

COMMISSION MEETING
October 4, 2016 – 5:30-7:30pm
601 Texas Street, Conference Room B, Fairfield, CA 94533

CALL TO ORDER / SALUTE TO THE FLAG

- | | | |
|--|--|--------------------|
| I. Public Comment | <i>This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.</i> | Information |
| II. Consent Calendar (5 min) | | Action |
| A. Approve the October 4, 2016 Commission Meeting Agenda | | |
| B. Approve the August 9, 2016 Commission Meeting Minutes | | |
| C. Approve the September 6, 2016 Commission Meeting Minutes | | |
| III. Public Hearing: First 5 Solano FY2015/16 Annual Audit (20 min) | Receive the FY2015/16 First 5 Solano Annual Audit
<i>Kirk Starkey, Solano County Auditor Controller's Office</i> | Action |
| IV. Public Hearing: First 5 Solano FY2015/16 Annual Report (20 min) | Approve the First 5 Solano submission to First 5 CA for the FY2015/16 Annual Report
<i>Juanita Morales, Program Manager</i> | Action |
| V. Chair Appoints Nominating Committee for 2016 Officers (5 min) | | Information |
| VI. Committee Reports (5 min) | | Discussion |
| A. Systems and Policy Committee (Commissioner Niedziela) | No action items | |
| B. Program and Community Engagement Committee (Commissioner Hannigan) | No action items | |
| VII. Executive Director's Report (5 min) | <i>Michele Harris, Executive Director</i> | Information |
| VIII. Commissioner Remarks (5 min) | | Information |
| IX. Future Agenda Items, Meeting Time/Date/Location (5 min) | The next Commission meeting will be held on October 22, 2016 at 9:00 AM at 601 Texas Street, Conference Room A, Fairfield. Future agenda items include: Strategic Plan Review, Community Indicators Report, Community Health Needs Assessment | Information |

ADJOURN

Vision: All Solano County children are loved, healthy, confident, eager to learn, and nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

**First 5 Solano Children and Families Commission
Commission Meeting**

August 9, 2016, 5:30 PM – 7:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Marisela Barbosa (Chair), Liz Niedziela (Vice Chair), Jay Speck, Elise Crane, Jerry Huber, Erin Hannigan, Aaron Crutison, and Dana Dean

Commissioners absent: Dan Ayala

First 5 Solano Staff present: Michele Harris, Megan Richards, Ciara Gonsalves, Juanita Morales, Gene Ibe, and Christiana Lewis.

Members of the public present: Venis Jones Boyd and Mrs. Shanklin; Susan Ferdinandi, Gloria Diaz, Alan Kerzin, Kim Thomas, Juan Cisneros, Lisa Niclai,

Chair Barbosa called the meeting to order at 5:32 pm.

I. Public Comment

Megan Richards introduced First 5 Solano's new staff: Gene Ibe, Program Manager, Juanita Morales, Program Manager, Andrea Azurdia, College Intern, Anthony Palacio, Office Assistant II, and Andrew Boatright, Office Assistant III. Ms. Richards announced that Christiana Lewis, Office Assistant III is leaving First 5 Solano for a position in Napa County.

II. Consent Calendar

- A. Approve the August 9, 2016 Commission Meeting Agenda
- B. Approve the June 7, 2016 Commission Meeting Minutes
- C. Approve the 2017 Commission Meeting Schedule

Motion: Approve the Commission Meeting Agenda for August 9, 2016, approve minutes of the June 7, 2016 Commission Meeting, and approve the 2017 Commission Meeting Schedule.

**Moved by Commissioner Hannigan; Seconded by Commissioner Crutison
Approved 8-0-0**

**Yea: Commissioners Barbosa, Niedziela, Speck, Crane, Huber, Hannigan,
Crutison, and Dean**

Nay: None

Abstain: None

III. Honor Venis Jones Boyd

Motion: Adopt and present Resolution #2016-02 honoring Venis Jones Boyd for 16 years of distinguished service to the First 5 Solano Children and Families Commission

Moved by Commissioner Speck; Seconded by Commissioner Dean

Approved 8-0-0

Yea: Commissioners Barbosa, Niedziela, Speck, Crane, Huber, Hannigan, Crutison, and Dean

Nay: None

Abstain: None

A. Michele Harris announced the retirement of Venis Jones Boyd. Commissioner Barbosa read Resolution #2016-02 honoring Venis Jones Boyd for 16 years of distinguished service to the First 5 Solano Commission and invited her to the podium to receive recognition.

Chair Barbosa called a 5-minute intermission to honor Ms. Boyd and reconvened the meeting thereafter.

IV. Vallejo Pre-Kindergarten Academy

Original Motion: Consider approval of a sole source award of funding of up to \$20,000 to Vallejo City Unified School District for Pre-K Academy services in Vallejo for FY2017/18 (2 sessions)

A. Ms. Richards reported that item IV is in response to Commission direction to revisit and approach Vallejo City Unified School District, per the discussion that took place at the April 5, 2016 Commission Meeting to ask if they (VCUSD) were interested in hosting Pre-K Academies. Ms. Richards reported that FY2016/17 Pre-K Academy was held by Child Start. Staff worked with VCUSD to ensure that they were interested in providing Pre-K Academy services in the future and VCUSD agreed. Therefore, the FY2017/18 will be hosted by Vallejo City Unified School District (VCUSD).

Commissioner Speck asked if this decision would create 2 additional sites in Vallejo and Ms. Richards clarified that no additional sites will be allocated and essentially the provider is what is changing.

Commissioner Dean asked Commissioners to consider giving future direction to staff to move forward with bringing forward something later on that would allow VCUSD to put more 'packages' together, especially since we historically hosted more sites in Vallejo.

Commissioner Niedziela asked why both Child Start and VCUSD cannot host Pre-K Academies in Vallejo and Ms. Richards stated that the Commission funding is already allocated in the Program Investment Plan.

Commissioner Speck stated his concerns with revisiting the Commission Program Investment Plan and approaching the fiscal cliff faster and by which subcommittee this topic will be discussed in the future and/or what the options are for this program moving forward through Systems Change. Ms. Harris suggested Commissioners consider the motion at hand and bring future discussions forward through PCE regarding potential to expand, implications on the Program Investment Plan, Long Term Financial Plan, and how LCAP conversations with the school districts may impact these conversations and come back with a recommendation.

Amended Motion: Consider approval of a sole source award of funding of up to \$20,000 to Vallejo City Unified School District for Pre-K Academy services in Vallejo for FY2017/18 (2 sessions) and direct staff to bring future recommendations forward through PCE regarding potential to expand, implications on the Program Investment Plan, Long Term Financial Plan, and how LCAP conversations with the school districts may impact these conversations.

**Moved by Commissioner Hannigan; Seconded by Commissioner Crutison
Approved 8-0-0**

Yea: Commissioners Barbosa, Niedziela, Speck, Crane, Huber, Hannigan, Crutison, and Dean

Nay: None

Abstain: None

V. Solano Fund for Children Sales Tax Measure

- A. Consider taking a position of support on the Solano Fund for Children Sales Tax Initiative for the November 2016 ballot

Ms. Harris introduced Alan Kerzin (Children's Network), Kim Thomas (retired), and Juan Cisneros (Chair, Children's Alliance) to present information on the local children's sales tax measure scheduled to be on the November 2016 ballot.

Mr. Cisneros thanked the Commission for providing funding for the public opinion poll. Ms. Thomas presented the process that led up to the decision of selecting a sales tax measure and key information from the public opinion poll results. Mr. Cisneros reported that both measures (sales tax measure and advisory measure) were approved by the Board of Supervisors to be placed on the November 2016 ballot.

- B. Discuss Commissioner and staff roles in ballot measures

Dan Wolk provided facts about the legalities of Commissioner and staff involvement in political activities.

Motion: Approve Commission taking a position of support on the Solano Fund for Children Sales Tax Initiative for the November 2016 ballot

**Moved by Commissioner Hannigan; Seconded by Commissioner Crutison
Approved 8-0-0**

**Yea: Commissioners Barbosa, Niedziela, Speck, Huber Ayala, Hannigan,
Crutison, and Dean**

Nay: None

Abstain: None

VI. Foundation Study Report (information)

Ms. Harris shared that the Foundation Study update was commissioned and funded by the Solano County Board of Supervisors. The presentation by Lisa Colvig-Niclai (Applied Survey Research) covered the philanthropy landscape in Solano. The purpose of this Foundation Study update covers how foundation funding trends have changed since the first study, by James Irvine Foundation in 2006.

VII. Committee Reports

A. System and Policy Committee
(No meeting)

B. Program and Community Engagement Committee
(No meeting)

VIII. Executive Director's Report

Ms. Harris informed the Commission that Debbi Davis resigned from Children's Nurturing Project (CNP). As the lead of the Solano Kids Thrive Collective Impact initiative, CNP terminated this contract with First 5 Solano. Ms. Harris reported that more information will be brought forward for the Commission as things develop.

Staff showed a picture slideshow of children who visited the First 5 Solano Giant Sandbox at the Solano County Fair while providing an update of how the fair turned out. First 5 Solano is also partnering with many partners at the Food Oasis event on August 27, 2016.

Mary Bird Early Learning Center is having an open house on August 16, 2016, highlighting the full inclusion classrooms available to many children in multiple classrooms.

Mental Health Services Act is undergoing its 3-year planning process over the next month.

IX. Commissioner's Remarks

None.

X. Future Agenda Items

The next Commission meeting will be held on October 4, 2016 at 5:30 PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: Committee Reports.

Adjourn

Chair Barbosa adjourned the meeting at 7:55 pm.

Ciara Gonsalves, Program Manager

Approved:

**First 5 Solano Children and Families Commission
Special Commission Meeting**

September 6, 2016, 4:30 PM – 5:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Marisela Barbosa (Chair), Jay Speck, Dan Ayala, Erin Hannigan, and Aaron Crutison

First 5 Solano Staff present: Michele Harris, Megan Richards, Ciara Gonsalves, Juanita Morales, and Andrew Boatright

Members of the public present: Cinda Clemente (Solano Family Children's Services), Kathy Lago (Solano Family Children's Services), Akon Walker (H&SS), Jane Johnson (Child Haven)

Chair Barbosa called the meeting to order at 4:30pm.

I. Consent Calendar

A. Approve the September 6, 2016 Commission Meeting Agenda

Motion: Approve the Commission Meeting Agenda for September 6, 2016.

Moved by Commissioner Hannigan; Seconded by Commissioner Ayala

Approved 5-0-0

Yea: Commissioners Barbosa, Speck, Ayala, Hannigan, Crutison

Nay: None

Abstain: None

II. Reallocation of Funding

In late August 2016, the Commission received notification that Children's Nurturing Project (CNP), the lead contractor for PEAK services, was closing its agency. Ms. Harris reported that the purpose of this Special Commission Meeting is to address the provision of the services that CNP was providing in the community and to consider reallocation of funding to the remaining PEAK service providers to complete the complement of services through June 30, 2017.

Ms. Harris noted the reallocation of funds to cover services for the Partnership for Early Access for Kids (PEAK) program would be split between Solano Family Children's Services (SFCS), to provide the Help Me Grow Solano program, and Child Haven, to complete additional screenings and Interdisciplinary meetings.

1. Commissioner Hannigan asked if SFCS is ready for the load associated with providing the Help Me Grow Solano program. Ms. Lago responded that after reading the Help Me Grow site reviews, other Help Me Grows have benefited from being co-located with a childcare resource center such as SFCS. The connections made with families through SFCS services is much the same as Help Me Grow Solano and are ready to continue these services in the increased capacity.
2. Ms. Richards noted that Child Haven, which has been asking for additional screenings, is currently providing around 20 screenings. This would be increased to around 100 screenings, as well as providing Inter-Disciplinary Team meetings. Commissioner Hannigan asked if an audit has been conducted to show CNP has provided services paid. Ms. Harris noted that an Audit of CNP was conducted, around \$62,000 was owed to First 5 Solano, which was repaid over one year; Staff will review the final invoices submitted by CNP for accuracy and appropriateness. Commissioner Speck thanked the staff and organizations present for stepping up so quickly to fill the need.

Consider Approval of a reallocation of funding in the Partnership for Early Access for Kids (PEAK) program to the following agencies as follows:

Motion 1: Up to \$120,000 to Solano Family Children's Services to provide Help Me Grow Solano program and complete additional provider trainings for a revised FY2016/17 allocation from \$55,000 to \$175,000

Moved by Commissioner Hannigan; Seconded by Commissioner Crutison

Approved 5-0-0

Yea: Commissioners Barbosa, Speck, Ayala, Hannigan, and Crutison

Nay: None

Abstain: None

Motion 2: Up to \$54,196 to Child Haven to complete additional developmental screenings and Inter-Disciplinary Team meetings for a revised FY2016/17 allocation from \$78,000 to \$132,196

Moved by Commissioner Hannigan; Seconded by Commissioner Ayala

Approved 5-0-0

Yea: Commissioners Barbosa, Speck, Ayala, Hannigan, and Crutison

Nay: None

Abstain: None

III. Future Agenda Items

The next Commission meeting will be held on October 4, 2016 at 5:30 PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: Annual Report, Annual Audit.

Adjourn

Chair Barbosa adjourned the meeting at 4:45pm.

Andrew Boatright, Office Assistant III

Approved:



CHILDREN ARE OUR BOTTOM LINE

DATE: September 27, 2015
TO: First 5 Solano Children and Families Commission
FROM: Megan Richards, Deputy Director
SUBJ: **First 5 Solano FY2015/16 Annual Audit**
Motion: ***Receive the First 5 Solano FY2015/16 Annual Audit***

Background/Discussion

Enclosed is the FY2015/16 statutorily-required independent audit of the First 5 Solano Children and Families Commission. The report will be submitted to the California State Controller's Office by the deadline of October 31, 2015 and will also be presented to the Solano County Board of Supervisors.

The fiscal year 2015/16 Financial and Compliance Audit was conducted in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States and state requirements contained in the *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*. The audit is submitted to First 5 California and the State Controller's Office.

In Solano County, the Solano County Internal Audit Division conducts the annual First 5 Solano Audit, reviewing the Commission's overall financial condition, including financial statements and transactions, contracting procedures and record-keeping, and a review of First 5 Solano's adherence to policies.

The Audit consists of 3 separate reports:

1. The Independent Auditor's Report and Financial Statements
2. Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters
3. The Independent Auditor's Report on State Compliance

The FY2015/16 Audit is submitted for Commission consideration.

Enclosure: FY2015/16 Audit of the First 5 Solano Children and Families Commission

County of Solano
Office of the Auditor-Controller



**AN AUDIT OF THE
FIRST 5 SOLANO
CHILDREN & FAMILIES COMMISSION**

Independent Auditor's Report and Financial Statements

**Independent Auditor's Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters**

Independent Auditor's Report on State Compliance

For the fiscal year ended June 30, 2016

**Auditor-Controller: Simona Padilla-Scholtens, CPA
Assistant Auditor-Controller: Phyllis Taynton, CPA
Deputy Auditor-Controller: Kirk Starkey, CPA
Auditor: Melinda S. Ingram, CPA**

**First 5 Solano
Children & Families Commission
For the fiscal year ended June 30, 2016**

TABLE OF CONTENTS

	Page
First 5 Solano Commission	1
Independent Auditor's Report	3
Management's Discussion and Analysis	6
Basic Financial Statements	
Government-wide Financial Statements	
Statement of Net Position.....	14
Statement of Activities	15
Fund Financial Statements	
Balance Sheet – Governmental Funds	16
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	17
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	18
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities.....	19
Notes to the Financial Statements.....	20
Required Supplementary Information	
Schedule of Revenues, Expenditures, and Changes in Fund Balance General Program, Budget and Actual.....	31
Notes to Required Supplementary Information.....	32
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	33
Independent Auditor's Report on State Compliance	35

**First 5 Solano Children & Families Commission
Board of Commissioners
(as of September 23, 2016)**

Marisela Barbosa, Chair
Monarch Engineers, Vice President

Liz Niedziela, Vice Chair
Transit Program Manager, Solano Transportation Authority

Dan Ayala
Funeral Arranger/Counselor, Bryan Braker Funeral Home

Elise Crane
Management, Office of Early Care and Education

Aaron Crutison
Deputy Director of Health & Social Services, Solano County

Dana Dean
Principal- Law Offices of Dana Dean/Solano County Board of Education Trustee

Erin Hannigan
Solano County Board of Supervisors District 1

Gerald Huber
Director of Health & Social Services, Solano County

Jay Speck
Solano County Superintendent of Schools

Executive Director:
Michele D. Harris

(This page intentionally left blank.)



Board of Commissioners
First 5 Solano
Children and Families Commission
Fairfield, CA 94533

Independent Auditor's Report

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the special revenue fund of the First 5 Solano Children & Families Commission (Commission), a department (fund) of Solano County, as of and for the fiscal year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and in accordance with guidelines established by the State First 5 Commission; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the Commission's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting

policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the special revenue fund of the First 5 Solano Children & Families Commission as of June 30, 2016, and the respective changes in financial position thereof for the fiscal year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Budgetary Comparison Information on pages 6 through 13 and page 31, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the First 5 Solano Children and Families Commission's basic financial statements. The supplementary information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

In connection with the audit contained herein, there are certain disclosures that are necessary pursuant to *Government Auditing Standards Statement No. 3*, more specifically, the general standard related to independence. As required by various statutes within the California Government Code, County Auditor-Controllers are mandated to perform certain accounting, auditing, and financial reporting functions. These activities could impair an audit organization's independence. Specifically, "auditors should not audit their own work or provide non-audit services in situations where the amounts or services involved are significant/material to the subject matter of the audit."

Although the Auditor-Controller is statutorily obligated to maintain the accounts of departments, districts, or funds that reside within the county treasury, we believe the following safeguards and division of responsibility exists:

- The Internal Audit Division has the responsibility to perform audits and as such has no other responsibility for the accounts and records being audited including the approval or posting of financial transactions that would therefore preclude the reader of this report from relying on the information contained therein.
- In addition, the Auditor-Controller is an independent elected official and does not engage in management decisions on behalf of the audited entity.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we also have issued our report dated September 23, 2016 on our consideration of the Commission’s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Governmental Auditing Standards in considering the First 5 Solano Children & Families Commission’s internal control over financial reporting and compliance.

As discussed in Note I, the financial statements present only the Commission and do not purport to, and do not present fairly the financial position of the County of Solano, as of June 30, 2016, the changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Simona Padilla-Scholten, CPA
Auditor-Controller

By:



Phyllis Taynton, CPA
Assistant Auditor-Controller

Fairfield, California

September 23, 2016



CHILDREN ARE OUR BOTTOM LINE

Management's Discussion and Analysis

As management of the First 5 Solano Children & Families Commission (Commission), we offer readers of the Commission's financial statements this narrative overview and analysis of the financial activities of the Commission for the fiscal year ended June 30, 2016. We encourage readers to consider the information presented here in conjunction with additional information in our financial statements.

Financial Highlights

- The Commission's net position totaled \$6,946,764 at June 30, 2016. The entire \$6,946,764 is restricted for the purposes outlined under the California Children and Families Act of 1998 (Proposition 10).
- The Commission's total net position decreased by (\$657,889) as a result of the following factors:
 - 1) The current fiscal year's operations decreased net position as expenses outpaced First 5 Solano funding from the Proposition 10 tax on tobacco products, a prospective declining funding source.
 - 2) The funding decrease was partially offset by general revenues which consisted primarily of interest income earned from the Commission's cash maintained in the County Treasury.
- At June 30, 2016, the Commission's governmental funds reported an ending fund balance of \$8,107,069, a decrease of \$705,567 from June 30, 2015. The entire amount of \$8,107,069 is restricted as a result of the enabling legislation enacted under the California Children and Families Act of 1998 (Proposition 10).

Overview of the Financial Statements

This management discussion and analysis is intended to serve as an introduction to the Commission's basic financial statements. The Commission's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the Commission's finances, in a manner similar to a private-sector business.

The statement of net position presents information on the Commission's assets/deferred outflows of resources and liabilities/deferred inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Commission is improving or deteriorating. The Commission

has adopted a revised Long-Term Financial Plan (LTFP) which spends the Commission's assets over a ten-year period of time (FY 2016/17-FY 2025/26).

