

**COMMISSION MEETING**  
**March 6, 2018 – 5:30-7:30pm**  
**601 Texas Street, Conference Room B, Fairfield, CA 94533**

**CALL TO ORDER / SALUTE TO THE FLAG**

- |  |                                    |
|--|------------------------------------|
| <b>I. Public Comment</b>   | <b>Information</b>                 |
| <i>This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.</i> |                                    |
| <b>II. Consent Calendar</b> (5 min)  | <b>Action</b>                      |
| A. Approve the March 6, 2018 Commission Meeting Agenda   |                                    |
| B. Approve the January 9, 2018 Commission Meeting Minutes  |                                    |
| <b>III. First 5 Solano FY2018/19 Proposed Budget</b> (45 min)  | <b>Action</b>                      |
| A. Consider approval of the First 5 Solano FY2018/19 Proposed Budget, which includes:  |                                    |
| 1. Implementation of Year 1 of the Commission's 2018-2023 Program Investment Plan  |                                    |
| 2. Re-allocation of \$150,000 of early childhood mental health funds to conduct developmental screenings (Source of funding: First 5 Solano 2016-2018 Program Investment Plan)   |                                    |
| 3. Delegate authority to the Executive Director to incorporate up to \$500,000 additional grant funds for the Vallejo Early Childhood Center in the FY2018/19 budget if funds are revenue/expenditure neutral  |                                    |
| <i>Megan Richards, Deputy Director</i>   |                                    |
| <b>IV. Committee Reports</b> (10 min)  | <b>Action</b>                      |
| A. Systems and Policy Committee (Commissioner Hannigan)<br>Consider approval to modify Section 73.-05(g) of the Solano County Code regarding agency conducting annual audit<br><i>Michele Harris, Executive Director</i>   |                                    |
| B. Program and Community Engagement Committee (Commissioner Ayala)<br>No meeting   |                                    |
| <b>V. Community Health Improvement Plan Presentation</b> (30 min)  | <b>Information/<br/>Discussion</b> |
| Receive a presentation on the 2017 Community Health Improvement Plan<br><i>Jayleen Richards, Public Health Administrator, Amber Siddle-Manas, Health Education Specialist</i>  |                                    |
| <b>VI. Executive Director's Report</b> (15 min)  | <b>Information</b>                 |
| <i>Michele Harris, Executive Director</i>  |                                    |
| <b>VII. Commissioner Remarks</b> (5 min)   | <b>Information</b>                 |

### VIII. Future Agenda Items, Meeting Time/Date/Location (5 min)

### Information

The next Commission meeting will be held on April 3, 2018 at 5:30PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: Allocations of Funding, First 5 California Annual Report, Committee Reports

### ADJOURN

**Vision:** All Solano County children are loved, healthy, confident, eager to learn, and nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Minutes - Draft Board of Supervisors

*John M. Vasquez (Dist. 4), Chair  
(707) 784-6129*

*Erin Hannigan (Dist. 1), Vice-Chair  
(707) 553-5363*

*Monica Brown (Dist. 2)  
(707) 784-3031*

*James P. Spering (Dist. 3)  
(707) 784-6136*

*Skip Thomson (Dist. 5)  
(707) 784-6130*

---

Tuesday, January 9, 2018

2:00 PM

Solano County Event Center  
Conference Room A

---

### Special Meeting

#### CALL TO ORDER

*The Solano County Board of Supervisors and the First 5 Solano Children and Families Commission met on the 9th day of January 2018 in special session in the County Events Center, Room A, 601 Texas Street, Fairfield, California at 2:00 P.M. Present for the Board of Supervisors were Supervisors Hannigan, Brown, Spering, Thomson and Supervisor Vasquez. Present for the First 5 Solano Children and Families Commission were Commissioners Gerald Huber, Dan Ayala, Marisela Barbosa, Jennifer Barton, Aaron Crutison, Lisette Estrella-Henderson, and Nicole Neff. Also present were County Administrator Birgitta E. Corsello, County Counsel Dennis Bunting, First 5 Solano Executive Director Michele Harris, First 5 Solano Deputy Director Megan Richards, Assistant Director of Health and Social Services Tonya Nowakowski, Superintendent of the Juvenile Detention Facility Dean Farrah, Probation Services Manager Amy Potter, Applied Survey Research President Susan Brutschy and Applied Survey Research Vice-President of Evaluation Lisa Niclai.*

#### ROLL CALL

*As noted above, all members of the Board of Supervisors and First 5 Solano Children and Families Commission were present.*

**JOINT WORKSHOP**Board of Supervisors/First 5 Solano Children and Families Commission

- 1      [18-16](#)      Receive a presentation on the status of children and youth in Solano County and discuss the future direction of services across multiple agencies to achieve the best outcomes for children and youth

*Attachments:*      [A - Presentation](#)

*Supervisor Hannigan provided an introduction of the board members, commissioners and staff in attendance. She then provided an overview of the First 5 Solano Children and Families Commission (Commission).*

*Applied Survey Research Vice-President of Evaluation Lisa Niclai facilitated the meeting and presented an overview of the goals of the meeting, partners in the community that support children, research about pathways to children's development, critical milestones in a child's development, supporting data, milestones that matter for later outcomes, struggles that families go through in getting needed support, county population projections for 2018-2023, demographics of children in the county relating to ethnicity, reading/math proficiency rates and poverty, and a map of compounding factors equating to cumulative risk.*

*First 5 Solano Executive Director Michele Harris presented an overview of the First 5 Solano Children and Families Commission, including what First 5 Solano does, the services it provides and strategies for the future.*

*Solano County Superintendent of Schools Lisette Estrella-Henderson presented an overview of student enrollment, what the Solano County Office of Education does, student demographics relating to reading, math, graduation rates and social emotional well-being and strategies for the future.*

*Supervisor Hannigan asked if there were any questions.*

*In response to a question from Commissioner Neff and Commissioner Barton, Ms. Estrella-Henderson provided information regarding how multiple diagnosis of disabilities were accounted for in the demographics.*

