a unanimous vote.*

4. **Public Comment:** No Public Comment

5. **Action Items**

a) **Consider making findings authorizing the Solano Family Justice Center Advisory Committee to conduct remote teleconference meetings**

*On a motion by Jerry Huber, seconded by Brian Travis and Passed by a unanimous vote.*

6. **Discussion Items**

a) **Introduction of Contra Costa Family Justice Alliance Executive Director – Susun Kim**

*Susan Kim and Devorah Levine gave introductions and what they have been working on since taking lead role January 1, 2023.*

b) **Strategic Planning Session – Scheduled for March 8-9**

*Casey Gwinn gave update on draft agenda and staff was asked to email the draft agenda and invitation to Committee for review and further discussion at next meeting.*

c) **Next Meeting Date – February 20<sup>th</sup> is a Holiday**

*Discussion was held and the next meeting will be held on February 21 @ 1pm via a Special Meeting.*

7. **Committee Chair and Member Comments**

*Committee Chair thanked everyone for their hard work. Candy Peirce thanked Susun Kim.*

**Meeting was Adjourned 1:45 p.m.**

# Solano County Family Justice Center Strategic Planning

The Solano Family Justice Center is a warm and welcoming one-stop center for survivors of interpersonal violence including domestic violence, sexual assault, child abuse, elder abuse and human trafficking. We invite you to join us in creating a strategic plan for the Solano Family Justice Center. We encourage survivors of interpersonal violence, direct service providers and county workers to attend.

This two-day event will be facilitated by the visionary co-founders of the Family Justice Center movement, Casey Gwinn and Gael Strack, from the Alliance for Hope International. Please come and enjoy two days of thought-provoking conversations about servicing the most vulnerable crime victims in our county and help break the cycle of generational violence.

Please join us for this two-day event!

Wednesday, March 8, 2023 8:30 am to 4:00pm

Thursday, March 9, 2023 8:30 am to 3:00pm

County Events Center  
Conference Room A  
601 Texas Street, Fairfield

Lunch will be provided.

REGISTER HERE: [TINYURL.COM/YHY455T8](https://tinyurl.com/YHY455T8)

For more information, contact Mayra Sanchez at  
[Mayra@solanofamilyjustice.org](mailto:Mayra@solanofamilyjustice.org)