The statement of activities presents information showing how the Commission's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 14-15 of this report.

Fund financial statements. A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The Commission, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a Commission's near-term financing requirements.

Since the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Commission's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The basic governmental fund financial statements can be found on pages 16-19 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 20-29 of this report.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Commission's budgetary comparison schedule for the Special Revenue Fund. Required supplementary information can be found on pages 31-32 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of the Commission's financial position. In the case of the Commission, assets/deferred outflows of resources exceeded liabilities/deferred inflows of resources by \$6,946,764 at June 30, 2016.

As previously stated, the Commission's total restricted net position as of June 30, 2016 has limitations on their use imposed by the California Children and Families Act of 1998 (Proposition 10).

**First 5 Solano Children & Families Commission
Government-wide
Statement of Net Position
June 30, 2016 & 2015**

	6/30/2016	6/30/2015
Assets:		
Current and other assets	\$ 9,169,639	\$ 10,113,534
Total assets	9,169,639	10,113,534
Deferred Outflows of Resources:		
Deferred outflows related to pensions	268,681	104,947
Total deferred outflows of resources	268,681	104,947
Liabilities:		
Current liabilities	1,062,570	1,300,898
Non-current liabilities	1,167,495	1,403,522
Total liabilities	2,230,065	2,704,420
Deferred Inflows of Resources:		
Deferred inflows related to pensions	261,491	-
Total deferred inflows of resources	261,491	-
Net Position:		
Restricted	6,946,764	7,514,061
Total net position	\$ 6,946,764	\$ 7,514,061

The key elements in the significant changes in assets/deferred outflows of resources and current/non-current liabilities/deferred inflows of resources are as follows:

Current assets: Current assets decreased by \$943,895 from June 30, 2015. The primary reason is a reduction in the Commission's cash in the County Treasury resulting from the continued funding of various multi-year grantee agreements which continue to outpace the major revenue stream of Proposition 10 tobacco tax funding from First 5 California.

Deferred outflows of resources: Deferred outflows of resources increased by \$163,734 from June 30, 2015. The increase is attributable to employer contributions to the pension plan applicable to a future accounting period and current year changes in the net pension liability and related amortization and other factors.

Current liabilities: Current liabilities decreased by \$238,328 from June 30, 2015. The decrease is due to a reduction in amounts owed to the Department of Health and Social Services for administration of the Baby First Pre-Natal Program and to vendors for goods and services received prior to fiscal year-end.

Non-current liabilities: Non-current liabilities decreased by \$236,027 from June 30, 2015. The decrease is due to adjustments recorded to the Commission's Net Pension Liability as required by Governmental Accounting Standards Board (GASB) Statement No. 68-Financial Reporting for Pensions.

Deferred inflows of resources: Deferred inflows of resources increased by \$261,491. The increase is attributable to current year changes in the net pension liability and related amortization.

Governmental activities decreased the Commission's net position by \$657,889 during fiscal year 2015/16, which represents a decrease of approximately 9% from total net position at June 30, 2015.

**First 5 Solano Children & Families Commission's
Change in Net Position
For the fiscal years ended June 30, 2016 & 2015**

	<u>2016</u>	<u>2015</u>
Program expenses:		
General:		
Employee services	\$ 890,006	\$ 1,018,410
Program evaluation costs	209,000	168,996
Interfund services	199,771	125,673
Professional & specialized services	134,005	139,250
Special departmental expense	9,763	5,366
Rents & leases	7,364	7,277
Insurance	6,837	5,788
Communication	5,798	5,215
Memberships	5,419	5,314
Meals/Refreshments	2,197	3,150
Utilities	5,100	5,000
Transportation & travel	4,697	11,287
Non-capitalized equipment	1,924	6,063
Supplies	1,811	3,555
Maintenance	184	9,558
Miscellaneous	205	-
Total general expenses	<u>1,484,081</u>	<u>1,519,902</u>
Grant:		
Early mental health	792,882	936,225
SR family support	642,275	660,530
Pre-natal	470,090	990,667
EPSDT- Early Periodic Screening Diagnosis & T	264,842	291,124
Health access initiative	241,433	248,981
Child care-CARES	240,217	233,352
Pre K academy	230,649	203,113
Child care and development	213,562	324,000
H&SS IFSI - Family Strengthening Project	185,272	187,956
Parent education	115,017	191,146
Collaboration	102,027	143,219
Community engagement	67,049	58,485
Pre-natal grants	33,839	33,642
First 5 futures	27,397	72,123
Co-sponsorship of conferences	7,744	15,394
Total grant expenses	<u>3,634,295</u>	<u>4,589,957</u>
Total program expenses	<u>5,118,376</u>	<u>6,109,859</u>
Program revenues:		
Operating grants and contributions	3,786,163	3,709,788
Charges for services	615,344	653,240
Total program revenues	<u>4,401,507</u>	<u>4,363,028</u>
Net program (expenses)	<u>(716,869)</u>	<u>(1,746,831)</u>
General revenues and extraordinary item:		
Revenues from the use of money and property	55,056	50,755
Miscellaneous	3,924	8,379
Total general revenues	<u>58,980</u>	<u>59,134</u>
Change in net position	(657,889)	(1,687,697)
Net position:		
Beginning of the fiscal year	7,514,061	10,397,379
Prior period adjustment	90,592	(1,195,621)
Beginning, as restated	<u>7,604,653</u>	<u>9,201,758</u>
End of the fiscal year	<u>\$ 6,946,764</u>	<u>\$ 7,514,061</u>

The key elements for the significant changes in net position are as follows:

Program expenses-grants:

Grant expenses decreased overall from prior year by (\$955,662). The most significant decrease totaling (\$520,577) occurred with the BabyFirst Pre-Natal Program administered by Health and Social Services (H&SS). The 53% reduction was the result of the Commission reassessing the current funding structure amid the continuing decline in available resources. H&SS was able to secure support from other sources (State funding) prior to the reduction of First 5 funding to the program.

In addition, grant expenses for the following funded services decreased overall from prior year due to a combination of grantees spending a smaller amount of grant awards in comparison to the prior year as well as redirected resources based on the Commission's reassessment of previously allocated funding.

- Early Mental Health-(\$143,343)
- Child Care and Development- (\$110,438)
- Parent Education- (\$76,129)
- First 5 Futures- (\$44,726)
- Collaboration- (\$41,192)
- EPSDT-(\$26,282)

Financial Analysis of the Commission's Governmental Funds

As noted earlier, the Commission uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The Special Revenue Fund is a governmental fund type that is used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The focus of the Commission's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Commission's net resources available for spending at the end of the fiscal year. At June 30, 2016, the Commission's governmental fund reported an ending fund balance of \$8,107,069. This was the result of a decrease to fund balance of \$705,567 for the fiscal year ended June 30, 2016. The entire \$8,107,069 is restricted for the purposes outlined under the California Children and Families Act of 1998 (Proposition 10).

Governmental revenues totaled \$4,460,488 in fiscal year 2015/16. This represents an insignificant (1%) increase from fiscal year 2014/15.

Governmental expenditures totaled \$5,166,055 in fiscal year 2015/16. This represents a net decrease of 14% from fiscal year 2014/15 due primarily to the overall decrease for various services funded by grant expenditures.

Budgetary Highlights

The General Program Special Revenue Fund budget (Adopted and Final versions) is reflected in the Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual, as presented on page 31 in the Required Supplementary Information (RSI) section of this report.

There were no changes between the adopted budget and the final budget of the General Program Special Revenue Fund in fiscal year 2015/16. Revenues recognized exceeded budget by \$182,275 as a result of the Commission receiving more Proposition 10 funds from First 5 California than anticipated as well as interest earned on the Commission's cash residing in the County Treasury. Expenditures incurred were less than budget by \$1,871,125 due to the overall reduction in grant disbursement expenditures resulting from various grantee organizations under-spending their annual allocation or receiving a mid-year reduction to their original contract amount. In addition, no expenditures were incurred for the contingencies budget line item.

Debt Administration

Long-term debt. At June 30, 2016 the Commission had \$1,167,495 of long term debt composed of the net pension liability and compensated absences. This amount is entirely backed by the full faith and credit of the First 5 Solano Children & Families Commission. For more information, see Note II A on page 24 of this report.

Economic Factors and Next Year's Operating Activities

The Commission has completed an update of its Strategic Plan and Program Investment Plan which significantly decreased the expenditure plan for FY2016/17 and FY2017/18 in an attempt to bring expenditure in line with ongoing revenue. However, the Commission will need to continue to draw upon its fund balance to support its program investments at this level which is not sustainable. Over the next two years, the Commission is looking to its funded partners to contribute to solutions that effectively seek to resolve this fiscal imbalance.

The following services will to be funded during fiscal year 2016/17:

- Family Support Services
- Prenatal and Children's Health Insurance Outreach
- Early Childhood Mental Health Services
- Quality Child Care Services
- Pre-Kindergarten Academy Services

In addition, the Commission adopted a priority area of Systems Change to proactively pursue opportunities to strengthen, expand, integrate and sustain the early childhood system in Solano County.

Commission management continues its fiscal policy of managing operating costs associated with Commission operations. The total fund balance, which is currently in excess of \$8 million, is dedicated to future years' spending as defined in the First 5 Solano Long-Term Financial Plan.

Requests for Information

This financial report is designed to provide a general overview of the Commission's finances for all those with an interest with the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the First 5 Solano Children and Families Commission, 601 Texas Street, Suite 210, Fairfield, CA 94533.

First 5 Solano Children & Families Commission
Government-Wide Financial Statements
Statement of Net Position
June 30, 2016

ASSETS

Current assets

Cash & equivalents	\$ 8,342,921
Due from other County funds	18,568
Due from State Commission	808,150
Total current assets	9,169,639
Total assets	9,169,639

DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows related to pensions	268,681
Total deferred outflows of resources	268,681

LIABILITIES

Current liabilities

Outstanding warrants	162,526
Accounts payable	426,369
Due to other County funds	371,553
Due to other agencies	102,122
Total current liabilities	1,062,570

Noncurrent liabilities

Compensated absences	37,760
Net pension liability	1,129,735
Total noncurrent liabilities	1,167,495
Total liabilities	2,230,065

DEFERRED INFLOWS OF RESOURCES

Deferred inflows related to pensions	261,491
Total deferred inflows of resources	261,491

NET POSITION

Restricted	6,946,764
Total net position	\$ 6,946,764

The notes to the financial statements are an integral part of this statement.

**First 5 Solano Children & Families Commission
Government-Wide Financial Statements
Statement of Activities
For the Fiscal Year Ended June 30, 2016**

Program expenses:

General

Employee services	\$ 890,006
Program evaluation costs	209,000
Interfund services	199,771
Professional & specialized services	134,005
Special departmental expense	9,763
Rents & leases	7,364
Insurance	6,837
Communication	5,798
Memberships	5,419
Utilities	5,100
Transportation & travel	4,697
Meals/Refreshments	2,197
Non capitalized equipment	1,924
Supplies	1,811
Maintenance	184
Miscellaneous	205
Total general expenses	<u>1,484,081</u>

Grants

Early mental health	792,882
SR family support	642,275
Pre-natal	470,090
EPSDT - Early Periodic Screening Diagnosis & Treatment	264,842
Health access initiative	241,433
Child care- CARES	240,217
Pre K academy	230,649
Child care and development	213,562
H&SS IFSI - Family Strengthening Project	185,272
Parent education	115,017
Collaboration	102,027
Community engagement	67,049
Pre-natal grants	33,839
First 5 futures	27,397
Co-sponsorship of conferences	7,744
Total grant expenses	<u>3,634,295</u>
Total program expenses	<u>5,118,376</u>

Program revenues:

Operating grants and contributions	3,786,163
Charges for services	615,344
Total program revenues	<u>4,401,507</u>

Net program (expenses)

(716,869)

General revenues:

Revenues from the use of money and property	55,056
Miscellaneous	3,924
Total general revenues	<u>58,980</u>

Change in net position

(657,889)

Net position- beginning of the fiscal year	7,514,061
Prior period adjustment	90,592
Beginning, as restated	7,604,653
Net position- end of the fiscal year	<u>\$ 6,946,764</u>

The notes to the financial statements are an integral part of this statement.

First 5 Solano Children & Families Commission
Balance Sheet
Governmental Funds
June 30, 2016

Assets	
Cash & equivalents	\$ 8,342,921
Due from other County funds	18,568
Due from State Commission	808,150
Total assets	<u>\$ 9,169,639</u>
Liabilities	
Outstanding warrants	\$ 162,526
Accounts payable	426,369
Due to other County funds	371,553
Due to other agencies	102,122
Total liabilities	<u>1,062,570</u>
Fund Balance	
Restricted	<u>\$ 8,107,069</u>
Total fund balance	<u>8,107,069</u>
Total liabilities and fund balance	<u>\$ 9,169,639</u>

The notes to the financial statements are an integral part of this statement.

**First 5 Solano Children & Families Commission
 Reconciliation of the Balance Sheet
 of Governmental Funds to the Statement of Net Position
 June 30, 2016**

Governmental fund balance	\$ 8,107,069
---------------------------	--------------

Amounts reported for governmental activities in the statement of net position are different because:

Deferred inflows and outflows of resources related to the net pension liability are not due and payable in the current period and, therefore, are not reported in the funds:

Deferred outflow-pension	268,681
Deferred inflow-pension	(261,491)

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

Compensated absences	(37,760)
Other long-term obligations-pension liability	<u>(1,129,735)</u>

Net position of governmental activities	<u>\$ 6,946,764</u>
---	---------------------

The notes to the financial statements are an integral part of this statement.

First 5 Solano Children & Families Commission
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
For the Fiscal Year Ended June 30, 2016

Revenues:	
Intergovernmental revenues	\$ 3,774,564
Charges for services	615,344
Revenues from the use of money and property	55,056
Pre K Academy donations	11,600
Miscellaneous	3,924
Total revenues	<u>4,460,488</u>
Expenditures:	
General	
Employee services	937,685
Program evaluation costs	209,000
Interfund services	199,771
Professional & specialized services	134,005
Special departmental expense	9,763
Rents & leases	7,364
Insurance	6,837
Communication	5,798
Memberships	5,419
Utilities	5,100
Transportation & travel	4,697
Meals/Refreshments	2,197
Non capitalized equipment	1,924
Supplies	1,811
Maintenance	184
Miscellaneous	205
Total general expenditures	<u>1,531,760</u>
Grants	
Early mental health	792,882
SR family support	642,275
Pre-natal-BabyFirst	470,090
EPSDT - Early Periodic Screening Diagnosis& Treatment	264,842
Health access initiative	241,433
Child care - CARES	240,217
Pre K academy	230,649
Child care and development	213,562
H&SS IFSI - Family Strengthening Project	185,272
Parent education	115,017
Collaboration	102,027
Community engagement	67,049
Pre-natal grants	33,839
First 5 futures	27,397
Co-sponsorship of conferences	7,744
Total grant expenditures	<u>3,634,295</u>
Total expenditures	<u>5,166,055</u>
Deficiency of revenues under expenditures	(705,567)
Fund balance - beginning	<u>8,812,636</u>
Fund balance - ending	<u>\$ 8,107,069</u>

The notes to the financial statements are an integral part of this statement.

**First 5 Solano Children & Families Commission
 Reconciliation of the Statement of Revenues,
 Expenditures, and Changes in Fund Balance of Governmental Funds
 to the Statement of Activities
 For the Fiscal Year Ended June 30, 2016**

Changes in fund balance - governmental funds	\$ (705,567)
--	--------------

Amounts reported for governmental activities in the statement of activities are different because:

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Change in pension expense	52,734
Change in compensated absences	<u>(5,056)</u>

Change in net position of governmental activities	<u><u>\$ (657,889)</u></u>
---	----------------------------

First 5 Solano Children & Families Commission
Notes to the Financial Statements
For the fiscal year ended June 30, 2016

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Solano County is a political subdivision of the State of California. An elected, five-member Board of Supervisors governs the County.

First 5 Solano Children and Families Commission of Solano County (Commission) was organized on July 8, 1999, by the Solano County Board of Supervisors through the adoption of Ordinance No. 1579 in accordance with the California Children and Families Act of 1998. The Commission currently operates under the State of California Health and Safety Code § 130100-130155 and Solano County Code § 7.3. The purpose of the Commission is to promote, support, and improve the early development of children from the prenatal stage through five years of age. The First 5 Solano Commission is funded by a surtax imposed statewide on the sale and distribution of cigarettes and other tobacco related products.

The Commission consists of nine members encompassing a myriad of professional and personal experience. The Board of Supervisors of Solano County approves the appointment of each Commission member's four-year term.

The activities of the Commission are accounted for as a special revenue fund. This is a governmental fund type which is a part of the basic financial statements of the County of Solano, the reporting entity. The special revenue fund accounts for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

B. Government-wide and Fund Financial Statements

The Commission's financial accounts are maintained in accordance with generally accepted accounting principles (GAAP) and the uniform accounting system for counties prescribed by the State Controller in compliance with the Government Code of the State of California.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Commission. The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Intergovernmental revenue, interest income and other items not included among program revenues are reported as general revenues.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 90 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Proposition 10 funds, grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when the government receives cash.

The Commission reports the following major governmental fund:

The *General Program Fund* is the Commission's primary operating fund. This Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

The amounts reported as program revenues in the statement of activities include operating grants and contributions received from First 5 California as well as charges to customers for program services. General revenues include interest income.

D. Assets, Liabilities, Net Position or Equity

1. Cash and Cash Equivalents

The Commission's cash is maintained in the County Treasury and is pooled with the County of Solano and various other depositors. The Commission is a mandatory depositor, pursuant to Solano County Code § 7.3 and Health & Safety Code § 130105. The Commission's ability to withdraw large sums of cash from the County Treasury may be subject to certain restrictions set by the County Treasurer.

The County's pooled cash and investments are invested pursuant to investment policy guidelines established by the County Treasurer and approved by the County Board of Supervisors. The objectives of the policy (in order of priority) are: legality, preservation of capital, liquidity, and yield. The policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the

California Government Code, and the percentage of the portfolio which may be invested in certain instruments with longer terms of maturity. A detailed breakdown of cash and investments and a categorization of risk factors per GASB Statement No. 40, *Deposits and Investment Risk Disclosures*, are presented in the County of Solano Comprehensive Annual Financial Report.

2. Due from Other County Funds

Due from other county funds represents amounts due to the Commission for the management of several county general fund contracts.

3. Due from State Commission

Due from other agencies represents amounts due to the Commission from the State (First 5 California Children & Families Commission) as of June 30, 2016 for amounts approved but not received.

4. Deferred Outflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. As of June 30, 2016, the Commission has three items reportable on the Statement of Net Position related to pensions resulting from employer contributions subsequent to the measurement date as well as current year changes in the net pension liability and related amortization.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Commission has five items reportable on the Statement of Net Position related to pensions resulting from current year changes in the net pension liability and related amortization.

5. Outstanding Warrants

Outstanding warrants represent the amount of warrants issued but not yet presented to the County for payment. When warrants are mailed, expenditures are recorded in the Commission's fund and an outstanding warrant liability is created, pending payment of the warrant.

6. Accounts Payable

Accounts payable represents the balance owed for goods received and/or services rendered.

7. *Due to Other County Funds*

Due to other funds represents amounts owed to funds within the reporting entity (Solano County) for grantee services provided by the Department of Health and Social Services.

8. *Due to Other Agencies*

Due to other agencies represents amounts owed to grantees outside the reporting entity.

9. *Compensated Absences*

The Commission follows County policy which permits permanent employees to accumulate earned but unused vacation and sick leave benefits. Accrued vacation and sick leave is paid at the time of the employee's termination or retirement based on established County limitations. Compensated absences leave is accrued when incurred in the government-wide financial statements. A liability is reported in the governmental fund only if unused vacation and sick leave after limitations are expected to be liquidated (paid out due to an employee separating from service with the Commission) with expendable available financial resources.

The notes to the County's basic financial statements provide detail for the County as a whole regarding compensated absences in accordance with accounting principles generally accepted in the United States of America.