*In response to questions from Supervisor Vasquez, Ms. Estrella-Henderson advised that career interest surveys were being conducted at high schools and would be used to build a career inventory list.*

*In response to a question from County Counsel Dennis Bunting, Ms. Estrella-Henderson provided information on the California Health Kids Survey noting that it did not ask why kids felt sad and advised that early contributors and factors could contribute to chronic sadness.*

*In response to questions from Supervisor Thomson, Ms. Niclai advised that they were not sure why children in poverty rates spiked in 2015. Ms. Harris advised that the target population for First 5 Solano was families with children 0-5 years old and noted that while they generally served the low-income, the programs were open to all. Ms. Richards noted that the data reported concerning the number of children on Medi-Cal that attended well-child visits was a requirement of the state. Ms. Harris provided information on how children were selected to attend the pre-kindergarten academies provided by First 5 Solano.*

*Solano County Superintendent of Juvenile Detention Dean Farrah and Probation Services Manager Amy Potter presented an overview of juvenile services, rates of youth in diversion, formal and informal programs, probation services, programs conducted by probation and the juvenile detention facility, youth booking rates, Challenge Academy program completion and post-graduation data, future strategies and initiatives, and results from collaborative efforts working with multiple agencies.*

*Solano County Health and Social Services (H&SS) Assistant Director Tonya Nowakowski presented an overview of county childhood obesity rates, youth asthma rates, rates of suicidal ideation and suicides in county children, percentage of children in food insecure households, percentage children having health insurance, substantiated child maltreatment rates and percentage of children without recurrence of substantiated maltreatment. She then presented an overview of the Health and Social Services divisions and programs, percentage of kindergarten children with all required immunizations, how H&SS is doing currently and where H&SS is headed in the future.*

*Solano County Director of H&SS Gerald Huber presented information on looking ahead for Solano County's children, including upstream vs. downstream investments, strengths, gaps, opportunities, and examples of system integration.*

*Ms. Niclai provided a review of critical milestones and factors in child development for early childhood through high school.*

*Supervisor Vasquez commented on continuous collaboration efforts to solve problems and the need to continue to progress.*

*Mr. Huber commented on a summit he had attended regarding leadership and the importance of constantly looking at doing things better from the consumer's view.*

*Commissioner Barbosa commented on her life experiences with speech delays and the importance of having support programs in place.*

*County Administrator Birgitta Corsello commented on collaboration efforts between County departments and community agencies to overcome challenges and work together. She noted that many groups and systems in place were mandated.*

*Supervisor Brown commented on the need to look at 10-15 year outcomes when crafting legislation, lost recesses and industrial arts in schools, and the need to look at whether children were being provided adequate food when they were not in school.*

*Commissioner Barbosa commented on the need to look at how technology played a role in youth development, on promotion of vocational schools and the status of youth that graduated from the Challenge Academy.*

*Mr. Farrah provided information on the Challenge Academy and noted that 49 youths had graduated from high school in the last few years.*

*Commissioner Barbosa commented on the need for resources and provision of a vision for Solano County's children.*

*Supervisor Hannigan noted that high school diploma programs were offered in a variety of programs.*

*Mr. Huber noted that research was showing that children and young adults are scoring the lowest for emotional intelligence ever, commenting that virtually every interaction has an electronic aspect and that there was a need to watch this.*

*Ms. Niclai noted that a kindergarten readiness survey indicated that more screen time equated to lower school readiness scores.*

*Ms. Estrella-Henderson noted that many large technology companies were being asked to address youth addiction to technology and commented on the need to advocate for large technologies companies to be involved in efforts.*

*Supervisor Hannigan commented on technology noting that it kept kids busy and that adults were not interacting with kids as much.*

*Commissioner Crutison commented on the number of families moving into the county due to economic hardship, a direct correlation between poverty and maltreatment and the need to look at strategies to address this and prepare for likely increases in the number of families in poverty.*

*Supervisor Hannigan commented on a documentary called *The Tale of Two Zip Codes* and the need for a multi-agency response to work with children and families in communities.*

*Supervisor Spering commented on poverty, the need to address the breakdown of family structures, separation of schools from communities, lack of community synergy, third generations of families in need of services. He commented on families moving into the county to improve their environment and advised that he would like to see a "Solano Families Thrive" focus be taken to encourage families and change the culture.*

*Supervisor Thomson commented on the need to give a hand up and not a hand out. He then commented on the need for an accounting of all the services and programs and advised that tough funding decisions would have to be made as state and federal funding started going away. He also commented on missing early indicators in a child's development that led to probation and prison later and the need to improve expectations of those that we serve.*

*Mr. Farrah commented on how life experiences of children influenced their thinking, social skills and decisions.*

*Supervisor Hannigan commented on the need to give children a chance to correct mistakes they make.*

*Mr. Farrah noted his mantra of challenging children to succeed rather than daring them to fail.*

*Supervisor Hannigan commented on a recent exercise by First 5 Solano to look at funding and on the need to look at how to address funding together as a county.*

*Supervisor Hannigan invited the public to speak. The following comments were received:*

- A) Jane Johnson, Executive Director of Child Haven, commented on work being done by nonprofits and various agencies to help kids be successful, expansion of efforts because of support and out-of-the-box thinking, and the need to look at successes as well.*

*Supervisor Hannigan advised that the event was the beginning of ongoing conversation of how to help address issues and thanked staff for their work on the event.*

**ADJOURN**

*This special meeting of the Solano County Board of Supervisors and the First 5 Solano Children and Families Commission adjourned at 4:50 P.M.*

\_\_\_\_\_  
**JOHN M. VASQUEZ, Chair**  
Solano County Board of Supervisors

**BIRGITTA E. CORSELLO, Clerk**  
Solano County Board of Supervisors

By \_\_\_\_\_  
**Jeanette Neiger, Chief Deputy Clerk**





**DATE:** February 28, 2018  
**TO:** First 5 Solano Children and Families Commission  
**FROM:** Megan Richards, Deputy Director  
**CC:** Michele Harris, Executive Director  
**SUBJECT:** First 5 Solano FY2018/19 Proposed Budget

