

**MINUTES OF THE
SOLANO COUNTY ZONING ADMINISTRATOR**

Meeting of July 7, 2011

The regular meeting of the Solano County Zoning Administrator was called to order at 10:00 a.m. in the Department of Resource Management, Fairfield, California.

STAFF PRESENT: Michael Yankovich, Program Manager
Eric Wilberg, Planning Technician
Kristine Letterman, Zoning Administrator Clerk

ADMINISTRATIVE APPROVALS

No items scheduled.

PUBLIC HEARINGS

- 1. **PUBLIC HEARING** to consider Lot Line Adjustment Application No. LLA-11-04 of **Diane Ardans** to transfer acreage between two adjacent parcels located at 6725 Willow Road .25 miles east of the City of Vacaville in an "RR-2.5" Rural Residential Zoning District, APN's: 0133-150-120 and 130. Lot line adjustments are ministerial projects, and therefore are not held to the provisions and requirements of CEQA. (Project Planner: Eric Wilberg) **Staff Recommendation:** Approval

After a brief presentation of staff's written report, Mike Yankovich opened the public hearing. The applicant concurred with staff's recommendation for approval. Since there were no speakers either for or against this matter, Mr. Yankovich closed the public hearing and approved the lot line adjustment applicant subject to the recommended conditions of approval.

Mr. Yankovich stated that any person who believes he or she has been adversely affected by the decision of the Zoning Administrator may file an appeal of the decision to the Planning Commission within ten days

- 2. Since there was no further business, the meeting was **adjourned**.