9. *Pensions*

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the County of Solano's California Public Employees Retirement System (CalPERS) Plans and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

10. *Prior Period Adjustment*

The prior period adjustment in the amount of \$90,592 represent adjustments to the Commission's net pension liability as of June 30, 2015.

11. *Net Position/Fund Balance*

The government-wide financial statements utilize a net position presentation. The net position is categorized as restricted.

- *Restricted* – This category represents external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

The various categories of fund balance represent relative strength or hierarchy of spending constraints. These categories are established either by inherent, external or internal limitations.

As of June 30, 2016, fund balance was categorized as follows:

- *Restricted* – the constraints imposed by the enabling legislation of Proposition 10 represents a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation.

12. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

II. DETAILED NOTES

A. Long-term debt

Long-term liability activity for the fiscal year ended June 30, 2016, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Net pension liability	\$ 1,370,818	\$ 214,258	\$ 455,341	\$ 1,129,735	\$ -
Compensated absences	32,704	5,056	-	37,760	-
Total long-term liabilities	<u>\$ 1,403,522</u>	<u>\$ 219,314</u>	<u>\$ 455,341</u>	<u>\$ 1,167,495</u>	<u>\$ -</u>

III. OTHER INFORMATION

A. Description of Programs

1. General Programs

General programs address the issue of developing a comprehensive, collaborative, and integrated system of information and services to promote, support, and optimize early childhood development from the prenatal stage to five years of age. General program expenses capture those costs related to the programmatic and administrative staffing and operations of the First 5 Solano.

2. Pre-Kindergarten Academies

Pre-Kindergarten Academies are offered throughout the County and provide quality early childhood experiences for entering kindergarteners who lack prior preschool experience or have another high-risk factor such as English language learner, poverty, remoteness, substance abuse, family violence, child abuse and neglect, special needs, and other challenges. Pre-K Academies are designed to support school readiness, both for the entering kindergartener as well as the family and the school.

3. Family Strengthening Partnerships

Family Strengthening Partnerships (FSP) is a comprehensive set of services centrally coordinated through the Family Resource Center network in Solano County designed to reduce child abuse and neglect and increase family stability. Services include information and referral, case management, basic needs, and home-visiting for high-risk families. FSP offers neighborhood based services, including multi-disciplinary team case conferencing (including a Child Welfare Services Social Worker and Public Health Nurse), information-sharing via a comprehensive case management and tracking system, parent education, and provider capacity-building and support.

4. Parent Education

Parent Education classes and workshops focus on high-risk families and families of children with special needs to increase parenting competency and reduce likelihood of abuse and neglect.

5. Quality Child Care

a. Comprehensive Approaches to Raising Educational Standards (CARES Plus)

CARES Plus is a jointly-funded (First 5 Solano and First 5 California) program to provide resources to address the retention of qualified child care employees and increase the education and skills of the child care workforce for children aged birth-to-five.

b. Head Start Wrap-Around Care

Head Start Wrap-Around funds full-day, full-year care for children in the Head Start Program.

c. Improving and Maximizing Programs so All Children Thrive (IMPACT)

IMPACT is a jointly funded (First 5 Solano and First 5 California) program designed to support a network of local quality improvement systems to better coordinate, assess, and improve the quality of early learning settings. IMPACT provides a systems level approach through a local consortium along with individual supports to a variety of early learning settings.

6. *BabyFirst Solano – Prenatal Services*

BabyFirst Solano is a prenatal and early childhood home visiting program which provides a system of care in Solano that supports and educates pregnant and parenting women and families. The goal of the BabyFirst Solano program is that all babies will be born healthy, full term with a healthy birthweight, and live in a nurturing environment where they will thrive. BabyFirst Solano utilizes the evidence based Healthy Families America home visiting model.

7. *Children’s Health Access*

Solano Kids Insurance Program (SKIP) increases the number of pregnant mothers and children ages 0-5 who have health insurance and access to health services. The program includes outreach, enrollment, assistance to access medical services, and health insurance retention assistance.

8. *Early Childhood Mental Health*

a. *Early Periodic Screening Diagnosis and Treatment (EPSDT)*

Solano County Health & Social Services Department implements the EPSDT program, which provides early mental health screening, assessment and treatment to Medi-Cal-eligible children. The Commission funding leverages state and federal match which exponentially increases the capacity of the early childhood mental health system.

b. *Partnership for Early Access for Kids (PEAK)*

PEAK is a county-wide, multi-agency collaborative that provides developmental and mental health screening, assessment and treatment for early identification and intervention for infants and young children. The partners also provide parent and provider education on mental health and developmental needs along with a centralized call center to connect families to services through Solano County. This program is jointly funded by First 5 Solano and Solano County Mental Health Services Act-Prevention and Early Intervention.

9. *Collaboration*

Collaboration efforts are provided through Help Me Grow Solano which is an affiliate program that uses existing resources and builds collaboration across sectors (child health care, early care and education, family support, and others) to connect at-risk children with the services they need.

10. *First 5 Futures*

First 5 Futures was adopted by the Commission in 2011 to help ensure the sustainability of the Solano early childhood system by securing critical resources and policy improvements for children ages 0-5 in Solano County. The plan has three main goals: secure large foundation and government grants and contracts; obtain corporate grants and

strengthen corporate and business partnerships; and pursue legislative and policy changes to increase support for the mission of First 5 Solano. During FY2015/16, the Commission adopted a new Strategic Plan and revised this Priority Area to a broader focus of Systems Change, which incorporates the successful components of First 5 Futures with systems integration and capacity building.

11. Other Programs

First 5 Solano also funds a variety of internal programs. These programs include community engagement efforts, customization of the First 5 California Kit for New Parents for distribution in Solano County, the co-sponsorship of conferences and other trainings for providers of services to children 0-5 and their families, and organizational supports for agencies partnering with First 5 Solano to provide services in the County.

B. Program Evaluation Costs

The Commission spent \$209,000 on program evaluation during the audit period. Evaluation activities include an ongoing, countywide evaluation of First 5 Solano Children and Families Commission funded programs, initiatives and system-change activities aimed at improvements in the health, well-being and development of young children.

C. General Information about the Pension Plan

1. Plan Description

The Commission participates in County of Solano Miscellaneous Plan, an Agent Multiple-Employer Defined Benefit Pension Plan. The Plan provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. The County's Miscellaneous Plan (Plan) is part of the Public Agency portion of the California Public Employees' Retirement System (CalPERS), an agent multiple-employer plan administered by CalPERS, which acts as a common investment and administrative agent for participating public employers within the State of California. A menu of benefit provisions as well as other requirements is established by State statutes within the Public Employees' Retirement Law. The County selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through County ordinance. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions, and membership information that can be found on the CalPERS website at: <http://www.calpers.ca.gov/index.jsp?bc=/about/forms-pubs/calpers-reports/actuarial-reports/home.xml>.

2. Benefits Provided

CalPERS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability

benefits after 10 years of service. The death benefit is one of the following: the Basic Death benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for the plan are applied as specified by the Public Employees' Retirement Law.

The Commission's pension plan information is not reported separately but rather included in the CalPERS GASB 68 Accounting Valuation Report for the Solano County Miscellaneous Plan. The notes to the County of Solano Comprehensive Annual Financial Report provide detail for the County as a whole regarding plan provisions and benefits, actuarial funding and assumptions, annual pension costs and net pension liability as required in accordance with accounting principles generally accepted in the United States of America. Additional information may be found on the Solano County website at http://www.solanocounty.com/depts/auditor/finance_reports.asp.

D. Post Employment Health Care Benefits

1. Plan Description

The Commission participates in County of Solano Multi-Employer Defined Benefit Healthcare Plan administered by the CalPERS. The plan provides postemployment healthcare benefits to eligible retirees by contributing a minimum of \$122 per month towards medical insurance benefits. This benefit is provided based on the Board of Supervisor's election to participate under the Public Employees' Medical and Hospital Care Act (PEMHCA) [Government Code Section 22750]. The County's Board may elect to pay more than the minimum contribution; however, the County's Board has elected to pay the minimum contribution of \$122 per month per eligible retiree. The County has not executed a formal plan document that provides for these benefits and the plan does not have a name.

In addition, the County established an irrevocable trust to pre-fund the other postemployment Annual Required Contribution benefits with the Public Agency Retirement Services (PARS). The PARS financial statements and additional reports can be obtained from the PARS website at <http://www.PARS.org>.

The Commission's healthcare plan information is not reported separately from the County. The notes to the County of Solano Comprehensive Annual Financial Report provide detail for the County as a whole regarding plan provisions and benefits, funding policy, annual Other Post Employment Benefit (OPEB) cost, net OPEB liability, funded status and funding progress and actuarial methods and assumptions as required in accordance with accounting principles generally accepted in the United States of America. Additional information may be found on the Solano County website at http://www.solanocounty.com/depts/auditor/finance_reports.asp.

E. Risk Management

The County carries coverage administered through the Solano County Risk Management Division, for all risks under a multi-peril policy, including accident and property, workers' compensation, and general liability insurance programs.

Solano County also participates in the California State Association of Counties–Excess Insurance Authority (CSAC-EIA), a joint powers authority created to provide self-insurance programs for California counties.

REQUIRED SUPPLEMENTARY INFORMATION

First 5 Solano Children & Families Commission
Schedule of Revenues, Expenditures and Changes in Fund Balance
General Program
Budget and Actual
For the fiscal year ended June 30, 2016

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variance with
	<u>Adopted</u>	<u>Final</u>		Final Budget
				Positive
				(Negative)
Revenues:				
Intergovernmental revenues	\$ 3,552,486	\$ 3,552,486	\$ 3,774,564	\$ 222,078
Charges for services	673,667	673,667	615,344	(58,323)
Revenues from the use of money & property	32,060	32,060	55,056	22,996
Pre K Academy pledges	-	-	11,600	11,600
Miscellaneous	20,000	20,000	3,924	(16,076)
Total revenues	<u>4,278,213</u>	<u>4,278,213</u>	<u>4,460,488</u>	<u>182,275</u>
Expenditures:				
General				
Employee services	1,024,467	1,024,467	937,685	86,782
Program evaluation costs	170,000	170,000	209,000	(39,000)
Interfund services	198,905	198,905	199,771	(866)
Professional & specialized services	148,674	148,674	134,005	14,669
Special departmental expense	5,725	5,725	9,763	(4,038)
Rents & leases	9,000	9,000	7,364	1,636
Insurance	6,837	6,837	6,837	-
Communication	6,202	6,202	5,798	404
Memberships	5,400	5,400	5,419	(19)
Utilities	-	-	5,100	(5,100)
Transportation & travel	10,400	10,400	4,697	5,703
Meals/Refreshments	750	750	2,197	(1,447)
Non capitalized equipment	5,500	5,500	1,924	3,576
Supplies	5,800	5,800	1,811	3,989
Maintenance	2,442	2,442	184	2,258
Contingencies	175,013	175,013	-	175,013
Miscellaneous	3,250	3,250	205	3,045
Total general expenditures	<u>1,778,365</u>	<u>1,778,365</u>	<u>1,531,760</u>	<u>246,605</u>
Grants				
Early mental health	1,060,000	1,060,000	792,882	267,118
SR family support	688,079	688,079	642,275	45,804
Pre-natal-BabyFirst	1,026,186	1,026,186	470,090	556,096
EPSDT - Early Periodic Screening Diagnosis& Treatment	299,870	299,870	264,842	35,028
Health access initiative	250,000	250,000	241,433	8,567
Child care - CARES	273,116	273,116	240,217	32,899
Pre K academy	190,000	190,000	230,649	(40,649)
Child care and development	243,364	243,364	213,562	29,802
H&SS IFSI - Family Strengthening Project	187,956	187,956	185,272	2,684
Parent education	204,173	204,173	115,017	89,156
Collaboration	177,500	177,500	102,027	75,473
Community engagement	88,000	88,000	67,049	20,951
Pre-natal grants	35,000	35,000	33,839	1,161
First 5 futures	179,724	179,724	27,397	152,327
Co-sponsorship of conferences	50,000	50,000	7,744	42,256
Service grants	305,847	305,847	-	305,847
Total grant expenditures	<u>5,258,815</u>	<u>5,258,815</u>	<u>3,634,295</u>	<u>1,624,520</u>
Total expenditures	<u>7,037,180</u>	<u>7,037,180</u>	<u>5,166,055</u>	<u>1,871,125</u>
Deficiency of revenues under expenditures	(2,758,967)	(2,758,967)	(705,567)	2,053,400
Fund balance - beginning	8,812,636	8,812,636	8,812,636	-
Fund balance - ending	<u>\$ 6,053,669</u>	<u>\$ 6,053,669</u>	<u>\$ 8,107,069</u>	<u>\$ 2,053,400</u>

The notes to the required supplementary information are an integral part of this statement.

First 5 Solano Children & Families Commission
Notes to Required Supplementary Information
For the fiscal year ended June 30, 2016

Budgetary Information

The Commission shall conform to Solano County Code § 7.3 for the First 5 Solano Children and Families Commission by approving a budget for the fiscal year in accordance with the Solano County annual budget calendar. The budget shall include anticipated revenues to the First 5 Solano Children & Families Trust Fund and shall provide for carrying out the adopted strategic plan. The budget shall be transmitted to the County Administrator for inclusion in the Final Budget of Solano County.

In accordance with provisions of Sections 29000-29144 of the California Government Code and other statutory provisions, commonly known as the County Budget Act, the County prepares and legally adopts a final balanced budget each fiscal year by July 1.

An operating budget prepared on the modified accrual basis is adopted each fiscal year for the special revenue funds.

SIMONA PADILLA-SCHOLTENS, CPA
Auditor-Controller

PHYLLIS TAYNTON, CPA
Assistant Auditor-Controller



SOLANO
COUNTY

675 Texas Street, Suite 2800
Fairfield, CA 94533-6338
(707) 784-6280
Fax (707) 784-3553

www.solanocounty.com

Board of Commissioners
First 5 Solano
Children and Families Commission
Fairfield, CA 94533

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT
AUDITING STANDARDS***

Independent Auditor's Report

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities of First 5 Solano Children and Families Commission (Commission), as of and for the fiscal year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated September 23, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control, that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the Solano County Board of Supervisors, the First 5 Solano Commission, the First 5 California Commission, and the State Controller's Office, federal agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Simona Padilla-Scholtens, CPA
Auditor-Controller

By:



Phyllis Taynton, CPA
Assistant Auditor-Controller

Fairfield, California
September 23, 2016

SIMONA PADILLA-SCHOLTENS, CPA
Auditor-Controller

PHYLLIS TAYNTON, CPA
Assistant Auditor-Controller



SOLANO
COUNTY

675 Texas Street, Suite 2800
Fairfield, CA 94533-6338
(707) 784-6280
Fax (707) 784-3553

www.solanocounty.com

Board of Commissioners
First 5 Solano
Children and Families Commission
Fairfield, CA 94533

INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

Compliance

We have audited the First 5 Solano Children and Families Commission's (Commission) compliance with the requirements specified in the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*, issued by the State Controller's Office, applicable to the Commission's statutory requirements identified below for the fiscal year ended June 30, 2016.

Management's Responsibility

Management is responsible for compliance with the requirements of the laws and regulations applicable to the California Children and Families Act.

Auditor's Responsibility

Our responsibility is to express an opinion on the Commission's compliance with the requirements referred to above based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*, issued by the State Controller's Office. Those standards and the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the requirements referred to above that could have a direct and material effect on the statutory requirements listed below. An audit includes examining, on a test basis, evidence about the Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination of the Commission’s compliance with those requirements. In connection with the audit referred to above, we selected and tested transactions and records to determine the Commission’s compliance with the state laws and regulations applicable to the following items:

<u>Description</u>	<u>Audit Guide Procedures</u>	<u>Procedures Performed</u>
Contracting and Procurement	6	Yes
Administrative Costs	3	Yes
Conflict of Interest	3	Yes
County Ordinance	4	Yes
Long-range Financial Plans	2	Yes
Financial Condition of the Commission	1	Yes
Program Evaluation	3	Yes
Salaries and Benefit Policies	2	Yes

Opinion

In our opinion, the First 5 Solano California Children and Families Commission complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the California Children and Families Program for the fiscal year ended June 30, 2016.

This report is intended solely for the information and use of the Solano County Board of Supervisors, the First 5 Solano Commission, the First 5 California Commission, and the State Controller’s Office, federal agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Simona Padilla-Scholtens, CPA
 Auditor-Controller
 By:

Phyllis Taynton, CPA
 Assistant Auditor-Controller

Fairfield, California
 September 23, 2016



CHILDREN ARE OUR BOTTOM LINE

DATE: September 28, 2016

TO: First 5 Solano Children and Families Commission

FROM: Juanita Morales, Program Manager

SUBJ: **First 5 Solano Submission to First 5 California for the FY2015/16 Annual Report**

Motion: **Approve the First 5 Solano Submission to First 5 California for the FY2015/156 Annual Report**

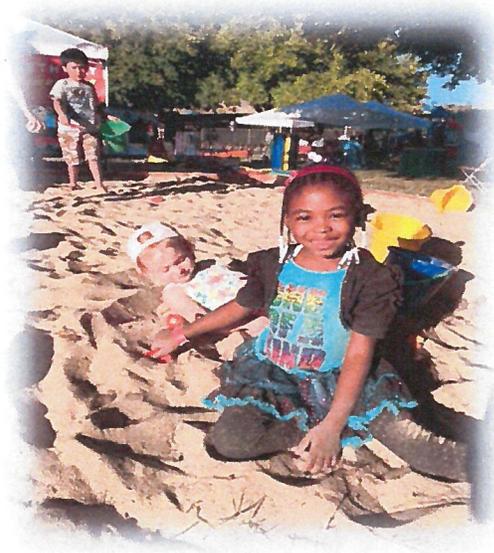
Each year, the First 5 California Children and Families Commission is required by law to submit to the Legislature and the Governor a report outlining the activities and accomplishments of both the state First 5 Commission and the 58 county First 5 Commissions.

The First 5 Solano submission to First 5 California for its FY2015/16 Annual Report has been prepared in accordance with state requirements for submission by the deadline of October 31, 2016. The report includes “aggregate data” by program category (service counts and demographics), as well as a snapshot of outcomes, evaluation activities, and system level activities.

As the First 5 California Annual Report submission requirements are relatively narrow and prescriptive following the required elements for state Commission, staff also included a FY2015/16 Year End Performance Report which outlines the Commission’s programs by Initiative and includes Performance Measures and qualitative data to give a fuller picture of the Commission’s investments for FY2015/16.

Attachment A: FY2015/16 Annual Report Presentation
Attachment B: (Enclosure): First 5 Solano FY2015/16 Annual Report

First 5 Solano



Submission to
First 5 California
for its FY2015/16
Annual Report



Introduction

- Includes required State Annual Report elements:
 - Aggregate data from grantees
 - Fiscal position
 - Selected outcomes, evaluation activities, and system level activities.
- Additional Program Narrative



Highlights

- Provided services to 9,531 Solano residents including:
- 4,446 children ages 0-5
- 4,689 parents and caregivers and
- 396 providers and others relating to children.



Highlights

- Solano Kids Insurance Program (SKIP) assisted parents to enroll 562 children ages 0-5 in health insurance.
- Enrolled 240 expectant mothers and 583 newborns in health coverage.
- Provided mental and developmental health screenings for 429 high risk children.



Highlights

- 127 childcare providers participating in the CARES Plus Professional Development Program.
- First 5 Solano received an award of over \$1.1 million in funding from First 5 CA through FY2019/20 to participate in First 5 IMPACT.
- Launched Solano's Quality Rating and Improvement System (QRIS) and enrolled the first 32 early care and education sites through IMPACT and the QRIS Block Grant.



Highlights

- 39% of the 569 children that attended Pre-K Academies were "Ready to Go" by the end of the 4 week program.
- 238 parents participated in Kindergarten Readiness Workshops through the Solano Parent and Child Education Program (SPACE) and were able to list 3 skills children need for success in kindergarten.