**Motion: Consider approval of the First 5 Solano FY2018/19 Proposed Budget, which includes:**

- 1. Implementation of Year 1 of the Commission's 2018-2023 Program Investment Plan**
- 2. Re-allocation of \$150,000 of early childhood mental health funds to conduct developmental screenings** *(Source of funding: First 5 Solano 2016-2018 Program Investment Plan)*
- 3. Delegate authority to the Executive Director to incorporate up to \$500,000 additional grant funds for the Vallejo Early Childhood Center in the FY2018/19 budget if funds are revenue/expenditure neutral**

### **Budget Summary**

The FY2018/19 Proposed Budget represents the first year of the Commission's newly adopted 2018-2023 Program Investment Plan. The FY2018/19 Budget includes \$3.4 million in Proposition 10 expenditure from the Program Investment Plan, which is the Commission's sustainable level for the next 5 years. In addition, the budget includes matching funds, one-time expenditure, and other revenue for a total budget of \$4.79 million in projected expenditures and \$4.35 million in projected revenues, requiring the utilization of \$436,739 of the Commission's estimated fund balance of approximately \$7.8 million. This budget represents a 1% projected increase in expenditures, and a projected 5% decrease in revenues from FY2017/18. Note that if the one-time expenditures were removed from the budget, First 5 Solano's budget would not utilize any fund balance. Staff expects this to be the case for FY2019/20.

### **Commission Planning Tools and Relation to Annual Budget**

This item brings forward the Commission's FY2018/19 Proposed Budget. It is also helpful to understand how the annual budget fits with within the Commission's long term planning. The following documents are fundamental Commission documents that guide staff in implementing the Commission's work:

- Strategic Plan-Sets the vision and priorities of the Commission. Last updated in 2016.
- Long-Term Financial Plan-Sets the long-term vision and policies for funding priorities. Last updated in 2016.
- Program Investment Plan-Communicates how funds will be allocated among the Commission's Goals over a multi-year period. In December 2017, the Commission adopted a new 2018-2023 Program Investment Plan,
- Annual Budget-Creates detailed spending plan for specific revenue and expenditure for a one-year time period.

This item brings forward the FY2018/19 Annual Budget which reflects all of the planning documents and formalizes the Program Investment Plan into an expenditure plan. More information on the planning documents and their interrelation can be found in Attachment B.

### **Budget Process & Timeline**

The First 5 Solano Children and Families Commission FY2018/19 Proposed Budget was submitted by the required due date to the County Administrator (February 26, 2018). Commission staff have notified the CAO's office that the First 5 Solano budget will be finalized after the Commission reviews and approves its budget at the March 6, 2018 Commission meeting. First 5 Solano's Proposed Budget will go before the Solano County Board of Supervisors in June 2018 as part of the overall annual FY2018/19 County Budget.

### **Budget Assumptions**

The FY2018/19 Projected Budget is built on certain assumptions:

- Proposition 10 tobacco tax revenues will be available as projected;
- First 5 California will meet its match funding obligations for IMPACT;
- The Commission extends the Memorandum of Understanding with H&SS for MHSA funds and those funds will be available as projected;
- The State and Federal Budgets do not impact overall County, school and community services, and in turn impact First 5 Solano and its grantees.

Should any of these assumptions change, the Commission will have the opportunity to consider changes to this Budget as needed and appropriate.

### **Revenues**

Revenues include Proposition 10 tobacco tax, interest, matching funds, and other revenue such as donations, small grants, and providing county services.

Overall revenues are projected to increase by \$396,451 (10%) from FY2017/18 estimates. This projected increase is due to several factors including:

- An increase in expected Proposition 10 tobacco tax due to the backfill from Proposition 56 occurring in FY2018/19. Proposition 56 was an additional \$2 tax on tobacco products that was initiated in April 2017. Due to increased costs, some people quit smoking, negatively impacting Proposition 10 revenue in FY2017/18. Proposition 56 contained language to backfill (or replace) this revenue. Lost revenue from FY2017/18 will be "replaced" in FY2018/19 leading to an unusual *increase* in Proposition 10.
- A slight increase in funding for IMPACT, a First 5 CA match program
- An increase in interest income with expected interest on the reserves increasing from 0.75% to 1.25%
- Revenue for services provided on behalf of Health & Social Services (H&SS). This revenue complements the Systems Change work of the Commission and includes:
  - \$35,000 to provide capacity building activities for nonprofits. First 5 Solano has been providing these activities for grantees as part of the Systems Change work. Health & Social Services is providing additional funding to include non-early childhood providers and strengthen the capacity of Solano's nonprofit community overall.

- \$55,300 to provide support to Health & Social Services on the contracting process. Goals of this work include looking at the contracting process system-wide to create efficiencies and ensure outcomes are achieved.
- \$50,000 for development and implementation of a Solano Resiliency Plan to address Adverse Childhood Experiences (ACEs). Note: This revenue will be received FY2017/18, but the expenditure will take place FY2018/19

## **Expenditures**

First 5 Solano's FY2018/19 Proposed Budget is \$4,783,292 and represents an overall increase of \$62,814 (1%) in expenditures as the Commission enters the first year of its 2018-2023 Program Investment Plan. \$570,000 of the budgeted expenditures are one-time in nature and are not expected to continue for years 2-5 of the Program Investment Plan. The majority of expenditures (86%) remain program expenditures. Approximately 3% of expenditures are dedicated to evaluation and data collection. Administrative expenses constitute 11% of the expenditures, which is well below the Administrative Cost cap of 15%.

## **Programs**

Program expenditures of \$4,111,772 are included in the proposed budget following the Commission's 2018-2023 Program Investment Plan. This includes funds dedicated to each of the Commission's priority areas (Health & Well-Being, Early Learning & Development, Family Support & Parent Education, Systems Change), as well as funds for activities across priority areas (Annual Grants, Unallocated Funds, Evaluation). Details on funding cycle implementation can be found in Attachment C. Below are details of significant note and budget details for First 5 Solano internally run programs.