Highlights

- Provided case management for 414 high risk families through the Family Strengthening Partnership.
- As part of the Family Strengthening Partnership, 167 children received screening from a Child Welfare Social Worker.
- 99% of children receiving CWS services remained safely in the home or with the family unit.

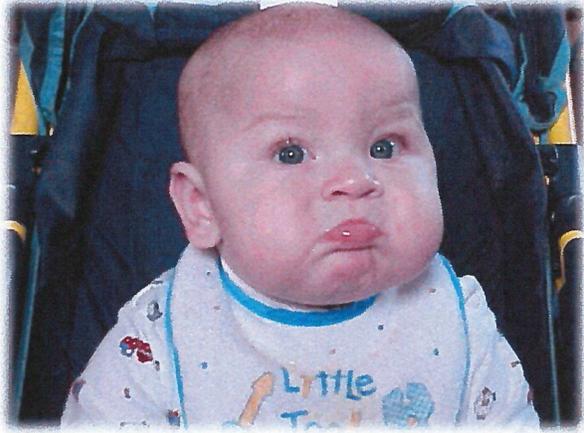


Summary

- Provided services to over 9,500 Solano County residents.
- Overall, 83% of 172 Performance Measures were achieved by grantees.



Questions





CHILDREN ARE OUR BOTTOM LINE

COMMISSIONERS

September 27, 2016

Marisela Barbosa

Chair

Dana Ayala

Elise Crane

Aaron Crutison

Dana Dean

Erin Hannigan

Gerald Huber

Liz Niedziela

Jay Speck

Camille Maben
First 5 California
2389 Gateway Oaks Dr, Ste 260
Sacramento, CA 95833

Dear Ms. Maben,

First 5 Solano is pleased to convey its submission to First 5 CA for its FY2015/16 Annual Report.

Highlights of the First 5 Solano submission include:

STAFF

Michele Harris

Executive Director

Megan Richards

Deputy Director

Ciara Gonsalves

Program Manager

Juanita Morales

Program Manager

Gene Ibe

Program Manager

Andrew Boatright

Office Assistant III

Anthony Palacio

Office Assistant II

Andrea Azurdia

College Intern

- * Over 9,500 Solano residents were served by First 5 Solano.
- * Launched Solano’s Quality Rating and Improvement System (QRIS) and enrolled the first 32 early care and education sites through IMPACT and the QRIS Block Grant.
- * Solano County Family Resource Centers provided 888 children and families basic needs, information and referrals, and case management.
- * 167 children received assessments from a Child Welfare Social Worker. 99% of children receiving CWS services remained safely in the home or with the family unit.
- * Secured health insurance for 562 children 0-5, providing their families with access to preventative medical services for their children.
- * Partnered with the Solano County Library to create a Stay and Play early learning center at the Cordelia Library.
- * Hosted a giant sandbox at the Solano County fair.
- * Participated as a partner in Give Local Solano raising nearly \$50,000 for local non-profit agencies.

If you have any questions, feel free to contact me at 707-784-1332. Thank you.

Sincerely,

Michele Harris
Executive Director, First 5 Solano

First 5 Solano Children & Families Commission uses Proposition 10 tobacco tax and other funds for prenatal, health, quality child care, school readiness and parent, provider, and family support programs across Solano County. These services help ensure that children thrive and enter school healthy and ready to learn, grow and become productive members of Solano County’s workforce and community.



CHILDREN ARE OUR BOTTOM LINE

FY2015/16 Year-End Performance Report



SEPTEMBER 2016

Michele Harris, Executive Director
601 Texas Street, Suite 210
Fairfield, CA 94533

Introduction

The First 5 Solano Year End Performance Report covers the period July 1, 2015 - June 30, 2016. Services are funded through community partners/grantees in specific initiatives under the First 5 Solano Strategic Plan Priority Areas. In addition, the Commission funds some internally run programs and “mini-grants.”

The FY2015/16 Annual Performance Report provides a snapshot of the performance of the Commission’s investments across all initiatives and programs. For each program, this report includes a brief description of the program, documentation of each grantee’s level of achievement of performance goals along with information about challenges faced by grantees. There is also a discussion of goals that were not attained and any necessary corrective action recommended.

For FY2015/16, overall, First 5 Solano grantees achieved 83% (142) of the 172 performance measures tracked across the Commission’s framework (See Attachment A).



In addition to the continued work with families in the community during FY2015/16, First 5 Solano adopted 4 new plans to guide the Commission's work:

- * **2016 Strategic Plan Update** – Adopted in December 2015, the Strategic Plan Update identifies the Commission’s Priority Areas, Goals, and Results. It outlines a framework of values and principles upon which the Commission operates. The 2016 Strategic Plan Update contains a new Priority Area for the Commission of *Systems Change*.
- * **2016 Long Term Financial Plan Update** – Also, adopted in December 2015, the Long Term Financial Plan Update outlines the Commission’s funding principles and financial status over the long-term with a working funding model that can be updated as the Commission moves toward its expenditure staying within its revenues.
- * **2016-2018 Program Investment Plan** – The 2016-2018 Program Investment Plan outlines the investments the Commission intends to make by Goal, Initiative, and Strategy over the next two Fiscal Years. During that time the Commission will continue to draw on its fund balance to sustain the services in the community and shall work with partner organizations to contribute to solutions that effectively seek to resolve the fiscal imbalance.
- * **Systems Change Action Plan** – The Systems Change Action Plan was developed and adopted in response to the Commission’s new priority area of System Change to begin to outline the strategies and activities to strengthen our local early childhood systems.

Program Areas

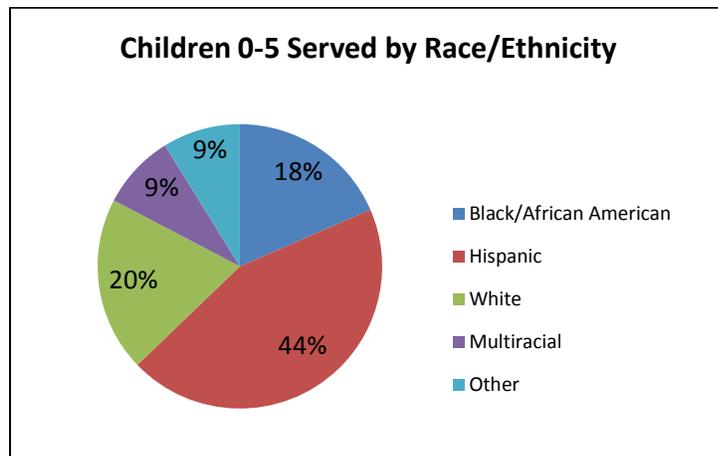
The overarching goal of First 5 Solano's Strategic Plan is to strengthen families through the services provided under the four priority areas:

1. Health and Wellbeing: Promotes physical, social and emotional development
2. Early Childhood Learning and Development: Supports learning by preparing children for kindergarten through developing communications, problem solving, physical, social-emotional and behavioral skills
3. Family Support and Parent Education: Strengthens families to provide nurturing and safe environments for children
4. Systems Change: Strategic effort to strengthen, sustain and expand the early childhood system in Solano County.

Demographics

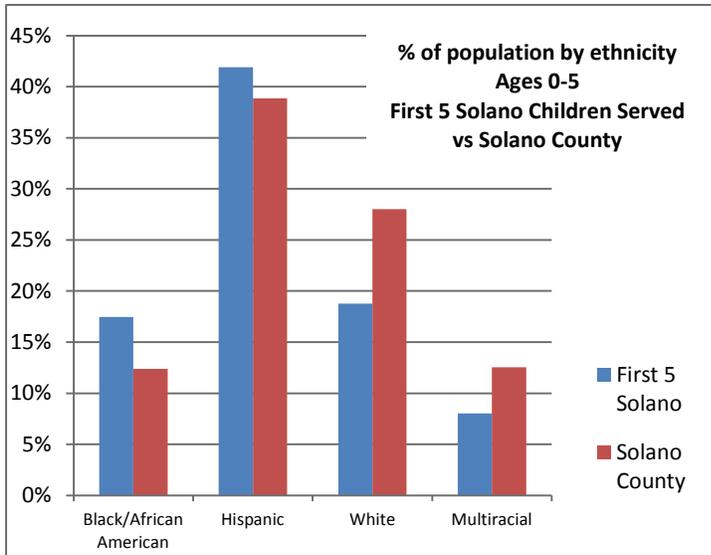
First 5 California requires that County Commissions collect "aggregate data" to document numbers, ages, language and ethnicities of children, parents/caregivers, and providers served. The First 5 Solano initiatives reach children, families/caregivers and service providers, while focusing on hard-to-reach populations including isolated, low-income and underserved communities.

During the year, 9,531 residents received services from First 5 Solano.¹ Of this total, 47% (4,446) were children ages 0-5, 49% (4,689) were parents and caregivers, and 4% (396) were providers and others relating to children ages 0-5.

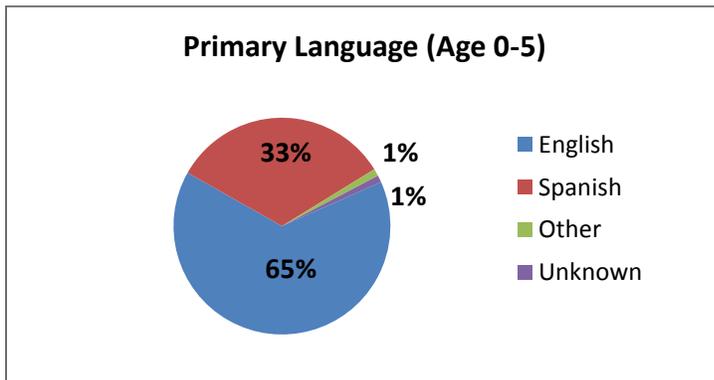


Overall, the children ages 0-5 served in FY2015/16 in Solano were most likely to be Hispanic/Latino (44%). This was followed by 20% of children who identified as white and 18% of children who identified as Black/African American.

¹ Data is unduplicated by program but may be duplicated across programs



When compared to the overall Solano County 0-5 population, First 5 Solano program participants were more likely to be Hispanic/Latino or African American than the population for Solano County.



One out of three children served identified as Spanish-speaking.² This finding highlights the importance for grantees to have staff who can communicate in Spanish, the ongoing need for parent education materials in English and Spanish, and continued literacy supports for the entire family.



² Defined as primary language spoken at home

Priority 1: Health and Well-Being

Prenatal Services Initiative

BabyFirst Solano



Program Overview

First 5 Solano has funded prenatal services in Solano County under the BabyFirst Solano program since 2003. This is the fourth year that BabyFirst Solano has utilized the evidence-based service delivery model Healthy Families America (HFA). FY2015/16 is the final year of funding for this program from First 5 Solano. Solano County Health and Social Services Department has committed to continuing the program utilizing alternative funding.



HFA is a home visiting programs offering services to expecting parents and new families focusing on low income pregnant women and teens, with an emphasis in supporting those at risk of substance abuse. The program is designed to help families manage life challenges by building on strengths beginning prenatally and continuing through the first three years of a child's life.

The key funded partners for BabyFirst Solano are:

- Health & Social Services-Maternal, Child, and Adolescent Health Bureau
- Children's Nurturing Project
- Planned Parenthood Northern California
- California Hispanic Commission



Key Performance Measures

- ✓ Enrolled 33 new families for a total of 106 families served in FY2015/16
- ✓ 100% of 27 infants were delivered at optimum birth weight (>2500 grams) and 96% were born at or after 37 weeks gestation.
- ✓ All children served in the program were linked to a medical home, attended their well-child visits, and received their immunizations.
- ✓ 100% of families who had previous Child Welfare involvement had no further involvement while in the program

Challenges to Effective Service Provision

Challenges include finding affordable and safe housing, as well as quality affordable childcare for families.

Priority 1: Health and Well-Being

Children's Health Insurance Initiative

Solano Kids Insurance Program (SKIP)

Program Overview

Solano Coalition for Better Health is a non-profit organization whose mission is to improve health and quality of life for the citizens of Solano County. Solano Coalition for Better Health runs the Solano Kids Insurance Program (SKIP) to assist all children in Solano County apply for and retain health insurance, thereby increasing access to health, mental health and dental care services. First 5 Solano funds services for families with children ages 0-5, and also provides for insurance premiums when the child is not eligible for any other program. Finally, SCBH enrolls newborns in health insurance prior to their leaving the hospital. Services provided include:

- Outreach – Identifying and engaging to families in need of coverage
- Enrollment – Health insurance application assistance
- Retention – Support to keep children and families enrolled in health insurance programs
- Utilization – Information and support for children and families to utilize health services.

Leah is a teenage single mother of a young child. Her Medi-Cal was discontinued earlier this year because she did not turn in her renewal paperwork on time. She thought that it would be difficult to reapply. When she met with a SKIP representative, she was very stressed because in addition to caring for a young child, she does not have reliable transportation, attends school where she is scheduled to graduate in June, and also works. In addition to re-enrolling in Medi-Cal, Leah was given information on how to get extra help, such as the Head Start Program, CalFresh, and food distribution. She was very happy to know that she could receive more help, and excited to know that she and her daughter will have full health coverage.

Key Performance Measures

- ✓ Assisted parents to enroll 562 children ages 0-5 in health insurance.
- ✓ 100% of children enrolled at child development centers in elementary schools had health insurance.
- ✓ 97% of 1161 children maintained enrollment in health insurance.
- ✓ 229 children were provided health insurance subsidies.
- ✓ Enrolled 240 expectant mothers and 583 newborns in health coverage.

Challenges to Effective Service Provision

Recent changes in Medi-Cal allow all low-income children to enroll in health insurance regardless of immigration status. However, outreach is needed to assist families in understanding how to enroll and access health services. In addition, a portion of children who live in moderate income families still have a challenge accessing affordable health insurance.

Priority 1: Health and Well-Being

Early Childhood Mental Health Initiative

Partnership for Early Access for Kids (PEAK) Early Periodic Screening Diagnosis and Treatment (EPSDT)

Program Overview

The Solano Early Childhood Mental Health Initiative includes the Partnership for Early Access for Kids (PEAK) and Solano County Health & Social Services Early Periodic Screening, Diagnosis and Treatment (EPSDT) Programs.

PEAK is jointly funded by First 5 Solano in partnership with Solano County Health & Social Services, Mental Health Division utilizing Mental Health Services Act, Prevention and Early Intervention funds. PEAK provides:

- Education and training for parents and providers
- Mental and developmental health screenings
- Mental health assessments
- Mental health treatment
- Interdisciplinary Team Evaluations
- Case Management
- Help Me Grow call center



The PEAK funded partners for FY2015/16 were Children's Nurturing Project, EMQ FamiliesFirst, Solano Family and Children's Services, and Child Haven.

EPSDT provides mental health treatment for Medi-Cal eligible children with identified needs.

Key Performance Measures

- ✓ PEAK provided mental and developmental health screenings for 429 high risk children.
- ✓ Between PEAK and EPSDT 376 were provided mental health treatment. The total number of children served for treatment services were not met for either program—*See Challenges to Effective Service Provision below.*
- ✓ 12 children were provided Interdisciplinary Team Evaluations.
- ✓ 88% of 237 providers who attended educational sessions on screening tools and other mental and developmental topics increased their knowledge as demonstrated by pre/post evaluations.
- ✓ 94% of 288 parents who attended educational sessions on screening tools and other mental and developmental topics increased their knowledge as demonstrated by pre/post evaluations.

Challenges to Effective Service Provision

Some of the Partnership for Early Access for Kids (PEAK) partners continued to have challenges with implementing the clinical aspects of their contracts. The two providers of the four PEAK partners who had challenges meeting performance measures in FY2014/15 operated under compliance action plans in

FY2015/16. When both contractors failed to meet the clinical components of their contracts, the Commission and the partners mutually agreed to remove these services from their contracts for FY2015/16. One contractor met the remainder of the terms of their compliance action plan while the second agency continued with portions of their plan. The Commission, the PEAK partners, and other involved Solano County agencies in the PEAK collaborative have been working together closely to streamline client flow, remove barriers, and improve these services for the community.

The same challenges in implementing assessment and mental health treatment that we saw in the PEAK contracts affected EPSDT services, as H&SS has subcontract agreements with the same providers. The providers were unable to see as many children and therefore the EPSDT only saw 338 children out of their target of 400 children provided treatment. However, for the children who were seen, 87% had a measureable improvement in at least one treatment goal after 6 months of treatment. In addition, the Commission only provided funding for those children who were seen.



A 9-month old baby boy was screened in the PEAK program due to concerns with his sleeping, adaptive behavior, and gross motor skills. The screening and assessment revealed speech delay and anxiety, which resulted in a referral to the EPSDT program. Client was linked to North Bay Regional Center (NBRC) for an eligibility assessment while mother was supported with case management services due to her depression that may have been affecting her child.

The clinician and family support specialist worked together once a week and provided services in mother's primary language (Spanish). The family learned to regulate baby's emotions, decrease anxiety, help with parenting issues, psycho-education, infant development services and nurturing routines to help him to sleep through the night, reduce his anxiety and achieve his optimal development. After 6 months, the family achieved their goals and continued services with NBRC.

Priority 2: Early Childhood Learning and Development

Quality Child Care Initiative

Head Start Wraparound Child Care Services and Facility CARES Plus Child Care Workforce Development IMPACT

Program Overview

First 5 Solano's Quality Child Care Initiative consists of 3 programs:

- Head Start Wrap Around program provides wrap-around care (full-day child care) for 40 children receiving Head Start services. In addition, Head Start will be providing services at the Commission funded space at 275 Beck Ave, Fairfield.
- CARES Plus provides professional development by offering incentives and training for early care and education providers. First 5 Solano funding is matched 1:2 by First 5 California.
- Improve and Maximize Programs so All Children Thrive (IMPACT) supports a local quality improvement system to coordinate, assess and improve early care and education settings, such as preschools and family childcare homes. First 5 Solano funding is matched approximately 5:1 by First 5 CA.

Quality Counts



Key Performance Measures

- ✓ All 40 Head Start slots were consistently enrolled over the fiscal year, with an average daily attendance of 88%.
- ✓ 127 childcare providers participating in the CARES Plus Professional Development Program completed at least one educational component and were issued a stipend.
- ✓ First 5 Solano received an award of over \$1.1 million in funding from First 5 CA through FY2019/20 to participate in First 5 IMPACT. The program enrolled 15 sites in the first FY.

Challenges to Effective Service Provision

The Head Start Program implemented the DRDP-2015, the newest version of the ongoing assessment implemented by the state of California. Staff have spent the year becoming familiar with the tool to master it and ensure reliability. In addition, the tool has slightly different measures than the DRDP-2010 so measures cannot be compared between tools.

Outreach is continuing to inform the early care and education community about the transition from the CARES Plus program to the new quality improvement programs available through IMPACT and the Quality Rating and Improvement System (QRIS).

The Head Start facility at Beck Avenue in Fairfield encountered multiple construction challenges during the fiscal year. It is anticipated that the facility will be open and serving families by the end of 2016.

Priority 2: Early Childhood Learning and Development

School Readiness Initiative

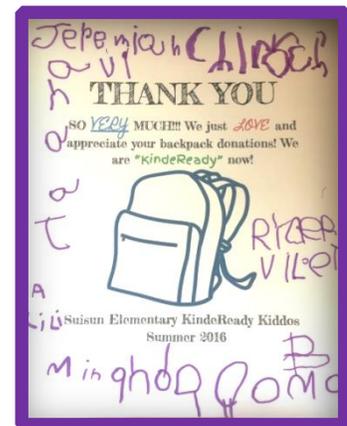
Pre-Kindergarten Academies

Program Overview

Pre-Kindergarten (Pre-K) Academies provide quality early childhood experiences for children entering Kindergarten. Children who have not participated in pre-school have priority for participation in Pre-K Academies. In addition, outreach is directed to children who are English Language Learners and/or considered “high-risk” due to factors such as poverty, remoteness, substance abuse, family violence, child abuse and neglect, special needs, lack of education and other challenges.

Summer of 2015 Pre-K Academies were held at multiple sites by the following agencies:

- Fairfield-Suisun Unified School District
- Travis Unified School District
- Vacaville Unified School District
- Vallejo City Unified School District
- Benicia Unified School District
- Circle of Friends Child Development Center
- River Delta Unified School District
- Miracle Christian Worship Center-World Changers Academy



Students are assessed by the Kindergarten Student Entrance Profile (KSEP), an evidenced-based tool developed by UC Santa Barbara that measures social-emotional and cognitive elements of children’s readiness to enter kindergarten. This data can then be shared with the child’s kindergarten teacher. In addition, parents are provided information to help their child work at home on skills that will help their child successful in school.

Key Performance Measures

- ✓ 569 children attended Pre-K Academies.
- ✓ Children attending Pre-K Academies showed gains in all components of the Social/Emotional and Cognitive scales of the KSEP which demonstrates that children are able to benefit from short, targeted programs to help them become ready for school.
- ✓ Post assessments show that 39% of children were “Ready to Go” by the end of Pre-K Academies, up from 17% at the start of the 4-week program. Another 38% were recommended for quarterly monitoring indicating that they may just have one or two key areas which require additional follow up.
- ✓ The biggest changes were in the areas of “Seeks adult help when appropriate” (54% at pre; 85% at post) and “Recognizes own written name” (69% at pre; 92.3% at post).

Challenges to Effective Service Provision

Attendance continues to be a struggle throughout the 4-week summer program, as many families take vacation or are working toward developing school routines with their children.

Priority 3: Family Support and Parent Education

Family Strengthening Initiative

Family Strengthening Partnership

Program Overview

The Family Strengthening Partnership (FSP) seeks to strengthen access to services and programs and enhance community collaboration by serving as the connection between people in need and available resources. The Family Resource Centers and Homeless Shelter are ideal places to offer these comprehensive neighborhood-based services for families experiencing/at-risk of child neglect or abuse, poverty, family violence, substance abuse or other pressing family needs. The services are enhanced by a Multidisciplinary Team which conducts case conferences for families with multiple issues.

Providers under the FSP include:

- Eight Family Resource Centers
- Solano County Child Welfare and Public Health
- Children's Network (FSP Coordinator)
- Heather House Homeless Shelter



Services include:

- Basic needs and intensive case management to stabilize families in crisis
- One-on-one information and referral services to families who utilize family and child resources
- Home visiting for Child Welfare-referred children by a Social worker and public health nurse to reduce the risk of out-of-home placements and reduce child abuse and neglect
- Home-based family support services and parent education
- Emergency shelter and case management services to homeless families



Key Performance Measures

- ✓ 888 families were assessed with 540 families determined to be high-risk or at-risk for child abuse and/or neglect.
- ✓ 414 high-risk families received case management services, a case management action plan, and were evaluated by Family Development Matrix protocols.
- ✓ 68% (263) of the 389 families with multiple assessments utilizing the Family Development Matrix remained stable or improved.
- ✓ 99% of the 167 high-risk children receiving support by the Family Strengthening Partnership Child Welfare Services social worker remained safely in their homes or with their family unit.
- ✓ 127 families referred by Child Welfare Services, Public Health or other partner agencies were provided home visiting services including the “Nurturing Parenting Program,” an evidence-based parent education curriculum. 79% (100) of home visited families improved parenting skills and child rearing attitudes as exhibited by the AAPI-2 (Adult Adolescent Parenting Inventory-Version 2).

Challenges to Effective Service Provision

Two of the smaller FRCs had challenges with obtaining referrals, overall agency staffing and transitions, and keeping clients engaged which led to not meeting Performance Measures. Staff has met with the grantees to discuss the causes and outline the expectations in the new contract period. Staff will be closely monitoring the new contract and should the grantees not meet expectations in the first quarter, in line with the Commission’s Compliance in Contracts policy, staff may bring forward a recommendation for Compliance Action Plans.

In addition, the Public Health Nurses experienced challenges with not enough referrals to meet the targets in their contract. In addition, intensive services were needed for many of the clients, such as clients with different language, cultural barriers, or families requiring multiple family members needing assessments and case management. This resulted in PHN’s requiring more intense case management to help clients understand the importance of linkages to services and advocacy for their families. Similarly, staff will be closely monitoring the new contract and should the grantee not meet expectations in the first quarter, in line with the Commission’s Compliance in Contracts policy, staff may bring forward a recommendation for Compliance Action Plan.

Other continuing challenges included Child Welfare Services Social Workers commonly experienced difficulty making contact or locating families due to frequent moves, homelessness, or disconnected telephone numbers. Additionally, some families find it difficult to participate in a 15-week Nurturing Parenting Program parent education services due to family crisis, transportation or childcare issues.



Priority 3: Family Support and Parent Education

Parent Education Initiative

Solano Parent and Child Education (SPACE) Program

Program Overview

Parent Education is offered by the Solano Parent and Child Education (SPACE) Program through Fairfield Suisun Unified School District. The SPACE Program offers a variety of parent classes including: *Welcome to Parenthood* for parents of newborns to 6 months; *Baby Steps* for parents and children ages 6 to 12 month; *Parent Toddler Time* for parents and toddlers ages 12 to 36 months; *Parent Education Cooperative Preschool* which includes *1-2-3 Magic* and *Systematic Training for Effective Parenting (STEP)*; *Parent and Child Literacy Development* for parents of 3-5 year olds; *Parent Education and Custody Effectiveness (PEACE)* for parents experiencing the divorce and separation process; *Family Literacy Nights*, and on-line classes. FY2015/16 marked the last year of First 5 Solano funding for this parent education program. FSUSD has identified alternative sources of funding and is continuing the program.

Key Performance Measures

- ✓ 100 parents attended an orientation for parent education programs, completed the Ages and Stages Questionnaire (ASQ) and developed parenting and family plans in which they committed to attending parenting classes and taking their children to educational and enrichment events in the community.
- ✓ 238 parents participated in Kindergarten Readiness Workshops and were able to list 3 skills children need for success in kindergarten.
- ✓ 116 parents engaged in literacy activities.



Priority 4: Systems Change

Program Overview

FY2015/16 marked the final year of the First 5 Futures program, a 5-year initiative aimed to strengthen, expand, and sustain the Solano County early childhood system. The First 5 Futures Program launched three key strategies: pursuing grants, strengthening business relationships, and pursuing legislative changes.

During the Commission's Strategic Planning process, the Commission evaluated the results of the First 5 Futures Priority Area, including successes and challenges. After the review of the evolution of First 5 Futures and a scan of what other area First 5s were doing at the systems level, in December 2015, the Commission adopted a new Priority Area 4 of *Systems Change*. Planning activities took place January-June 2016, including the development and adoption of the Commission's Systems Change Action Plan.

Systems Change Action Plan



The Commission took the best strategies of the First 5 Futures efforts and developed how the next iteration of this work could be accomplished. The Systems Change work quickly took off and will be implemented during the 2016/17 and 2017/18 fiscal years with the goal of improving systems serving children and families in Solano County in four key ways: Systems will be strengthened, expanded, integrated, and sustained.

The Systems Change approach in development is multi-faceted with two critical distinctions for pursuing outcomes:

- Reduce First 5 Solano costs across its portfolio due to greater efficiency, cost sharing, pursuit of legislative changes, and leveraging with other systems.
- Strengthen the early care systems in the county to better serve children 0-5 and their families.

Changes are proposed to be pursued both at the individual program level as well as at the overall systems level.

Foundation Activities

First 5 Solano continues to participate as a member of several regional funder organizations to partner and makes strides towards new strategies in grant making. Additionally, First 5 Solano worked to spread the information provided in the Board of Supervisors funded study on Bay Area Foundation giving entitled "Foundation Giving in Solano County and the Bay Area: Who Wins, And Who's Left Behind?" The study has provided a gateway to conversations with local partners and bay area funders.

The Foundation Giving Study revealed that since 2006, foundation giving has increased across the Bay Area, but Solano is at the bottom of the funding food chain. Solano County has the lowest in amount of total foundation funding, lowest in per capita giving, fewest nonprofits per population, fewest funders per population, and lowest local foundation assets ...and the funding gap only continues to widen.

Business Engagement

During FY2015/16, business engagement efforts shifted from First 5 Solano making business relationships and fundraising to an effort to connect businesses directly to non-profit grantees. Business engagement activities included:

- Awarded a \$10,000 Business Challenge grant to Fairfield Suisun Unified School District for Solano Parent and Child Education (SPACE) program. Adult school staff approached the Community Housing Opportunities organization, requesting and receiving a \$10,000 donation, leveraging \$10,000 from the Commission to raise a total of \$20,000. This was the first Business Challenge Grant awarded since the fund was established.
- Raised \$9,400 to support Pre-Kindergarten Academies

Give Local Solano



First 5 Solano supported Give Local Solano, a local effort spearheaded by the Solano Community Foundation, to participate in the nationwide Big Day of Giving. This one day event kicked off at midnight on May 3rd for Solano's inaugural Give Local Campaign. Approximately \$50,000 was raised in one day to support local nonprofits, 6 of which are current First 5 Solano partners. This effort laid the groundwork for future events and was a great start to focusing on targeted support of local giving.

Solano Kids Thrive

The First 5 Solano Commission seeded a 3-year collective impact project, which has since adopted the name "Solano Kids Thrive". In its third year, much of the planning has been done and the Solano Kids Thrive steering committee developed a shared agenda, common measures, collected baseline data, and developed work plans for the four priority areas: Safe Communities, School Readiness, Family Self-Sufficiency, and Healthy Families. Solano Kids Thrive began implementation in FY2015/16, which each priority area work group working towards improving the community indicators that were prioritized during the process. By next year, we should have an idea of whether or not the community indicators were improved and what the next steps are for the group.



Internal Programs

In addition to the Programs that fit directly under one of the Commission's 4 Priority Areas, the Commission has a variety of special funds and internally run programs that are funded to support any of the priority areas under the Commission's Strategic Plan.

COMMUNITY ENGAGEMENT

First 5 Solano Community Engagement activities support proactive, consistent and clear communication about the programs and services offered by First 5 Solano grantee partners and engage the broader Solano County community in the importance of efforts to improve the lives of children ages 0-5.



Internal Community engagement activities included:

- Establishing community partnerships and promoting collaboration including Help Me Grow Solano efforts.
- Increasing awareness of priority issues and efforts in Solano County for children ages 0-5 and their families including hard-to-reach communities.
- Designing and distributing 18,000 2016 calendars containing community information and featuring Solano county families.
- Developing and spreading community information via the website, radio public service announcements, and other venues.
- Customizing and distributing outreach materials promoting First 5 Solano and Help Me Grow Solano.
- Participating in community events, such as providing the Giant Sandbox at the Solano County Fair and the First 5 CA Express Van at the Family Justice Center Health Fair.
- Customization and distribution of 2,060 Kit for New Parents. Approximately 20% of Kits distributed were in Spanish.

First 5 Solano hosted a Giant Sandbox at the 2015 Solano County Fair. The sandbox provided kids the opportunity to dig for buried treasure, and provided an opportunity to talk with parents about the importance of playing with their child and positive play techniques.

In addition, Community Engagement grants of up to \$300 each totaling \$5,400 was disbursed to 18 local agencies. Details of each event are as follows:

1. A More Excellent Way – 5th Annual World Breast Feeding Week Celebration.
2. Emmanuel Arms Community, Inc. – National Night Out resource fair for the community.
3. Travis Air Force Base Fire Department – Fire Prevention Week for young children and their parents.
4. Solano Community College- Family Harvest Fair to plant a winter garden and promote nutrition through family and community.
5. Matrix Parent Network & Resource Center- Holiday Event to support children with disabilities by visiting the Silveyville tree farm.
6. A More Excellent Way – Community Baby Shower for pregnant mothers and their families.

7. Solano County Resource Family Association- Caregiver luncheon for relatives, caregivers, providers and foster/adoptive parents to connect with each other and community resources.
8. Preschool Collaborative PTA – Kindergarten Readiness Roundup to support parents and caregivers in preparing their child for kindergarten.
9. Team Dixon- Eggceptional Spirit egg hunt event for special needs families.
10. Child Haven Inc.- Child abuse prevention pinwheels planted in the prevention garden for Child Abuse Prevention Month kickoff event.
11. Family Advocacy Program- Family fun fest event to honor military families through education, resources and fun activities.
12. Preschool Collaborative PTA- Parent education “Fairfield Fitness Day” event to educate parents/caregivers on extracurricular activities around Solano County.
13. Community Housing Opportunities Corp- Parent workshop and resource dinner to promote parenting skills and resource sharing.
14. Planned Parenthood Northern California- Week of the young child event to provide parent education and activities.
15. Solano County Library – Day of the Child event to promote critical early literacy skills and library resources.
16. Children’s Network of Solano County – Memorial Ceremony to raise awareness about child abuse prevention and child/youth safety.
17. Solano Family and Children’s Services- Child advocacy and recognition event to recognize providers for their dedication in caring for young children.
18. Preschool Collaborative PTA – Supplies to support community outreach events at various dates and locations in the community.



CO-SPONSORSHIP OF TRAINING AND CONFERENCES

The purpose of the Co-Sponsorship of Training and Conferences Fund is to improve the capacity of individuals and organizations in Solano County by serving expectant parents, children birth to five years old and their families. Grants totaling \$7,309 were disbursed to local agencies for five conferences/trainings. Details of each event are as follows:



1. Sutter Solano Medical Center was awarded \$1,335 to assist in furthering the education and cover exam fees for a local Registered Nurse to become eligible to test for the International Board Certified Lactation Consultant Exam.
2. The Vacaville Police Department- Family Resource Center (FRC) was awarded \$714 to provide 4 sessions to train FRC staff budgeting skills that can be taught to families, with children 0-5, in need of assistance.
3. Benicia Unified School District was awarded \$675 to provide preschool and transitional kindergarten teachers with training in handwriting curriculum.
4. A More Excellent Way Health Organization was awarded \$2,500 to provide African American community members and paraprofessionals who serve low-income pregnant women with breastfeeding peer counselor training to support pregnant and postpartum mothers via the *Loving Support Breastfeeding Counselor Training* program.

5. Solano County's Health and Social Services Public Health Nursing was awarded \$2,085 to provide three staff members lactation education training that would allow them to later promote, teach, assist, and encourage breastfeeding within the community.

COMMUNITY PARTNERSHIPS/EXECUTIVE DIRECTOR FUND

For several years the Commission has approved an annual Community Partnerships/Executive Director's Fund to provide flexibility in meeting community needs. The Commission participated in multiple community partnerships in Solano County in FY2015/16 to serve our target population with small grants from the Executive Director's fund as follows:

1. Policy Summit – Funding for a venue for the third annual Children and Families Policy Forum with the theme of *Solano, Stand Up! - Parents & Youth Building Better Communities*.
2. Library Early Learning Center and Materials – Support for the Solano County libraries to purchase early literacy materials and the creation of a *Stay and Play* Early Learning Center at the Suisun Library.



3. Mary Bird Early Learning Center – Support for the newly opened Mary Bird Early Learning Center in the Fairfield Suisun Unified School District, including printing of Every Minute Matters Attendance Awareness Banners and purchase of two raised garden beds for children to raise vegetables and plants.
4. Refresh of Employment and Eligibility Lobbies – Support child friendly toys and furniture for the Health & Social Services Employment and Eligibility Lobbies in Vallejo, Fairfield, and Vacaville to support families who are accessing services.

Summary/Conclusion

First 5 Solano's FY2015/16 funded Priority Areas, programs and services were overall highly successful and effective. First 5 grantees, Commissioners, staff and community are to be commended for their diligent and committed work for Solano's youngest and most vulnerable children and their families.

First 5 staff continue to work closely with grantees and other partners to support execution of the 2016 First 5 Solano Strategic Plan Update through the implementation of programs and services. In addition, First 5 Solano will work closely with its partners over the next two year through its systems change action plan to identify ways to strengthen the early childhood system, as well as continue funding the valuable services in the community with a declining funding stream. Altogether, these components serve to position First 5 Solano and its grantees as community leaders in continuing to build, strengthen, sustain and expand an effective and accountable early childhood system for Solano County.



Attachment A

Table 1: Summary of FY2015/16 Performance Measures

Grantee	Performance Measures		
	Total Number	Number Met/ Exceeded	Number Unmet
Prenatal Services Initiative			
H&SS – BabyFirst Solano	16	16	0
Solano Coalition for Better Health - Prenatal	2	2	0
Early Childhood Developmental Health Initiative			
Solano County H&SS EPSDT	2	0	2
PEAK - Child Haven	7	6	1
PEAK - Children's Nurturing Project	12	6	6
PEAK - EMQ Families First (Uplift Family Svcs)	9	6	3
PEAK - Solano Family & Children's Services	2	2	0
PEAK - Child Haven Jail Services	6	5	1
Children's Health Initiative			
Solano Coalition for Better Health	4	3	1
Quality Child Care Initiative			
Children's Network - CARES Plus	12	12	0
Child Start - Head Start Wrap-around Care	5	4	1
Solano County Office of Education - IMPACT	2	2	0
Family Support Initiative			
Benicia Police Department	8	5	3
Dixon Family Services	8	5	3
Fairfield-Suisun USD	8	8	0
Fighting Back Partnership	8	7	1
Rio Vista CARE	8	7	1
Vacaville Police Department	8	7	1
H&SS Public Health Nurse/CWS Social Worker	12	8	4
Children's Network	2	2	0
Interfaith Council (Homeless Shelter)	8	7	1
Parent Education Initiative			
Fairfield-Suisun USD SPACE	12	11	1
Collaboration			
Children's Nurturing Project	11	11	0
Total	172	142	30



**Annual Report Form 1 (AR-1)
County Revenue and Expenditure Summary
For Fiscal Year July 1, 2015 - June 30, 2016**

County: Solano

Thursday, September 29, 2016

Revenue Detail	
Tobacco Tax Funds	\$3,568,435
CARES Plus Program Funds, Round 2	\$132,970
CSP, RFA 1 Extension	\$0
CSP, RFA 3 Extension	\$0
Small County Augmentation Funds	\$0
IMPACT	\$73,159
Other Funds	\$619,268
Other Funds Description	MHSA revenue for joint services Revenue for services provided to the County Misc Revenue
Grants	\$0
Grants Description	
Donations	\$11,600
Revenue From Interest Earned	\$55,056
Total Revenue	\$4,460,488

Improved Family Functioning	
Community Resource and Referral	\$359,767
Distribution of Kit For New Parents	\$0
Adult and Family Literacy Programs	\$0
Targeted Intensive Family Support Services	\$576,355
General Parenting Education and Family Support Programs	\$115,014
Quality Family Functioning Systems Improvement	\$0
Total	\$1,051,136



**Annual Report Form 1 (AR-1)
County Revenue and Expenditure Summary**

Improved Child Development	
Preschool Programs for 3- and 4- Year Olds	\$0
Infants, Toddlers, and All-Age Early Learning Programs	\$139,653
Early Education Provider Programs	\$175,200
Kindergarten Transition Services	\$226,071
Quality ECE Investments	\$73,159
Quality ECE Investments Description	
Total	\$614,083

Improved Child Health	
Nutrition and Fitness	\$0
Health Access	\$275,272
Maternal and Child Health Care	\$470,090
Oral Health	\$0
Primary and Specialty Medical Services	\$0
Comprehensive Screening and Assessments	\$465,012
Targeted Intensive Intervention for Identified Special Needs	\$471,103
Safety Education and Injury Prevention	\$0
Tobacco Education and Outreach	\$0
Quality Health Systems Improvement	\$0
Quality Health Systems Improvement Description	
Total	\$1,681,477

Improved Systems of Care	
Policy and Broad Systems-Change Efforts	\$289,308
Organizational Support	\$553,122
Public Education and Information	\$170,848
Total	\$1,013,278



**Annual Report Form 1 (AR-1)
County Revenue and Expenditure Summary**

Expenditure Detail	
Program Expenditures	\$4,359,974
Administrative Expenditures	\$597,081
Evaluation Expenditures	\$209,000
Total Expenditures	\$5,166,055
Excess (Deficiency) of Revenues Over (Under) Expenses	(\$705,567)

Other Financing Sources	
Sale(s) of Capital Assets	\$0
Other: Specify Source Below	\$0
Other Description	
Total Other Financing Sources	\$0