**Developmental Screenings:** After intensive discussion, Solano County Health & Social Services, Family Health Services (FHS) county clinics have determined that they are not currently ready to implement electronic evidence-based developmental screenings in County Clinics at this time. The Commission, with Mental Health Services Act (MHSA) matching funds, had allocated \$300,000 in FY2017/18 toward implementing a universal screening system with FHS which would have provided 7,000 developmental screenings annually. These funds will not be expended and will go back into the Commission's and MHSA reserves at the end of the year, should they not be reallocated.

In the Commission's 2018-2023 Program Investment Plan, \$400,000 in one-time funds was allocated for the 4 other community clinics in Solano to implement the same system. To that end, staff recently approached the Community Clinic Consortium to begin working with the other community clinics. Two of the four clinics will likely not participate (one clinic does not serve children and the other clinic has an operating system that is incompatible with the proposed technology).

Due to the delay in implementing a universal screening system, staff is recommending reallocating \$150,000 of the \$300,000 initially allocated in FY2017/18 for this purpose. Staff recommends to utilize \$150,000 to continue home-based developmental screenings. Staff will work with existing contractors to conduct these screenings on an as needed basis until systems are in place via community clinics. This recommendation is included in the FY2018/19 Proposed budget as one-time funds, making the total one-time funds toward developmental screenings \$550,000.

**Vallejo Early Childhood Center:** At the Commission's October 2017 retreat, the Commission gave direction to provide up to \$300,000 to focus on family support in Vallejo due to the high number of community risk factors. The Commission supported staff seeking additional funding partners for a First 5 Center to be located in a high-risk neighborhood in Vallejo to support services that crossed the Commission's strategic plan priorities. Staff committed to bring back a plan in 6-months for the Commission's consideration.

A brief update is provided in the Funding Cycle Update (Attachment C) and a full plan, including budget and timeline for the VECC will be brought forward to a future Commission meeting.

At this time, staff recommends that the Commission delegate authority to incorporate additional funding into the FY2018/19, should additional funding be received between now and June 30, 2019. As noted above, staff is applying for funding that could expand the Commission’s \$300,000 investment to build a robust center. Should grant funds be awarded which are revenue neutral (revenue will cover any expenditure having a net \$0 effect on the Commission’s funding), staff will incorporate those funds in the Commission’s budget through the county budget process, such as Supplemental Budget or an Appropriation Transfer Request.

**Community Engagement:** The Community Engagement Activities budget is requested for \$92,000, plus \$10,000 for community engagement grants (included in Annual Grants in the PIP). Minor adjustments between line items are being requested to account for changes in cost and community need.

**FY2018/19 Community Engagement Budget**

Description	FY2017/18 Amount	FY2018/19 Amount
Community Engagement/April Children’s Month Grants	10,000	10,000
Parent Information Calendar	35,000	39,000
Kit for New Parent Customization	9,000	5,000
Event Partnerships	8,000	4,000
Promotional Materials	14,000	14,000
Messaging	25,000	30,000
<b>Total Projected Community Engagement Budget</b>	<b>\$102,000</b>	<b>\$102,000</b>

**Systems Change/Collaboration:** The Systems Change and Collaboration budget is included at \$432,000 of Commission funds and \$85,000 of additional revenue. One main change between FY2017/18 and FY2018/19 is the dedication of a full-time program manager to systems change activities. This is a shift in workload and does not contribute to the overall increase in FTE. Other line items have been adjusted accordingly. First 5 Solano is also receiving \$85,000 from Health and Social Services in additional revenue to complement its Systems Change work.

### FY2018/19 Systems Change Budget

Description	FY17/18 Amount	FY18/19 Commission Amount	FY18/19 Other Funding	FY18/19 Total
<b>Staffing</b>				
Executive Director @ 0.3 FTE	55,770	60,000		60,000
Deputy Director @ 0.25 FTE	42,030	45,500		45,500
Policy Manager @ 1.0 FTE	59,200	124,500		124,500
<b>Operations</b>				
Collective Impact	75,000	40,000		40,000
ACEs Plan development and Implementation			50,000	50,000
Systems Change Grantee Participation Grants	45,000	35,000		35,000
Grant writing & Business Challenge Grants	40,000	15,000		15,000
Professional Services	35,000	50,000		50,000
Systems Change Supports	45,000	50,000	35,000	80,000
Collaboration/Community Training and Capacity Building	32,000	15,000		15,000
Internal Training/Regional Travel	3,000	2,000		2,000
<b>Total Projected Systems Change Budget</b>	<b>\$432,000</b>	<b>\$432,000</b>	<b>\$85,000</b>	<b>\$517,000</b>

#### Evaluation and Data Collection

The FY2018/19 proposed budget for evaluation/data collection services remains at \$140,000.

#### Staffing

The FY2018/19 proposed budget includes 7.0 FTEs and 1 Extra Help staff (College Intern). This is an increase of 1.0 FTE and decrease of 1 Extra Help staff. The additional position will be dedicated to implementation and coordination of Triple P-Positive Parent Program, as well as community engagement. The Triple P model highly recommends a coordinator to ensure appropriate training and accreditation of practitioners, coordination of services in the community, coordination of referrals, data collection, and facilitation of peer support. In speaking with other counties who have implemented the Triple P parent education program, coordination of training and services is a critical component of program success. In addition, this position will support First 5 Solano's community engagement efforts, which have increased due to new methods of engagement such as Pandora and social media, as well as new messages, such as information around Adverse Childhood Experiences. The position will be requested through the County budget process.

The proposed budget of \$981,730 for staffing is a \$150,045 or 18% increase from the FY2017/18 budget. The increase is primarily due to the new position, as well as cost of living in multiple line items.

#### Services and Supplies

Operational costs are projected to increase by \$40,998 primarily due to required refreshes of 4 computers and reclassification of audit services between budget categories (pending Commission approval of changes to County audit process).

### **FY2018/19 Proposed Budget Conclusion**

Overall, the First 5 Solano FY2018/19 Proposed Budget implements the first year of the 2018-2023 Program Investment Plan. Revenues are projected to increase \$396,451 (10%) and expenses are projected to increase \$62,814 (1%) from the prior year resulting in requiring the utilization of \$436,739 of the Commission's estimated fund balance of approximately \$7.8 million. However, \$570,000 of the FY2018/19 is one-time funding, bringing the on-going expenditure down to \$4.2 million, consistent with the 2018-2023 Program Investment Plan. The Commission's Long Term Financial Plan Model has been updated reflecting the FY2018/19 Proposed Budget and 2018-2023 Program Investment Plan (Attachment D).

### **Next Steps**

Next steps on the implementation of the FY2018/19 Budget and the first year of the 2018-2023 Program Investment Plan include:

- Confirm the FY2018/19 Proposed Budget with the County Administrator's Office and bring it forward to County budget hearings in June
- Follow county contracting procedure and bring back allocations of funding to specific agencies at the April 2018 Commission Meeting
- Initiate Annual Grants Program
- Continue implementation of Community Engagement and Systems Change activities
- Launch Vallejo Early Childhood Center
- Incorporate grant funding into budget as received
- Implement first year of 2018-2023 Program Investment Plan beginning July 2018

Attachment A: FY2018/19 First 5 Solano Proposed Budget

Attachment B: Interrelation of Planning Tools

Attachment C: Funding Cycle Implementation Update

Attachment D: First 5 Solano Long Term Financial Plan Model Updated February 2018

Attachment E: FY2018/19 First 5 Solano Proposed Budget Presentation

**First 5 Solano Children and Families Commission  
Fiscal Year 2018-2019**

Department 1530 - Summary  
Budget Report - First 5

Attachment A

Number	Description	FY2017/18 Approved Budget	FY2018/19 Requested Budget	Variance	Percent Change	Comments
<b>Subsubjects 1000 - Salary and Benefits</b>						
1110	Salary/Wages RE	534,271	634,726	100,455	19%	Add 1 Health Educatin Specialist
1121	Salary/Wages EX	34,070	23,227	(10,844)	-32%	1 college intern -40/pay period
1131	Salary/Wages OT	0	-	0	0%	
1210	Retirement-Employer	104,432	137,708	33,276	32%	
1211	PARS Retirement	4,554	8,655	4,101	90%	
1212	Deferred Comp-County Match	260	392	132	51%	
1213	OPEB	10,685	12,696	2,011	19%	
1220	FICA-Employer	39,622	49,280	9,658	24%	
1230	Health Ins-Employer	86,456	95,049	8,593	10%	County assigned benefits for permanent staff
1231	Vision Care Insurance	1,008	1,176	168	17%	
1240	Compensation Insurance	5,543	7,002	1,459	26%	
1241	Lt Disability Insurance ER	2,031	2,077	46	2%	
1250	Unemployment Insurance	319	513	194	61%	
1260	Dental Ins-Employer	7,104	7,752	648	9%	
1290	Life Insurance-Employer	1,329	1,477	148	11%	
	<b>TOTAL</b>	<b>831,684</b>	<b>981,730</b>	<b>150,045</b>	<b>118%</b>	

<b>Subsubjects 2000 - Services and Supplies</b>						
2021	Communication-County Telephones	3,745	3,479	(266)	93%	county assigned cost
2022	Communication-Telephone System	400	400	0	100%	
2023	Communication-Voice Mail	493	296	(197)	60%	county assigned cost
2026	Cell Phone Allowance	1,860	1,860	0	100%	ED/DD
2050	Insurance-Risk Management	3,003	3,841	838	128%	county assigned cost
2051	Liability Insurance	4,408	3,512	(896)	80%	county assigned cost
2140	Maintenance Bldgs & Improv	1,000	1,000	0	100%	
2170	Memberships	7,500	7,500	0	100%	First 5 Association dues
2175	Miscellaneous Expense	250	250	0	100%	
2180	Books and Subscriptions	500	500	0	100%	
2200	Office Expense	4,000	4,000	0	100%	
2203	Computer Components	3,000	13,500	10,500	450%	4 computer and 2 ipad refreshes
2205	Postage	200	200	0	100%	
2210	Central Duplicating Service	1,000	-	(1,000)	0%	moved to equipment lease (copier)
2221	Records Storage	100	100	0	100%	
2235	Accounting & Financial	0	25,000	25,000	over	moved from 3691
2236	Consulting Service	3,000	3,000	0	100%	
2245	Contracted Services	3,000	3,000	0	100%	
2250	Other Professional Services	28,000	28,000	0	100%	Commissioner stipends/ED fund
2266	Central Data Processing Services	34,119	39,138	5,019	115%	county assigned cost
2270	Software	500	500	0	100%	
2280	Publications and Legal Notices	1,000	500	(500)	50%	
2281	Advertising/Marketing	1,000	1,000	0	100%	
2285	Rents & Leases-Equipment	5,000	6,000	1,000	120%	copier lease
2295	Rents & Leases-Buildings	1,500	1,500	0	100%	
2310	Education & Training	4,000	4,000	0	100%	
2312	Special Departmental Expense	725	725	0	100%	
2335	Travel Expense	3,500	3,500	0	100%	
2337	Refreshments	1,000	2,000	1,000	200%	
2339	Management Business Expense Allowa	1,300	1,300	0	100%	
2354	Automobile Allowance	3,900	3,900	0	100%	
2355	Personal Mileage	3,000	3,000	0	100%	
	<b>TOTAL</b>	<b>126,003</b>	<b>167,001</b>	<b>\$40,998</b>	<b>133%</b>	
<b>TOTAL SALARY AND SUPPLIES</b>						
		<b>957,687</b>	<b>1,148,731</b>	<b>\$191,043</b>	<b>120%</b>	