Net Change in Fund Balance	
Fund Balance - Beginning July 1	\$8,812,636
Fund Balance - Ending June 30	\$8,107,069
Net Change In Fund Balance	(\$705,567)

FY Fund Balance	
Nonspendable	\$0
Restricted	\$8,116,069
Committed	\$0
Assigned	\$0
Unassigned	\$0
Total Fund Balance	\$8,116,069

Expenditure Notes

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 1: Improved Family Functioning (Family Support, Education and Services)

Service Area: 13. Community Resource and Referral

Reporting Requirements

TOTAL

Population Served

Children less than 3	683	Total Children
Children 3 to Five Years	548	
Children - Ages Unknown(birth to five years)	0	1231
Parents/Guardians/Primary Caregivers	1157	
Other family members	342	
Providers	8	
TOTAL	2738	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	5	7
Asian	29	29
Black/African-American	284	264
Hispanic/Latino	432	435
Pacific Islander	14	15
White	250	242
Multiracial	147	89
Other/Unknown	70	76
TOTAL	1231	1157

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	939	852
Spanish	273	289
Cantonese	3	3
Mandarin	3	3
Vietnamese	2	2
Korean	0	0
Other	11	8
Unknown	0	0
TOTAL	1231	1157

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 1: Improved Family Functioning (Family Support, Education and Services)

Service Area: 17. Targeted Intensive Family Support Services

Reporting Requirements

TOTAL

Population Served

Children less than 3	330	Total Children 553
Children 3 to Five Years	223	
Children - Ages Unknown(birth to five years)	0	
Parents/Guardians/Primary Caregivers	667	
Other family members	243	
Providers	6	
TOTAL	1469	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	1	4
Asian	9	22
Black/African-American	146	171
Hispanic/Latino	203	250
Pacific Islander	8	11
White	122	178
Multiracial	50	17
Other/Unknown	14	14
TOTAL	553	667

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	434	505
Spanish	114	154
Cantonese	1	2
Mandarin	1	2
Vietnamese	0	0
Korean	0	0
Other	3	4
Unknown	0	0
TOTAL	553	667

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 1: Improved Family Functioning (Family Support, Education and Services)

Service Area: 18. General Parenting Education and Family Support Programs

Reporting Requirements

TOTAL

Population Served

Children less than 3	40	Total Children 320
Children 3 to Five Years	277	
Children - Ages Unknown(birth to five years)	3	
Parents/Guardians/Primary Caregivers	277	
Other family members	5	
Providers	0	
TOTAL	602	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	7	7
Asian	9	9
Black/African-American	72	56
Hispanic/Latino	125	99
Pacific Islander	12	12
White	85	85
Multiracial	8	8
Other/Unknown	2	1
TOTAL	320	277

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	179	165
Spanish	116	88
Cantonese	2	2
Mandarin	2	2
Vietnamese	1	1
Korean	0	0
Other	20	19
Unknown	0	0
TOTAL	320	277

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 2: Improved Child Development (Child Development Services)

Service Area: 26. Infants, Toddlers, and All-Age Early Learning Programs

Reporting Requirements

TOTAL

Population Served

Children less than 3	0	Total Children <div style="border: 1px solid black; padding: 2px; display: inline-block;">41</div>
Children 3 to Five Years	41	
Children - Ages Unknown(birth to five years)	0	
Parents/Guardians/Primary Caregivers	53	
Other family members	59	
Providers	0	
TOTAL	153	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	0	1
Black/African-American	9	14
Hispanic/Latino	18	20
Pacific Islander	0	0
White	8	16
Multiracial	6	2
Other/Unknown	0	0
TOTAL	41	53

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	28	34
Spanish	13	19
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	0
TOTAL	41	53

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 2: Improved Child Development (Child Development Services)

Service Area: 27. Early Education Provider Programs

Reporting Requirements

TOTAL

Population Served

Children less than 3	0	Total Children
Children 3 to Five Years	0	
Children - Ages Unknown(birth to five years)	0	
Parents/Guardians/Primary Caregivers	110	
Other family members	1	
Providers	339	
TOTAL	450	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	0	5
Black/African-American	0	10
Hispanic/Latino	0	44
Pacific Islander	0	0
White	0	16
Multiracial	0	5
Other/Unknown	0	30
TOTAL	0	110

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	0	110
Spanish	0	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	0
TOTAL	0	110

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 2: Improved Child Development (Child Development Services)

Service Area: 28. Kindergarten Transition Services

Reporting Requirements

TOTAL

Population Served

Children less than 3	0	Total Children 517
Children 3 to Five Years	517	
Children - Ages Unknown(birth to five years)	0	
Parents/Guardians/Primary Caregivers	517	
Other family members	0	
Providers	0	
TOTAL	1034	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	42	0
Hispanic/Latino	111	0
Pacific Islander	0	0
White	104	0
Multiracial	35	0
Other/Unknown	225	517
TOTAL	517	517

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	342	0
Spanish	120	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	12	0
Unknown	43	517
TOTAL	517	517

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 2: Improved Child Development (Child Development Services)

Service Area: 29. Quality ECE Investments

Reporting Requirements

TOTAL

Population Served

Children less than 3	0	Total Children <div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">0</div>
Children 3 to Five Years	0	
Children - Ages Unknown(birth to five years)	0	
Parents/Guardians/Primary Caregivers	0	
Other family members	0	
Providers	21	
TOTAL	21	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	0	0
Hispanic/Latino	0	0
Pacific Islander	0	0
White	0	0
Multiracial	0	0
Other/Unknown	0	0
TOTAL	0	0

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	0	0
Spanish	0	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	0
TOTAL	0	0

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 3: Improved Health (Health Education and Services)

Service Area: 34. Health Access

Reporting Requirements

TOTAL

Population Served

Children less than 3	588	Total Children 802
Children 3 to Five Years	214	
Children - Ages Unknown(birth to five years)	0	
Parents/Guardians/Primary Caregivers	0	
Other family members	0	
Providers	0	
TOTAL	802	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	45	0
Black/African-American	19	0
Hispanic/Latino	659	0
Pacific Islander	0	0
White	55	0
Multiracial	8	0
Other/Unknown	16	0
TOTAL	802	0

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	216	0
Spanish	586	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	0
TOTAL	802	0

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 3: Improved Health (Health Education and Services)

Service Area: 35. Maternal and Child Health Care

Reporting Requirements

TOTAL

Population Served

Children less than 3	58	Total Children
Children 3 to Five Years	6	
Children - Ages Unknown(birth to five years)	0	64
Parents/Guardians/Primary Caregivers	116	
Other family members	17	
Providers	0	
TOTAL	197	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	5	7
Black/African-American	15	26
Hispanic/Latino	30	52
Pacific Islander	2	3
White	9	15
Multiracial	2	7
Other/Unknown	1	6
TOTAL	64	116

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	43	79
Spanish	18	32
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	1	1
Unknown	2	4
TOTAL	64	116

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 3: Improved Health (Health Education and Services)

Service Area: 39. Comprehensive Screening and Assessments

Reporting Requirements

TOTAL

Population Served

Children less than 3	216	Total Children
Children 3 to Five Years	201	
Children - Ages Unknown(birth to five years)	0	417
Parents/Guardians/Primary Caregivers	504	
Other family members	13	
Providers	18	
TOTAL	952	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	1
Asian	7	7
Black/African-American	84	86
Hispanic/Latino	149	215
Pacific Islander	4	4
White	91	97
Multiracial	51	54
Other/Unknown	31	40
TOTAL	417	504

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	303	338
Spanish	113	165
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	1	1
Unknown	0	0
TOTAL	417	504

County: SolanoFirst5 Results and Service Area Worksheet AR2

Result Area 3: Improved Health (Health Education and Services)

Service Area: 40. Targeted Intensive Intervention for Identified Special Needs

Reporting Requirements

TOTAL

Population Served

Children less than 3	204	Total Children 501
Children 3 to Five Years	295	
Children - Ages Unknown(birth to five years)	2	
Parents/Guardians/Primary Caregivers	602	
Other family members	5	
Providers	4	
TOTAL	1112	

Ethnic Breakdown of Population Served (Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	15	27
Asian	10	8
Black/African-American	116	139
Hispanic/Latino	161	211
Pacific Islander	5	7
White	122	146
Multiracial	55	40
Other/Unknown	17	24
TOTAL	501	602

Primary Language Spoken in the Home (Children and Families)

	Children	Parents/Guardians
English	390	456
Spanish	110	146
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	1	0
TOTAL	501	602

Most Compelling Outcomes
Result Area 2: Improved Child Development
Kindergarten Transition Services

Most Compelling Outcome

Pre-Kindergarten Academies provided children who have not had other pre-school or school readiness programs an opportunity to develop skills to help them start school ready to learn.

In FY2015/16, 569 children attended Pre-K Academies.

Children attending Pre-K Academies showed gains in all components of the Social/Emotional and Cognitive scales of the KSEP which demonstrates that children are able to benefit from short, targeted programs to help them become ready for school.

Post assessments show that 39% of children were “Ready to Go” by the end of Pre-K Academies, up from 17% at the start of the 4-week program. Another 38% were recommended for quarterly monitoring indicating that they may just have one or two key areas which require additional follow up.

The biggest changes were in the areas of “Seeks adult help when appropriate” (54% at pre; 85% at post) and “Recognizes own written name” (69% at pre; 92.3% at post).

Benchmark/Baseline Data

In FY2014/15, 79% of children attending Pre-K Academies achieved classifications of Quarterly Monitoring or Ready to Go by the end of the 4-week session. This decreased slightly to 77% in FY2015/16.

In addition, in FY2013/14, 67% of children engaged in cooperative play with their peers post assessment this increased to 89% in FY2014/15 and further increased to 91% in FY2015/16.

Outcome Measurement Tool

Pre-K Academy teachers receive training on the use of the Kindergarten Student Entrance Profile (KSEP), prior to the start of the Pre-K session.

Using this evidence based tool allows measurement of the success of the Pre-K academies across our county and in different demographic areas.

Most Compelling Outcomes
Result Area 1: Improved Family Functioning
Community Resource and Referral

Most Compelling Outcome

In FY2015/16, Applied Survey Research conducted an evaluation of Solano's local Help Me Grow.

The evaluation found that Solano receives a high level of calls and referrals compared to other CA counties who are Help Me Grow affiliates.

In addition, the evaluation found the most common concerns were behavior and communication (24% and 25% respectively). 65% of referrals were for developmental screening.

56% of families that were referred for services successfully connected to one or more services. The most successful connection was for developmental screenings (86%). The least successful connection was referral for childcare or preschools (29%).

Benchmark/Baseline Data

The evaluation report looked at other CA counties who are Help Me Grow affiliates for comparison data.

In comparison, at 56% Solano had a higher connection rate than San Francisco (19%) and Fresno (38%), but lower than Orange (74%) and Alameda (67%).

Outcome Measurement Tool

The measurement tools utilized for the evaluation report included analysis of the review of call center data, interviews with staff at HMG Solano and interviews with staff at three other CA HMGs: Orange, San Joaquin and Alameda.

Improved Systems of Care Policy and Broad Systems Change Efforts

Who was the primary audience for the service?

The audience for First 5 Solano's system change efforts are providers of early childhood services, as well others that contribute to the systems in Solano that impact children, such as higher education providers, policy-makers, and local government.

What types of services were provided?

In FY2015/16, First 5 Solano focused on drafting a Systems Change Action Plan which outlined potential strategies in the four result areas of:

- Systems are strengthened with increased capacity of providers
- Systems are expanded with leveraged or new financial resources
- Systems are integrated with increased cross-systems understanding, resource sharing, referral and collaboration
- Systems are sustained with legislative and policy changes.

What was the intended result of the service? What was the community impact of the service?

The intended result of the System Change Action Plan is two-fold: 1) reduce First 5 Solano's expenses across its portfolio by seeking greater efficiencies in service delivery, cost sharing, and by leveraging with other systems, and 2) strengthen the systems in the county to better serve children aged 0-5 and their families.

In conjunction with the Action Plan, First 5 Solano is developing a measurement plan which will measure the community impact of the service over time.

Improved Systems of Care Organizational Support

Who was the primary audience for the service?

The primary audience for organizational support is providers of early childhood services in our community.

What were the types of services provided?

Multiple organizational support grants are available on an on-going basis:

- Up to \$5,000 to hire a grant writer for agencies seeking additional funds for services for young children.
- Up to \$10,000 to assist organizations to engage with local businesses to contribute funds toward services benefiting children ages 0-5 years and their families.
- Up to \$3,000 for providers to host or attend conferences and trainings to increase their capacity or the capacity of the community.

What was the intended result of the service? What was the community impact of the service?

The intended results of the organizational support funds are to increase the capacity of the agencies serving young children in our community.

During FY2015/16:

- One grant writing grant was awarded which assisted in securing a \$400,000 grant from SAMHSA to provider trauma informed care services for victims of violence.
- One business challenge grant for \$10,000 was awarded to fund a parent education program.
- Five Co-sponsorship of Conferences and Trainings grants were awarded to increase community capacity in the areas of breastfeeding, budgeting skills, and increase alignment of preschool and K-5 curriculum.

Improved Systems of Care Public Education and Community Information Dissemination

Who was the primary audience for the service?

The First 5 Solano Community Engagement and Communications plan includes parents and caregivers, community partners, policy makers and the public.

What were the types of services provided?

Outreach and engagement services include:

- Promoting Help Me Grow Solano
- Distribution of community information calendar
- Developing and spreading community information via the website, radio public services announcements, an annual calendar, and other venues
- Customizing and distributing outreach materials promoting First 5 Solano and Help Me Grow Solano
- Participating in Community Events
- Distribution of Kit for New Parents
- Award of community engagement grants of up to \$300 each

What was the intended result of the service? What was the community impact of the service?

Community engagement efforts allow First 5 Solano and our partner organizations to connect to parents, providers and the community in ways that are fun, educational and safe. The community impacts were that parents, residents and businesses better understand and support positive early childhood experiences and First 5 Solano's mission and programs.

\$5,400 in Community Engagement grants was dispersed for a variety of activities including April Children's month celebrations, accessible events for special needs children, health and fitness activities, and more.

Messaging was provided via Help Me Grow Solano, on a local radio station, and our website. Over 18,000 2016 calendars containing community information and featuring Solano County families were distributed. First 5 Solano provided a Giant Sandbox at the Solano County Fair and the First 5 CA Express Van attended the Family Justice Center Health Fair. 2,060 New Parent Kits were distributed.

County Evaluation Summary - Solano
First 5 CA Annual Report Submission
3 – Evaluation Activities Completed

a. AR3 Evaluation Activities Completed Description of Evaluation Activities Completed during FY2015/16.

First 5 Solano and its local evaluator, Applied Survey Research (ASR) engaged in variety of evaluation activities in FY2015/16, including:

- § **Strategic Planning:** The Commission participated in a variety of activities throughout FY2015/16 in service of strategic planning, including:
 - Review of systems change articulation across other bay area strategic plans
 - Reviewed Community Indicators by Result Area including trends, magnitude, gap, leveragability/partnership, and program impact by reach and outcome
 - Prioritized Goal and Result Areas to assist in establishing amounts to be funded
- § **FY2014/15 Annual Report to First 5 California:** In October 2015, the Commission received and authorized the statutorily-required First 5 Solano submission to First 5 California for its annual report to the Governor/Legislature.
- § **2015 Pre-Kindergarten Academy Report:** The Commission produced a report on the children that participated in the Pre-Kindergarten Academies during the summer of 2015. 569 children with little or no prior preschool experience attended and were evaluated using the Kindergarten Student Entrance Profile (KSEP) at entrance and exit of a four week Pre-Kindergarten Academy.
- § **Help Me Grow Evaluation:** During FY2015/16, an evaluation of the local Help Me Grow was conducted by ASR providing valuable insight into best practices, common challenges and solutions, and service data as compared to other CA Help Me Grows. The evaluation report will be presented in FY2016/17.
- § **Ongoing Technical Assistance and Management of Evaluation Processes and Systems:** First 5 Solano staff in conjunction with ASR provided ongoing technical assistance to all current and newly-funded First 5 Solano grantees and initiative partners, to maintain and manage the evaluation processes in place and measure progress toward target objectives.

b. AR-3 Evaluation Findings Reported (Description of evaluation findings reported during the fiscal year)

- § **Strategic Planning:** The Commission adopted a 2016 Strategic Plan Update which outlines the Commission's Priority Area, Goals, and Results. The Plan also identified the needs, potential strategies, and systems change opportunities, as well as a measurement plan which will be reported on annually to the Commission.
- § **Pre-Kindergarten Academies:** Overall, as in years past, the results of the 2015 Pre-Kindergarten Academies are positive. 569 children attended and 517 completed both a pre and a post KSEP assessment. Aggregated post assessments show gains in all components of the Social/Emotional and Cognitive scales of the KSEP which demonstrates that children benefited from this short, targeted program to help them become ready for school. Post assessments show that 39% of children were "Ready to Go" by the end of Pre-K Academies, up from 17% at the start of the 4-week program.

Another 38% were recommended for quarterly monitoring indicating that they may just have one or two key areas which require additional follow up. The biggest changes were in the areas of “Seeks adult help when appropriate” (54% at pre; 85% at post) and “Recognizes own written name” (69% at pre; 92.3% at post).

- § **Help Me Grow Evaluation:** The evaluation found that Help Me Grow Solano had high call/referral rates compared to other Help Me Grow affiliates, with the most common concerns being related to behavior or communication and the most common referral being for developmental screening. Solano has moderate success at connecting families to services, with referrals to preschool or childcare being the most challenging for parents to secure. Lesson learned include: the need to diversify funding, provide call center staff with additional training, continue to regularly outreach to providers, reach high-need populations through community partners, build cultural and linguistic capacity, and focus on collecting complete and accurate data.

c. AR-3 Policy Impact of Evaluation Results (Description of the policy impact of the evaluation results)

- § **Strategic Planning:** The Commission will track both program and community level indicators over the coming years to continue evaluating their investments and make additional investment decisions.
- § **Continued Funding of Pre-Kindergarten Academies:** The Commission continues to put a high value on Pre-Kindergarten Academies and chose continue to fund Pre-K Academies at \$200,000 annually for the next 2 years.
- § **Help Me Grow:** The results of the evaluation report will assist in improving the local program during the upcoming year.



CHILDREN ARE OUR BOTTOM LINE

DATE: September 27, 2016
TO: First 5 Solano Children and Families Commission
FROM: Commissioner Marisela Barbosa, Chair
BY: Ciara Gonsalves, Staff
SUBJ: Nominating Committee for Election of 2017 First 5 Solano Commission Officers

In December of each year the First 5 Solano Commission elects its officers (Chair and Vice-Chair) per its Bylaws. To facilitate this process, the Commission Chair is calling for 2-3 Commissioner volunteers to comprise an ad hoc Nominating Committee to bring forward recommended officers for the upcoming year.

For the Commission's convenience, attached are copies of the Bylaws and the First 5 Solano "Commissioner Job Description," which include details about the duties of the Chair and Vice-Chair. Officers serve a term of one calendar year. Commissioners interested in serving as officers can review these materials and, if they wish to be considered, forward their names to the Nominating Committee for consideration.

Attachment A: Commission Bylaws
Attachment B: Commissioner Job Description

BY-LAWS
OF
FIRST 5 SOLANO CHILDREN AND FAMILIES COMMISSION

ARTICLE 1

AUTHORITY

The First 5 Solano Children and Families Commission is governed by the California Children and Families Act of 1998 and Solano County Code Section 7.3.

ARTICLE II

PURPOSE AND INTENT

Section 2.1 Purpose. The specific purpose of this Commission is to carry out the mandates as set forth in the California Children and Families Act of 1998 and Solano County Code Section 7.3.

ARTICLE III

POWERS AND DUTIES

Section 3.1 Powers and Duties. The powers and duties of the Commission shall be as set forth in the California Children and Families Act of 1998 and Solano County Code Section 7.3.

ARTICLE IV

MEMBERS

Section 4.1. Management of the Commission's Activities and Affairs. The activities and affairs of the Commission shall be conducted as set forth in the California Children and Families Act of 1998 and Solano County Code Section 7.3.

Section 4.2 Membership. The Commission shall be appointed by the Solano County Board of Supervisors as set forth in the California Children and Families Act of 1998 and Solano County Code Section 7.3.

Section 4.3 California Political Reform Act. Members shall comply with the terms of the California Political Reform Act.

Section 4.4 Terms of Office. The terms of office for each Commission member shall be four years. The terms of the original members shall be staggered.

SECTION V

COMMITTEES

Section 5.1 Standing and Ad Hoc Committees. The Commission may form standing committees or ad hoc committees as needed.

ARTICLE VI

OFFICERS AND DUTIES

Section 6.1 Identification and Title. The officers of the Commission shall be the Chair and the Vice-Chair.

Section 6.2 Terms of Office. The term of office for each officer shall be one year.

Section 6.3 Election of Officers. The election of officers shall take place at the first meeting in December of any year. The newly elected officers shall take office at the first meeting in January of any year. Vacancies in the positions of Chair and/or Vice-Chair that occur during the calendar year shall be filled by election as soon as possible, in accordance with the Ralph M. Brown Act, and any such officer(s) elected mid year shall serve out the remainder of the calendar year.

Section 6.4 Conduct of Meetings. The Chair shall preside at all meetings. In the absence of the Chair, the Vice-Chair shall preside. In the absence of both, the Commissioners attending shall choose a temporary Chair at the beginning of the meeting.

Section 6.5 Chair. The Chair shall:

1. Preside at all meetings of the Commission;
2. Appoint Chairs of Standing and ad hoc Committees.
3. Exercise such other powers and perform such other duties as may be prescribed by the Commission.

Section 6.6 Vice-Chair. The Vice-Chair shall have such powers and perform such duties as may be delegated by the Chair, and when the Chair is unable to preside at meetings and in his/her absence, shall preside and otherwise act as Chair.

ARTICLE VII

MEETINGS OF THE COMMISSION

Section 7.1 Meeting Time and Place. A regular time and place of meeting shall be adopted by the Commission in accordance with the Ralph M. Brown Act.

Section 7.2 Special Meetings. Special meetings of the Commission may be called from time to time provided such special meeting is called in accordance with the Ralph M. Brown Act.

ARTICLE VIII

QUORUM

Section 8.1 Quorum.

- (a) A quorum of the Commission shall be five members present.
- (b) Actions of the Commission shall be by majority vote of the full Commission.
- (c) If a quorum is lost so that no action may be taken, the meeting may continue as a committee in order to allow discussion and take testimony, provided that no action will be taken.

ARTICLE IX

RULES OF ORDER

Section 9.1 Robert's Rules of Order. Except as they may conflict with these By-Laws, the conduct of their affairs by the Commission and of all the committees shall proceed in accordance with provisions of the then-current codification of Robert's Rules of Order.

ARTICLE X

RECORDS, REPORTS AND INSPECTION RIGHTS

Section 10.1. Annual Report.

- (a) By January of each year, the Commission shall furnish a report containing the following information:
 - (1) the assets and liabilities as of the end of the fiscal year;
 - (2) the principal changes in assets and liabilities, including trust funds, during the fiscal year;
 - (3) the revenue or receipts of the Commission, both unrestricted and restricted to particular purposes, for the fiscal year;
 - (4) the expenses or disbursements of the Commission, for both general and restricted purposes, during the fiscal year; and
- (b) The report required herein shall be accompanied by any report thereon of the annual independent audit.

Section 10.2 Strategic Plan. By January of each year the Commission shall furnish a report on outcomes and changes regarding the Commission's Strategic Plan.

ARTICLE XI

MISCELLANEOUS PROVISIONS

Section 11.1 Interpretation of By-Laws.

- (a) Unless defined differently herein or unless the context requires a different meaning, terms used in these By-Laws shall have the same meaning as may be given to them in the Law, as amended from time to time.
- (b) To the extent possible, these By-Laws shall be construed as supplemental to all laws applicable to the same subject matter and shall be fully complied with unless such compliance shall be legal.
- (c) Any provision of these By-Laws which is inconsistent with any applicable law shall not be complied with, but such inconsistency shall not affect the validity of any other provision of these By-Laws, it being hereby declared that these By-Laws would have been adopted in full irrespective of the invalidity of any provision thereof.
- (d) By-Laws may be amended by majority vote at a regularly noticed Commission meeting. All proposed changes to these By-Laws shall be mailed to each Commissioner at least 10 days prior to such scheduled meeting. These By-Laws and subsequent amendments to these By-Laws shall take effect upon approval by the Board of Supervisors.

Section 11.2 Fiscal Year. The fiscal year of the Commission shall coincide with Solano County's fiscal year.



CHILDREN ARE OUR BOTTOM LINE

First 5 Solano Commissioner “Job Description”

I. First 5 Solano Commissioners are appointed for a four-year term.

The Commission makeup is as follows:

- One Board of Supervisor member
- Two Solano County Department of Health and Social Services representative members
- Five members, each of whom is nominated by a Board of Supervisor member (appointee need not reside in the District the appointing Board member represents)
- One ‘at large’ member

II. Major areas of Commission responsibility include, but are not limited to:

- A. **Policy/Strategic Planning:** Oversee the development of, and approve, a strategic plan as the framework for the allocation of funding for programs, services and activities that enhance the health, well-being and development of children 0-5. Oversee and actively engage in the implementation of the strategic plan.
- B. **Allocation of funds:** Independent authority to allocate funds for services for children 0-5 and their families in accordance with the approved strategic plan.
- C. **Accountability:**
1. Ensure that the annual required independent audit is performed and submitted to the Board of Supervisors and First 5 California in accordance with established timelines.
 2. Approve an annual proposed budget and submit this budget to the Board of Supervisors in accordance with established timelines. Monitor the budget.
 3. Approve the required annual report submission to First 5 California. Monitor and review local program outcomes and documented results.
- D. **Functioning/Staffing:**
1. Approve and monitor policies as needed and ensure adherence to County policies as appropriate.
 2. Participate in the selection and evaluation of the Executive Director.
 3. Provide direction to staff to carry out the work of the Commission.
- E. **Community Engagement:** Substantively involve Solano parents, service providers, interested community members and policy makers in the activities and decision-making process of the Commission. Ensure that the Commission’s strategic plan, funding priorities, programs and services reflect community needs and priorities. Ensure the free and open flow of information among Commissioners and the public.

II. Commissioner Job Duties:

In order to fulfill these responsibilities (and carry out the other powers and duties prescribed in the Children and Families First Act, County Code Section 7.3, Commission By-Laws and applicable commission policies), Commissioners are expected to commit to a substantive level of time and effort, including but not limited to the sections below.

A. **Meetings** – Commissioners must maintain sufficient meeting attendance in accordance with County Code Section 7.3 and the First 5 Solano Commission Meeting Attendance Policy. Meeting participation is outlined below.

1. There are 8-10 full Commission meetings per year, generally starting in late afternoon or early evening, lasting 2-4 hours and located in various parts of the County, including an annual, full-day Retreat, generally on a Saturday in October. From time to time a special meeting may be called to deal with an item that cannot be postponed.

The full Commission Chair and Vice Chair are elected annually and serve a one- (calendar) year term. Duties and responsibilities of Commission Chair include:

- a. reviewing and approving agendas and meeting materials
- b. presiding at/conducting meetings
- c. appointing Chairs of standing and ad hoc Committees
- d. presenting reports to the full Commission
- e. carrying out any other duties/activities delegated by the Commission
- f. representing the Commission at public or other meetings

The By-Laws provide that the Vice Chair acts as Chair if the Chair is unavailable and presides at meetings when the Chair is not present, and has the powers and performs the duties delegated to him/her by the Chair.

2. There are three standing committees – “Internal Systems, “Program” and “Community Engagement” committees. Committees also meet 8-12 times/year for 2-3 hours). Each Commissioner will be asked to serve on a standing committee.

Committee Chairs are appointed by the Commission Chair. Committee Chairs and members serve a minimum of one year and may serve indefinitely. Duties and Responsibilities of Committee Chairs include:

- a. reviewing and approving agendas and meeting materials
- b. presiding at/conducting meetings
- c. presenting reports to the full Commission
- d. representing the Commission at public or other meetings

3. From time to time, the Commission forms ad hoc committees, work groups or task forces and may request one or more Commissioners to serve on these bodies.

4. Commissioners also have training sessions on areas such as public information/media, Brown Act, Conflict of Interest and Robert's Rules of Order.
- B. **Establishing and maintaining a level of knowledge and understanding about early childhood issues to support responsible policy, strategic and fiscal decisions by the First 5 Commission.** This is accomplished by reading Commission packets and supporting information, tracking the Committee process.
- C. **Engaging in substantive policy, program or community support activities to promote the alignment of Commission/Community priorities, foster the free flow of information and promote system change¹.** These can include representing the Commission in areas such as:
1. Presentations at policy bodies such as school boards, city councils, Solano County Board of Supervisors, etc.;
 2. Attendance at community meetings and events;
 3. Participating in interagency planning meetings and activities;
 4. Participating in Commission-hosted or -funded meetings and events (such as quarterly Grantee training/technical assistance meetings, strategic planning meetings, forums and workshops held by grantee organizations, Commission-sponsored forums/health and literacy fairs/etc., or other activities);
 5. Community partner visits to funded programs and local organizations, including meeting with parents, service providers and other community stakeholders;
 6. Participating in public information/education activities (such as a Speakers Bureau, writing opinion pieces or other press/media materials, speaking with the press, etc.).
- D. **Engaging in regional and statewide policy-level processes and/or activities concerning First 5 and/or early childhood issues.** Examples include attending First 5 Association or First 5 California meetings and being familiar with early childhood-related legislation or policy changes.

¹ With the understanding that Commissioners represent First 5 Solano and its Strategic Plan Priorities, Goals, Results and objectives.

CHILDREN ARE OUR BOTTOM LINE

PROGRAM & COMMUNITY ENGAGEMENT COMMITTEE MEETING
September 1, 2016 – 2:00-3:30pm
601 Texas Street, Suite 210, Fairfield, CA 94533

CALL TO ORDER

- I. Introductions, Public Comment, Commissioner Comments**
- II. Consent Calendar** (5 min) **Action**
- A. Approve the September 1, 2016 PCE Committee Meeting Agenda
 - B. Approve the May 5, 2016 PCE Committee Meeting Minutes
- III. Compliance Action Plans** **Information**
- Receive an update on the compliance action plans for Children's Nurturing Project and Uplift Family Services
Ciara Gonsalves, Program Manager
- IV. Program Updates** **Discussion**
- A. Receive a presentation on the Fairfield-Suisun Unified School District Preschool Programs
Sasha Begell, Fairfield-Suisun Unified School District
 - B. Receive the Help Me Grow evaluation report
Lisa Colvig, Applied Survey Research
 - C. Receive an update on early learning system activities
Megan Richards, Deputy Director
 - D. Receive a follow-up report on ACA new mental health mandates
Ciara Gonsalves, Program Manager
 - E. Receive an update on community engagement activities
Juanita Morales, Program Manager
- V. Future Agenda Items, Meeting Time/Date/Location** (5 min) **Information**
- A. The next Program & Community Engagement Committee Meeting will be held on November 17, 2016 from 2:00-3:30pm at 601 Texas Street, Suite 210, Fairfield, CA 94533.
 - B. Future agenda items include: Community Engagement Activities, Early Learning System Update, Compliance Action Plan

ADJOURN

Vision: All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

First 5 Solano Children and Families Commission

Program & Community Engagement Committee Meeting
September 1, 2016 2:00 PM – 3:30 PM
601 Texas Street, Suite 210, Fairfield, CA 94533

Minutes

I. Introductions, Commissioner Comment, Public Comment

Commissioner Hannigan called the meeting to order at 2:05 PM.

Committee members present: Commissioners Erin Hannigan, Jay Speck, Dan Ayala

First 5 Staff present: Michele Harris (Executive Director), Megan Richards (Deputy Director), Ciara Gonsalves (Program Manager), Juanita Morales (Program Manager), Gene Ibe (Program Manager), and Andrew Boatright (Office Assistant III)

Public attendees: Lisa Colvig (Applied Survey Research), Sasha Begell (Assistant Director English Learners and Instructional Support, Fairfield-Suisun Unified School District), Stephanie Wheeler (Principal, Mary Bird Early Childhood Education Center)

Commissioner Comment: None

Public Comment: None

II. Consent Calendar

- A. Approve the September 1, 2016 PCE Committee Meeting Agenda
- B. Approve the May 5, 2016 PCE Committee Meeting Minutes

Moved: Commissioner Speck, Seconded: Commissioner Hannigan
Approved: 2-0-0

III. Compliance Action Plans

Ms. Gonsalves provided updates for the Children's Nurturing Project (CNP) and EMQ Families First compliance action plans. EMQ has been renamed Uplift Family Services. EMQ, after having the clinical components removed from their contracts, has improved their screening numbers, parent and provider education numbers, have fulfilled their compliance action plan requirements and have been removed from the compliance action plan.

On August 22, 2016 CNP gave notice that they will be ceasing operation: a special Commission meeting has been scheduled September 6, 2016 to address next steps regarding their services and re-allocation of funding.

Commissioner Hannigan asked what would happen to the children being served in the transition time between CNP closing their doors and when the next program picks up services. Ms. Harris answered that Uplift Family Services will take on all screenings until the Commission takes action and that Health and Social Services has developed a transition plan to move children being served under the EPSDT program to new providers as well as bringing on an additional provider.

IV. Program Updates

- A. Fairfield-Suisun Unified School District Preschool Programs:** Ms. Begell gave a presentation detailing the repurposing of the vacant Mary Bird facility into an education center focused on inclusive pre-school education classrooms. Mary Bird Early Childhood Education Center is joined by Anna Kyle, Fairview, and Public Safety Academy as hosts of inclusive pre-school options and FSUSD plans to continue broadening the participating schools and increasing classrooms available for inclusive teaching opportunities. Title I funds have allowed Title I students to enroll free of charge and allow special education student spaces.

Supervisor Hannigan asked how schools with a 3-hour schedule plan to accommodate working parents without daycare in the same location. Ms. Wheeler answered that there may be other family members, babysitters, and the like can be a part of the pick-up plan. Supervisor Hannigan asked if schools other than Mary Bird, keep the pre-schools separate from other, older grades. Ms. Begell answered that they are kept separated.

- B. Help Me Grow Evaluation:** Ms. Colvig described the method Applied Research Survey used for evaluating Solano County's Help Me Grow (HMG): comparing other California counties' HMGs and interviews with those successful counties' HMGs. The key data collected shows a 56% successful linkage rate, with the criteria for success being a caller either served by a provider or being on a wait list to be served by a provider; Connecting to specific services has different success rates which may be linked to how the hotlines are advertised.

- C. Early Learning System Activities:** To ensure Quality Rating and Improvement System (QRIS) data baseline is accurate for the next 5 years of data, Juanita Morales has been developing a parent survey and provider survey for children going into kindergarten. First 5 Solano staff will be participating in statewide and regional workgroups. Orientations for the 15 new sites for IMPACT have begun – Lisa, Solano County Office of Education (SCOE), has been conducting these and noted that the act of receiving an interview and coaching was enough to impact people's perception of the IMPACT program in a positive way.

- D. ACA Mental Health Mandates:** Ms. Gonsalves reported on the new mandates for mental health services included in ACA. Commissioner Speck posed a series of questions regarding First 5 Solano's role in providing funding for mental health services with the Affordable Care Act (ACA) changes recently. It was determined that a meeting with Halsey Simmons, Solano County Director of Health & Social Services (H&SS), who could provide a comprehensive perspective to include the county's point of view along with other service providers outside of H&SS's purview, would be needed to address these questions.

- E. Community Engagement Activities:** Ms. Morales noted that monthly messages concerning community engagement have been broadcast through KUIC; July and August being summer learning and Kindergarten transition, and breastfeeding awareness and school readiness. Commissioner Hannigan noted that KUIC is not reaching Vallejo and Benicia as evidenced by the recent Food Oasis event turnout and suggested that another means would need to be considered to reach all of Solano County. Ms. Morales noted that it was anticipated that 500 people would attend the Food Oasis event, Christina Arrostuto, District 2 Representative, reported that around 250 people attended, including 75 policy makers during the policy-maker breakfast portion.

V. Future Agenda Items, Meeting Time/Date/Location

- A. The next Program & Community Engagement Committee Meeting will be held on November 17, 2016 from 2:00-3:30pm at 601 Texas Street, Suite 210, Fairfield, CA 94533.
- B. Future agenda items include: Community Engagement Activities, Early Learning System Update, and Compliance Action Plan Updates.

The meeting was adjourned at 3:41 PM.

Andrew Boatright, Office Assistant III

Approved:

CHILDREN ARE OUR BOTTOM LINE

SYSTEMS & POLICY COMMITTEE MEETING
September 6, 2016 – 3:00-4:30pm
601 Texas Street, Suite 210, Fairfield, CA 94533

CALL TO ORDER

I. Introductions, Public Comment, Commissioner Comments

II. Consent Calendar (5 min)

Action

- A. Approve the September 6, 2016 SPC Committee Meeting Agenda
- B. Approve the March 15, 2016 SPC Committee Meeting Minutes
- C. Receive Commissioner Meeting Attendance Status Report

III. Co-Sponsorship of Training and Conferences Fund Applications

Action

Megan Richards, Deputy Director

Motion A: Consider approval of a request from A More Excellent Way Health Organization for an allocation of up to \$2,500 to provide Community Breastfeeding Peer Counselor Training.

Motion B: Consider approval of a request from Solano-Napa Association for the Education of Young Children (SNAEYC) for an allocation of up to \$3,000 for the 28th Annual Solano College ECE/SNAEYC Conference.

Motion C: Consider approval of a request from Napa-Solano SANE/SART for an allocation of up to \$3,000 for the 1st Annual Courage Conference: Hope and Healing for the Traumatized Child.

IV. Discuss Commission Retreat Agenda

Discussion

Michele Harris, Executive Director

Discuss options for the Commission retreat agenda

V. Annual Review of Commission Policies

Information

Megan Richards, Deputy Director

Receive a report on the annual review of Commission policies

VI. Receive a First 5 Solano Staffing and Finance Update

Information

Megan Richards, Deputy Director

Receive a report on First 5 Solano staffing and financials

VII. Future Agenda Items, Meeting Time/Date/Location (5 min)

Information

- A. The next Systems & Policy Committee Meeting will be held on November 15, 2016 from 3:00-4:30pm at 601 Texas Street, Suite 210, Fairfield, CA 94533.
- B. Future agenda items include: Staffing and Finance Update

ADJOURN

CHILDREN ARE OUR BOTTOM LINE

Vision: All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

First 5 Solano Children and Families Commission

System & Policy Committee Meeting
September 6, 2016, 3:00 PM – 4:30 PM
601 Texas Street, Suite 210, Fairfield, CA 94533

Minutes

I. Introductions, Commissioner Comment, Public Comment

Commissioner Crutison called the meeting to order at 3:07 PM.

Committee members present: Commissioners Crutison and Barbosa

First 5 Staff present: Michele Harris (Executive Director), Megan Richards (Deputy Director), Gene Ibe (Program Manager), and Andrew Boatright (Office Assistant III)

Public attendees: Hayley Armstrong (The Courage Center), Amy Obegi (Solano Community College)

Commissioner Comment: None

Public Comment: None

II. Consent Calendar

- A. Approve Agenda of September 6, 2016
Amy Obegi noted that on Item III, Motion B, the event should be listed as 30th Annual, rather than the 28th Annual.
- B. Approve March 15, 2016 SPC Meeting Minutes
- C. Receive Commissioner Meeting Attendance Status Report

Moved: Commissioner Barbosa, Seconded: Commissioner Crutison
Approved: 2-0-0

III. Co-Sponsorship of Training and Conferences Fund Application

- A. Ms. Richards presented a request for A More Excellent Way Health Organization for an allocation up to \$2,500 to provide Community Breastfeeding Peer Counseling. For several years this has been funded; the \$3,000 request was reduced to \$2,500 to exclude photography cost and would provide 6 consecutive Saturday peer-counseling trainings, specifically targeting new mothers who are African-American as there is a lower instance of breastfeeding among that demographic. They have worked in conjunction with WIC, increasing connectivity. Commissioner Barbosa noted to look into what the return on investing in training peer-counselors has been by way of how many mothers have received a peer-counselor training. Commissioner Crutison noted also, as a public health framing, to see if breastfeeding rates improved.