**First 5 Solano Children and Families Commission  
Fiscal Year 2018-2019**

Department 1530 - Summary  
Budget Report - First 5

Attachment A

Number	Description	FY2017/18 Approved Budget	FY2018/19 Requested Budget	Variance	Percent Change	Comments
<b>Subobjects 3000 - Other Charges</b>						
3007	Collaboration	0	200,000	200,000	over	Help Me Grow (reallocated from 3014)
3008	Discretionary Fund	0	327,000	327,000	over	Annual Grants and Unallocated funds
3009	Health Access	121,000	100,000	(21,000)	83%	increase access to pediatric visits
3010	Co-sponsor Conferences/Trainings	25,000	25,000	0	100%	
3011	School Readiness Grants	206,000	200,000	(6,000)	97%	Pre-K Academies
3012	Pre-Natal Grants	35,000	-	(35,000)	0%	
3014	Early Mental Health Grants	1,030,000	1,025,000	(5,000)	100%	Triple P; ECMH training; 550,000 one-time screening funds
3016	Family Support/Parent Education Grants	666,577	625,000	(41,577)	94%	Triple P; family support in RV and Vallejo
3018	Child Care Grants	465,101	378,313	(86,788)	81%	IMPACT (F5CA/Hub), Beck rent; 20,000k one time ECE asses
3051	Data Collection/Evaluation	140,000	140,000	0	100%	Evaluation & Persimmony
3053	Community Engagement	102,000	102,000	0	100%	
3054	Systems Change	315,000	287,000	(28,000)	91%	1.55 FTE in salary and benefits; includes HSS ACEs and Capa
3690	Interfund Services	46,564	48,554	1,990	104%	\$48,554 rent split between 3690, 3694, and 3698 per general s
3691	Interfund Services - Acctg & Audit	34,000	9,300	(24,700)	27%	25,000 for Audit moved to 2235
3692	Interfund Services - Legal Services	12,500	10,000	(2,500)	80%	
3694	Interfund Services - Professional	487,956	100,000	(387,956)	20%	H&SS EPSDT
3695	Interfund Svcs - Maintenance	0	-	0	0%	
3696	Interfund Services -Small Projects	1,000	1,000	0	100%	
3697	Interfund Svcs - Postage	1,000	1,000	0	100%	
3698	Interfund Services - Labor	1,000	1,000	0	100%	
3710	County Administrative Overhead	49,385	44,600	(4,785)	90%	county assigned cost A-87
	<b>TOTAL</b>	<b>3,739,083</b>	<b>3,624,767</b>	<b>(114,316)</b>	<b>97%</b>	

<b>Subobjects 5000 - Other Financing Uses</b>						
5040	Trans Out-POBs	23,707	9,794	(13,913)	41%	county assigned cost
	<b>TOTAL</b>	<b>23,707</b>	<b>9,794</b>	<b>(13,913)</b>	<b>41%</b>	
	<b>TOTAL EXPENSES</b>	<b>4,720,477</b>	<b>4,783,292</b>	<b>62,814</b>	<b>101%</b>	

<b>Subobjects 9400 &amp; 9500 - Revenues</b>						
9401	Interest Income	52,500	98,113	45,613	187%	Interest increase to 1.25%
9569	State - Other	2,935,715	981	(2,934,734)	0%	Prop 10 revenue
9591	Other Revenue	276,543	311,857	35,314	113%	IMPACT-F5CA and Hub
9690	Interfund Svcs Provide - County	40,344	134,685	94,341	334%	1570 revenue; ; HSS contract training, nonprofit capacity buildi
9694	Interfund Svcs Pro Svcs -	600,000	600,000	-	100%	MHSA
9703	Misc Revenue	45,000	5,000	(40,000)	11%	PKBC/donations; small grants
	<b>TOTAL REVENUES</b>	<b>3,950,102</b>	<b>1,150,636</b>	<b>(2,799,466)</b>	<b>29%</b>	
	<b>AMOUNT NEEDED FROM RESERVE</b>	<b>(770,375)</b>	<b>(3,632,656)</b>	<b>(2,862,280)</b>	<b>472%</b>	



## First 5 Solano Children and Families Commission Interrelationship of Planning Tools

	<b>Strategic Plan</b>	<b>Evaluation Framework</b>	<b>Long Term Financial Plan</b>	<b>Multi-Year Program Investment Plan</b>	<b>Annual Budget</b>
<b>Purpose</b>	Set vision and priorities	Make the Strategic Plan measurable	Provide long-term policies and projections for funding priorities	Communicate how funds will be allocated among highlighted Goals	Translate vision into action through detailed spending plan
<b>Key Functions</b>	<ul style="list-style-type: none"> <li>• Set Priorities for 10 years</li> <li>• Highlight Goals for 2-5 years</li> </ul>	<ul style="list-style-type: none"> <li>• Identify and attach Indicators to the Results in the Strategic Plan</li> <li>• Track program performance and contributions to positive movement in community-level Indicators</li> </ul>	<ul style="list-style-type: none"> <li>• Forecast by type of revenue or expense</li> <li>• Quantify amount of program investment each year</li> <li>• Establish policies on use of financial resources</li> </ul>	<ul style="list-style-type: none"> <li>• Review recent allocations against LTFP policies</li> <li>• Direct program investment funds to grant programs and to highlighted Goals</li> <li>• Provide a timeline for funding</li> </ul>	<ul style="list-style-type: none"> <li>• Provide specific forecasts and expenditure plans by revenue and expense accounts</li> </ul>
<b>Scope</b>	Broad	Moves from broad to specific	Broad	Moves from broad to specific	Specific
<b>Planning Horizon</b>	10 years	Aligns with the Strategic Plan	10 years	3-5 years	One year
<b>Revisions</b>	Annual Review	Annual Review	Annual Review	Annual Update	Annual Creation Continuous monitoring
<b>Does not...</b>	Make specific spending commitments	Identify all program performance indicators	Obligate future Commissions to specific funding or authorize contracts	Specify grantees or contracts	Guarantee future funding to current grantees

Adapted from Proposition 10 Financial Planning Guidebook, June 2002, page 18



## Item III-FY2018/19 Proposed Budget

### Attachment C- Funding Cycle Implementation Update

The Commission approved its 2018-2023 Program Investment Plan in December 2017. Since that time, staff have been working to implement the plan. The Commission's on-going funding portfolio has decreased for this funding cycle and the Commission has pivoted in several areas. These shifts in strategy provide an opportunity to do work differently to better achieve outcomes in the community.