Motion A: Consider approval of a request from A More Excellent Way Health Organization for an allocation up to \$2,500 to provide Community Breastfeeding Peer Counseling

Moved: Commissioner Barbosa, Seconded: Commissioner Crutison
Approved: 2-0-0

- B. Ms. Richards explained that the conference has occurred annually at the end of September, which has been funded for several years, and hosts several workshops with presenters, as well as a keynote speaker. Commissioner Barbosa asked if the event depends on First 5 Solano funding. Ms. Obegi responded that without funding assistance, the keynote speaker would not be possible, along with the workshop presenters due to their costs and the costs of tickets to students and non-students. Commissioner Barbosa asked what the gains for attendees have been in the past. Ms. Obegi explained that the broad range of presentations available has allowed for a rejuvenation of passions with the keynote speaker and practical skills from career-pathway targeted workshops. Commissioner Barbosa asked if First 5 Solano has input for topics presented. Commissioner Crutison asked if any revenue has been generated from past events. Ms. Obegi responded that less than \$500 has been earned in the past but without the funding the charge for tickets would be closer to \$60 per person, reducing the number of attendees.

Motion B: Consider approval of a request from Solano-Napa Association for the Education of Young Children (SNAEYC) for an allocation of up to \$3,000 for the 30th Annual Solano College ECE/SNAEYC Conference.

Moved: Commissioner Barbosa, Seconded: Commissioner Crutison
Approved: 2-0-0

- C. Ms. Richards explained that the newly opened Courage Center conference will take place in November at the North Bay Center, providing a track for providers and a track for foster parents/caregivers with a focus on caring for children who have seen or experienced violence in their homes. Commissioner Barbosa asked what the take-away is for attendees. Ms. Armstrong explained that the conference is an answer to fulfilling training needs for responders to children who have experienced trauma, to include law enforcement, understanding trauma of the child for the life of a case, and services providers, on how to live with children who have experienced trauma; looking forward, The Prevention Institute is giving a speech with a focus on using systems to allow for prevention, rather than response.

Commissioner Barbosa asked if the listed price of tickets considered the cost to foster parents and caregivers. Ms. Armstrong responded that there is a current discount but that it can be negotiated to be lower. Commissioner Crutison suggested that the professional responders would pay the full price but the caregivers have a reduced price. Ms. Armstrong offered that six scholarships could be given to caregivers as part of the \$3,000 request.

Motion C: Consider approval of a request from Napa-Solano SANE/SART for an allocation of up to \$3,000 for the 1st Annual Courage Conference: Hope and Healing for the Traumatized Child.

Moved: Commissioner Barbosa, Seconded: Commissioner Crutison
Approved: 2-0-0

IV. Discuss Commission Retreat

Ms. Harris asked what topics the Commissioners would like covered during the retreat and a time frame preferred; it was noted that the standard items include reviewing the strategic plan and receiving the community indicators report.

Commissioner Barbosa offered the topic of cannabis, medical marijuana, and impacts on children aged 0-5 in households which have cannabis use either at the retreat or elsewhere. Ms. Richards noted that the Blue Ribbon Report is a large report that touches on the topic. Ms. Harris noted that First 5 has not taken a position on the topic but is monitoring activity at the State level. Commissioner Crutison reported that Public Health Deputy Director Bela Matyas has noted that no in-depth study has been conducted on the effects of marijuana in the United States due to the illegal nature at the federal level and that without that research there is not a way to determine deviations from a baseline for driving, etc. Ms. Harris noted she would reach out to H&SS Public Health to present on the Community Health Needs Assessment for the retreat, H&SS can determine if that is the proper place to cover marijuana use or if the concern is regarding other drugs.

Commissioner Crutison offered the topic of homelessness among youths. It was agreed that homelessness was too large a topic to tackle during the retreat and would be pushed to the December committee meeting.

Commissioners agreed to a retreat time of 9AM to 12PM.

V. Annual Review of Commission Policies

Commissioner Barbosa asked that the Co-Sponsorship Conferences Fund be included in e-mail when the annual review gives updates. Commissioner Barbosa noted for the attendance policy that leaving early would be an issue if there is not a quorum, which has not been an issue yet. Ms. Harris noted that when attendance was an issue in the past, the Chair had a check-in with the Commissioner having the poor attendance. Commissioner Barbosa agreed that that would be a good course of potentially corrective action.

VI. Receive a First 5 Solano Staffing and Finance Update

Ms. Richards reported that staff conducted an analysis of the level of effort for systems change activities. Based upon this analysis, staff believes that the current staffing model is sufficient to meet agency needs. Therefore, one Contract Manager position will be eliminated during mid-year budgeting and that no further action is required from the Commission. Two college intern staff positions were planned for, but with the staffing changes among administration, an Office Assistant II was hired along with one College Intern to alleviate administrative support strain for 6 months.

Interest income, budgeted at \$32,000, came in at \$53,000. Prop 10 tax disbursement came in over budget from one-time funding from Board of Equalization was released to counties. State-match funding was slightly under. All of this resulted in \$115,000 more in revenue than anticipated. Underspending among grants, internal programs, and no spending from discretionary funds led to 82% of working budget amount.

VII. Future Agenda Items, Meeting Time/Date/Location

Systems and Policy Committee November 15, 2016 3:00 – 4:30 PM, 601 Texas Street Suite 210, Fairfield CA. Future agenda items: update on homelessness; First 5 Solano Budget and Staffing Update; Systems Change Implementation Plan; Commissioner Meeting Attendance

The meeting was adjourned at 4:24 PM.

Andrew Boatright, Office Assistant III
Approved:

DATE: October 4, 2016
TO: First 5 Solano Commission
FROM: Michele Harris, Executive Director
SUBJ: Executive Director's Report for October 2016

Silicon Valley Community Foundation Center for Early Learning: Ciara Gonsalves attended *Changing the Game for Children and the Economy: Innovation and the Science of Early Childhood Development*, hosted by the Silicon Valley Community Foundation's Center for Early Learning. Featured speakers included: J.B. Pritzker, a prominent entrepreneur and philanthropist committed to early learning efforts; Jack P. Shonkoff, MD, a renowned national expert on early childhood development and featured in the Raising of America video series; and Senator Hannah-Beth Jackson, chair of the California Legislative Women's Caucus.

The overall message was for funders to invest early in children as the cost of the life trajectory for children living in poverty or unprepared for kindergarten is significant over their lifetime. Speaker Pritzker shared the Kindergarten Readiness guide he and the Foundation published making the case to other philanthropists and encouraging lawmakers to become champions for at-risk kids.

Northern California Grantmakers Site Visit: In response to the Board of Supervisors-funded report, "Foundation Giving in Solano County and the Bay Area," Northern California Grantmakers (NCG) has invited a Solano contingent to a luncheon to discuss Solano's needs, population, gaps and opportunities to partner. I will be presenting about Solano at this luncheon with Ciara Gonsalves, and we will be joined by Commissioner Huber (in his role as H&SS Director) and Jayleen Richards, H&SS Public Health Administrator. First 5 Solano has been a member of NCG for the last 5 years. To our knowledge, this is the first opportunity to present Solano's story in front a group of foundation representatives and is a great opportunity to strengthen our relationships with foundations in the bay area region. More information can be found at <https://ncg.org/node/1636>.

Bay Area Health Care Funders: Ciara Gonsalves also attended a recent Bay Area Health Care Funders meeting hosted by Northern California Grantmakers where there was a viewing of the Raising of America. Co-director and Producer Larry Adelman was present to discuss his role in developing the film. The discussion portion of the meeting focused on the equity of our youngest Americans and how being economically disadvantaged during early childhood affects their lives from birth. Many of the philanthropists who do not work in the early childhood arena were not aware of some of the issues featured in the video, such as early brain development, how stress on the parents affects children, and family leave practices in America.

IMPACT Update: In August 2016, the Solano Early Care and Education Consortium agreed on a logo for Solano's Quality Rating and Improvement System (QRIS). The logo incorporates aspects that are

Quality Counts



in Solano Early Care
& Education

parallel to our regional partners, such as the tagline “Quality Counts” as well as incorporating a graphic unique to Solano County.

Eight California State Preschool Programs (CSPPs) who were involved in the initial QRIS Block Grant have been fully rated and provided with their rating scores. These ratings will soon be published on the Solano County Office of Education website. These are the first 7 sites to be rated in Solano County and represents a huge step toward implementation of our quality early learning system!

Business Challenge Grant – Books n Blankies: Books n Blankies is a new nonprofit in Solano that encourages mother-baby bonding and early literacy, an effort to reduce the word gap that economically disadvantaged children experience in the early years. The Commission issued a \$350 matching grant via the Commission’s Business Challenge Grant Fund in August. Books n Blankies founder Bethany Donato approached two small businesses in Vallejo to leverage the \$350 from the Commission, resulting in a total donation of \$700 to purchase baby blankets and books for her agency’s mission. Congratulations to Ms. Donato and Books n Blankies.

Funding the Next Generation - Measure A & B: First 5 Solano provided two fact sheets regarding Measure A & B. The first fact sheet provides information on what Measure A & B would provide. The second fact sheet provides data on the status of children in our community. These fact sheets are provided in Attachment A.

First 5 CA Summit: First 5 California is hosting their second annual Child Health, Education, and Care Summit: From Partnerships to Impact on November 8-10 at the DoubleTree Hilton in Sacramento. Speakers and workshops include a wide variety of topics, from QRIS and early learning updates to early brain development to family engagement. There will also be a panel discussion of First 5 Commissioners from across the state discussing the future of First 5 funding. If any Commissioners are interested in attending, please let us know.

Child Start Letter of Support: First 5 Solano provided Child Start, Inc. a letter of support (attachment B) to secure additional funding from the Department of Health and Human Services—Office of Head Start. If successful, this funding will serve 32 additional infants and toddlers through Early Head Start and Early Head Start Partnerships, expanding Solano’s capacity for quality infant and toddler care.

SupplyBank.org: First 5 Solano staff have been working with SupplyBank.org to support an implementation plan for the nation’s first brick and mortar supply banking system (like a food bank, but for basic material needs). The overall goal is to increase the resources available to low-income children and families by providing basic needs items through a seamless delivery system. One of the greatest identified needs is the issue of infant and toddler hygiene supplies, such as diapers, wipes, etc. Staff have connected SupplyBank.org with two Family Resource Centers in Solano County that provide services to families with the greatest need as well as capacity for delivery of resources. Juanita Morales will attend the Infant & Toddler Hygiene Advisory Group to provide feedback on evaluating kits contents, different distribution models and other program considerations.

Principal for a Day: Juanita Morales attended the Fairfield Suisun Unified School Districts' (FSUSD) "Principal for the Day" event along with various other community members and educational leaders. After an overview of FSUSD by Kris Corey, Superintendent of Schools, acting principals headed off to their assigned schools. Juanita was assigned to Fairview Elementary, and was met by Principal Dave Mariano. Ms. Morales toured the school with Principal Mariano visiting TK, K, 2nd, 4th grade and the art classrooms. The highlight of her day was making a phone call on behalf of the Fairview principal to a monolingual Spanish speaking parent. A student in one of the 2nd grade classrooms was acknowledged as being a positive student in his class. He was recognized for being a classroom helper, always being polite, staying on task and completing extra homework. The mother said, "it felt good to let a parent know that her child was recognized for being an exceptional student and telling her she was doing a great job as a parent." In the end, Ms. Morales was asked what she would tell other community members about the day. She said she would recommend parents be given the opportunity to walk a day in the life of their principal.

Solano Family Justice Center Health Fair: First 5 Solano has partnered with Solano Family Justice Center to provide the First 5 CA Express Van at the Family Justice Center Health Fair on October 15th, 2016 (see flyer Attachment C). The First 5 Express Van is a bilingual children's activity center that travels across California to inspire families with children ages 5 and younger to make healthy choices and to understand the importance of a child's earliest years. First 5 CA staff will be on hand to engage families in activities, hand out free resources and deliver First 5's message on the importance of talking, reading and singing to your child. This is the second year that First 5 Solano has worked with First 5 CA to have the van exhibit participate in the event. We anticipate it will be a huge success.

Rise Together Update: The County Administrator and I met with the new Rise Together Executive Director, Megan Joseph, to discuss Rise Together's approach to addressing poverty in the region. Rise Together is convening a new group aimed to address poverty in the region called "The Power of 9" which will seek input from community members from each of the region's 9 counties. Representation from each county will include a parent, a business person and someone from government. From this meeting, Ms. Joseph was connected to The Children's Network to see if a recent Parent Leadership Training Institute member may be a good fit for this work. Additionally, Ms. Joseph reached out to Supervisor Hannigan regarding potential participation on a high-level steering committee.

Brandman University: As part of its systems change efforts, First 5 Solano staff met with representatives from the Brandman University campus in Fairfield to explore the possibility of creating a Master's Degree in Social Work program. Currently, both Solano County Health & Social Services and community partners have difficulty recruiting and retaining employees to provide necessary mental health and social work services to clients. Brandman informed us that they are currently in the process of starting a Bachelor's level Social Work program and has also moved forward quickly in responding to Solano's needs, hiring an Associate Professor of Social Work to build a Master's of Social Work program in this region. The objective of this collaboration is to create a pipeline of workers that will remain in the community for the long-term.

In addition, Brandman University has offered an opportunity for First 5 employees and its community partners to take advantage of a scholarship for enrollment in any of its programs. This is an immediate solution to building new career opportunities in the area and information will soon be available on how to access the scholarship.

Attachment A: Measure A & B Fact Sheets
Attachment B: Child Start Letter of Support
Attachment C: Family Justice Center Health Fair Flyer

Solano Fund for Children

Fact Sheet

Key Elements of the Proposed Solano Fund for Children Ballot Measures

In August 2016, the Solano Board of Supervisors placed two measures on the November ballot that together would create and fund the Solano Fund for Children. Key elements include the following provisions:

- Measure A would impose a ¼ cent sales tax throughout Solano County and would raise an estimated \$16.8 million per year for 10 years. The estimated average cost per resident would be about \$31 per year, or roughly \$2.60 per month. (This estimate assumes that about 20% of sales taxes collected are paid by non-residents.)
- Measure B, the companion advisory measure, would recommend revenues raised by Measure A go entirely to the Solano Fund for Children for prevention-oriented children’s services in Solano. The 5 programmatic areas that the Fund would address are:
 - **Homeless Children** – Make sure homeless children can stay in school.
 - **Prevention of Child Abuse** – Keep children safe by preventing the circumstances that lead to abuse.
 - **Quality Preschool and Afterschool Programs** – Assure every child has access to high quality early learning programs that enable school success.
 - **Preventative Child Health Care** – Reach families early to prevent child health problems from taking root.
 - **Jobs for Our Youth** – Expand youth job opportunities for career pathways to success.
- Measure B also recommends each issue area be guaranteed a minimum of 10% of the funds raised (about \$1.5 million) with the remainder distributed based on a periodic planning process to determine the greatest unmet needs among the 5 programmatic areas.
- Measure A establishes an annual audit and an Oversight Committee appointed by the Board of Supervisors. Measure B recommends the Oversight Committee be made up largely of individuals with expertise in the 5 issue areas that will maximize citizen participation.
- No new governmental departments would be established by these measures.



Solano Fund for Children

Fact Sheet

What does the data tell us about Solano children?



- The child poverty rate in Solano is nearly 20%, for children under 5 it is over 25%;
- Nearly 2,100 Solano school-aged children are homeless;
- The resources to help homeless children stay in school currently amount to less than \$9 per month per homeless child;
- Over 4,200 reports of child abuse of Solano children are received annually;
- The lifetime cost of caring for one child victim of abuse is \$210,012, while about \$1 per year per child is available in Solano to prevent abuse;
- The number of eligible children on waiting lists for high quality child care in Solano exceeds the total number of slots in existence;
- Since 2009, there has been a loss of over \$9 million in Solano County child care subsidies representing a decrease of 40%. There are preschool spaces for 13% of the lowest income three and four-year-olds in Solano County;
- 42% of the children and youth over age 12 in Solano are overweight or obese;
- Almost 12% of Solano children age 11 years and younger have never had a dental visit;
- Solano children are far more likely to be hospitalized for “Mental Diseases and Disorders” than for any other diagnosis. 12% of hospital discharges carry this diagnosis;
- The Solano youth unemployment rate is 50% higher than the statewide average and more than double the average rate of other Bay Area counties.

COMMISSIONERS

Marisela Barbosa
Chair

Liz Niedziela

Jay Speck

Elise Crane

Jerry Huber

Dan Ayala

Erin Hannigan

Aaron Crutison

Dana Dean

Debbie Peralez
Executive Director
Child Start, Inc.
439 Devlin Road
Napa, CA 94558

Early Head Start Expansion Funding Opportunity

Dear Ms. Peralez:

On behalf of the First 5 Solano Children and Families Commission, I strongly support Child Start's efforts to secure funding from the Department of Health and Human Services/ Administration for Children and Families/Office of Head Start to provide high quality early childhood and family services throughout Napa and Solano Counties.

STAFF

Michele Harris
Executive Director

Megan Richards
Deputy Director

Ciara Gonsalves
*Policy & Fund
Development Manager*

Juanita Morales
Program Manager

Gene Ibe
Program Manager

Christiana Lewis
Office Assistant III

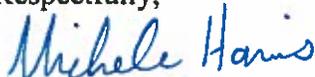
Child Start has been a pillar in the early childhood community for 16 years. Children who participate in Child Start Early Head Start or Head Start programs develop proficient language skills, exhibit strong social skills, and are well prepared for kindergarten. Child Start has done an excellent job of engaging each child's parent in their role as the lifelong teacher of their child, and has demonstrated the ability of providing parents with a broad range of leadership opportunities.

Through its extensive experience and exceptional management systems, Child Start has routinely delivered successful Early Head Start/Head Start programming within Napa and Solano Counties.

Our organization, First 5 Solano, has successfully partnered with Child Start over the last 15 years and has worked together to strengthen and align services for children in Solano. Child Start has been an active and valued partner in our Quality Rating Improvement System (QRIS) efforts and has strong relationships with the early childhood community and the school districts. Child Start is mission-driven, and holds the needs of the child and family at the forefront of their planning and administration. The early childhood system in Solano has been strengthened by their presence and their inclusive approach to the work aligns a variety of partners and points them in the same direction.

As the Executive Director of First 5 Solano, I am in full support of Child Start's efforts to continue providing much needed early childhood and family services and will continue to partner with Child Start to ensure quality services are available to children and families in our community. If I can answer any questions or provide additional information, please do not hesitate to contact me.

Respectfully,



Michele Harris
Executive Director

First 5 Solano Children & Families Commission uses Proposition 10 tobacco tax and other funds for prenatal, health, quality child care, school readiness and parent, provider, and family support programs across Solano County. These services help ensure that children thrive and enter school healthy and ready to learn, grow and become productive members of Solano County's workforce and community.



SAVE THE DATE:
PLEASE JOIN US FOR OUR 2ND ANNUAL

**SOLANO FAMILY JUSTICE CENTER
HEALTH FAIR**

HOSTED BY:

THE SOLANO COUNTY DISTRICT ATTORNEY'S OFFICE



**SATURDAY, OCTOBER 15, 2016
ANNEX LAWN AREA AT 604 EMPIRE STREET, FAIRFIELD, CA
10AM—2PM**

**FREE FAMILY FUN ACTIVITIES TO INCLUDE:
MEDICAL AND DENTAL HEALTH SCREENINGS / FREE FLU SHOTS
INFORMATIONAL BOOTHS - RAFFLE - FOOD - MUSIC - ENTERTAINMENT**

ALL ARE WELCOME—ADULTS AND CHILDREN!
FOR MORE INFORMATION PLEASE CALL (707) 784-7635