A summary of the efforts to-date to support implementation of the funding cycle is below:

#### Health and Well Being:

1. Mental Health Triple P Parent Education: NEW STRATEGY – Staff issued a Request for Proposals (RFP) in early 2018 to provide multiple levels of Triple P Parent Education services in Solano. Responses to the RFP were due in late February, with recommendations on awards of funding coming forward to the full Commission for consideration in April.
2. Mental Health Provider Trainings: Staff issued an RFP in February for these services. Responses to the RFP are due mid-March, with recommendations on awards of funding coming forward to the full Commission for consideration in April.
3. Mental Health Treatment: Funds for Early Periodic Screening Diagnosis and Treatment (EPSDT) mental health services are provided to Solano County Health and Social Services, Mental Health Division, which then leverages those dollars with state and federal funding, and contracts out these services. These services will continue through H&SS's existing contractors.
4. Increased Well Child Check Utilization with a focus on Vallejo and Rio Vista: NEW STRATEGY – Commissioner Huber has facilitated an introductory meeting with Partnership HealthPlan of California (PHC) to discuss this strategy. PHC has significant experience with health insurance utilization and we are seeking to partner and complement existing efforts in this area, and not duplicate efforts. Staff will bring forward more information on a course of action as these conversations unfold.
5. **One-Time - Developmental Screenings in Community Clinics**: After intensive discussion, Solano County Health & Social Services, Family Health Services (FHS) public health clinics have determined that they are not currently ready to implement electronic evidence-based developmental screenings in County Clinics at this time. The Commission, with Mental Health Services Act (MHSA) matching funds, had allocated \$300,000 in FY2017/18 toward implementing a universal screening system with FHS which would have provided 7,000 developmental screenings annually. These funds will not be expended and will go back into the Commission's and MHSA reserves at the end of the year, should they not be reallocated.

In the Commission's 2018-2023 Program Investment Plan, \$400,000 in one-time funds was allocated for the 4 other community clinics in Solano to implement the same system. To that end, staff recently approached the Community Clinic Consortium to begin

working with the other community clinics. Two of the four clinics will likely not participate (one clinic does not serve children and the other clinic has an operating system that is incompatible with the proposed technology). In addition, staff evaluated the gap in services due to this delay, and has included a recommended solution in the proposed budget in Item III on this agenda.

**Early Childhood Learning and Development:**

1. IMPACT: These services will be in the 4<sup>th</sup> year of a 5-year funding cycle with First 5 California. A contract is already in place with Solano County Office of Education and the original 3-year contract will be amended to extend the additional 2 years to align with the First 5 California funding allocation.
2. Head Start Facility: First 5 Solano will be in the 4<sup>th</sup> year of a 10-year commitment to pay the lease fee for the child care facility on Beck Avenue on behalf of Child Start, Inc. This lease is in place and expected to continue without interruption.

Pre-K Academies: ADAPTED TARGET POPULATION – As per the Commission’s direction, the focus of pre-k academies have been shifted to account for the differences in risk factors between cities. The Pre-K Academy Request for Applications was issued in January 2018, with applications due March 2. Recommendations on awards of funding will come forward to the full Commission for consideration in April.

The breakdown of pre-k academy sessions offered, as adjusted for risk factors are as follows:

City	Population of children under 5	% of children <b>not</b> proficient in 3 <sup>rd</sup> grade reading	% of children under 5 in poverty	% of 3-4 year olds <b>not</b> attending preschool	Number of Pre-K academies offered
Vallejo	8,712	73%	28%	48%	6
Fairfield	8,882	63%	20%	58%	5
Vacaville	7,521	60%	23%	50%	3
Dixon	1,724	79%	22%	62%	2
Suisun	2,553	63%	18%	59%	1
Benicia	1,808	48%	12%	35%	1
Travis	769	55%	11%	62%	1
Rio Vista	274	79%	18%	37%	1
Total number of Pre-K academies offered annually:					20

3. One-Time – Early Childhood Education Assessment of Community Capacity: NEW ACTIVITY – This one-time effort to assess the Early Childhood Education Community Capacity is included as a part of the Evaluation RFP and will be completed by the selected contractor.

### Family Support and Parent Education:

1. Family Support Triple P Parent Education: NEW STRATEGY – Staff issued a Request for Proposals (RFP) to provide multiple levels of Triple P Parent Education services in Solano. Responses to the RFP are due in late February, with awards of funding coming forward to the full Commission for consideration in April.
2. Targeted Rio Vista Services: NEW STRATEGY – Rio Vista (along with Vallejo was the other community with the highest number of risk factors. The Commission directed staff to provide targeted support to the 274 children ages 0-5 and their families. Staff have been discussing the appropriate interventions with Rio Vista CARE, the provider of services in Rio Vista, through the lens of addressing issues identified with the risk factor analysis. Staff will bring forward an agreed upon scope of work for services in Rio Vista for Commission information at a subsequent meeting.
3. Vallejo Early Childhood Center: NEW STRATEGY – Staff have been working on multiple aspects of a First 5 Early Childhood Center, and are providing this report as an update, prior to the 6-month plan, which will be provided to the Commission in April. The activities that have been tackled to date are as follows:
  - a. Program Design – Staff has visited several similar programs in neighboring counties and drafted a program design for the Vallejo Early Childhood Center (VECC).
  - b. Funding – Staff have drafted a grant proposal for the VECC, so that when a funding opportunity comes available that aligns with the activities and outcomes for the VECC, First 5 Solano will be positioned to quickly apply for funding. Additionally, First 5 Solano has been invited to apply to Kaiser Permanente for a grant that would support multiple strategies for the VECC. Staff submitted the grant late February; should the grant be awarded, the funding would be available for this first year of the VECC.
  - c. Space – Staff has explored multiple space options for the Early Childhood Center in Vallejo. First, staff worked with Applied Survey Research (ASR) to identify census tracts with the highest risk factors. Supported by Commissioner Hannigan, staff were able to meet with Fred Sessler, a well-known realtor in Vallejo to discuss options for space in Vallejo. Additionally, supported by both Commissioners Hannigan & Estrella-Henderson, staff were also able to meet with Dr. Clark, the Vallejo City Unified School District Superintendent regarding the potential to utilize school space for the VECC. Staff has submitted a letter of interest to VCUSD to explore the possibility of locating the VECC on the school campus.
  - d. Partners – Staff have been talking to multiple partners about the Vallejo Early Childhood Center. Some notable partnerships developing include:
    - Child Start, Inc. – Child Start, the Head Start operator in the county, is also looking for space to place 3 of their Head Start classrooms. First 5 Solano and Child Start have been looking for space where our agencies could co-

locate, thereby sharing resources, referring clients and/or their siblings to each other's programs, and overall leveraging each agency's strengths.

- Solano County Health & Social Services – H&SS has also agreed that co-location of some of their staff could be beneficial, and is willing to allow staff to serve clients from the VECC throughout the week. Staff are envisioning that the clients would have access to staff from Employment & Eligibility to be able to enroll in services and/or inquire about their current services, WIC for regular distribution of resources, as well as specialty services on an as needed basis, such as a “dental screening/sealants” day.

Over the coming months and after a site is selected, staff intend to engage in similar conversations about onsite services with the Workforce Development Board, the Food Bank, and Child Support Services.

A full plan, including budget and timeline for the VECC will be brought forward to a future Commission meeting.

#### **Across All Priorities:**

1. Help Me Grow Solano: The Help Me Grow Solano agreement with Solano Family and Children's Services (SFCS) is being extended for 1 year. SFCS has had the program for less than 2 years and staff want to ensure continuity of services. Staff will follow the County contracting process to determine future years' operations.
2. Annual Grant Program: NEW STRATEGY – The Systems and Policy Committee reviewed the draft policy for the Annual Grant Program and recommended amendments to the policy. Staff are bringing the policy back through that committee prior to Commission consideration, which will occur in April. The Annual Grant Application timeline accommodates an April application issuance, with awards of funding considered by the Commission in June and services beginning in July.
3. Unallocated Funding: NEW STRATEGY – The Commission has \$127,000 annually of unallocated funds in its Program Investment Plan. The Commission expressed interest in training for child care providers for working with children with special needs, early literacy supports and dental health. Staff have been working through the Program and Community Engagement Committee on these 3 items and expect several recommendations to come forward to the full Commission by the end of this fiscal year.
4. Evaluation Services: Staff has issued a Request for Proposal for the Commission's Evaluation Services. This RFP also includes the one-time funds for the Early Childhood Education Community Capacity assessment. The proposals are due late February, with recommendations for an Evaluation contractor being considered by the full Commission in April.

**First 5 Solano Children and Families Commission**  
**2016 LONG TERM FINANCIAL PLAN UPDATE**  
**Model Revision February 2018**

CATEGORY	FY2016-2018		FY2018-2023							
	Y1	Y2	Y1	Y2	Y3	Y4	Y5			
	Actual FY2016/17	Budgeted FY2017/18	Budgeted FY2018/19	Projection FY2019/2020	Projection FY2020/21	Projection FY2021/22	Projection FY2022/23	Projection FY2023/24	Projection FY2024/25	Projection FY2025/26
<b>REVENUE</b>										
<b>Fund Balance (Beginning)</b>	<b>8,107,069</b>	<b>8,385,908</b>	<b>7,849,041</b>	<b>7,651,467</b>	<b>7,916,997</b>	<b>8,113,958</b>	<b>8,175,727</b>	<b>8,159,064</b>	<b>7,465,046</b>	<b>6,687,214</b>
Tobacco Tax - Prop 10	3,371,579	2,935,715	3,196,898	3,242,487	3,183,998	3,046,345	2,967,140	2,889,994	2,814,855	2,741,668
Interest	66,782	52,500	98,113	95,643	98,962	101,424	102,197	101,988	93,313	83,590
Matching Funds	409,389	876,543	911,857	868,000	600,000	600,000	600,000			
Other	51,366	45,344	139,685		-					
Unexpended funds returned to LTFP		234,051	239,165	207,400	194,000	194,000	194,000	194,000	194,000	194,000
<b>TOTAL REVENUE</b>	<b>3,899,116</b>	<b>4,144,153</b>	<b>4,585,718</b>	<b>4,413,530</b>	<b>4,076,960</b>	<b>3,941,769</b>	<b>3,863,337</b>	<b>3,185,983</b>	<b>3,102,168</b>	<b>3,019,258</b>
<b>Total Available Resources</b>	<b>12,006,185</b>	<b>12,530,061</b>	<b>12,434,759</b>	<b>12,064,997</b>	<b>11,993,958</b>	<b>12,055,727</b>	<b>12,039,064</b>	<b>11,345,046</b>	<b>10,567,214</b>	<b>9,706,472</b>
<b>APPROPRIATIONS</b>										
<b>Program Priorities 1-4</b>	<b>2,990,005</b>	<b>4,015,648</b>	<b>4,111,772</b>	<b>3,451,000</b>	<b>3,183,000</b>	<b>3,183,000</b>	<b>3,183,000</b>	<b>3,183,000</b>	<b>3,183,000</b>	<b>3,183,000</b>
Salaries, Benefits, Services and Supplies	382,718	415,648	421,983	457,000	457,000	457,000	457,000			
Priority 1 - Health and Well Being	734,503	1,366,000	1,250,000	700,000	700,000	700,000	700,000			
Priority 2 - Early Care & Education	530,882	701,000	603,370	558,000	290,000	290,000	290,000			
Priority 3 - Family Support & Parent Education	782,382	854,000	650,000	650,000	650,000	650,000	650,000			
Priority 4 - Systems Change	297,193	432,000	517,000	432,000	432,000	432,000	432,000			
Other	262,327	247,000	669,419	654,000	654,000	654,000	654,000			
Evaluation & Data Collection	131,250	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000
<b>Total Program</b>	<b>3,121,255</b>	<b>4,155,648</b>	<b>4,251,772</b>	<b>3,591,000</b>	<b>3,323,000</b>	<b>3,323,000</b>	<b>3,323,000</b>	<b>3,323,000</b>	<b>3,323,000</b>	<b>3,323,000</b>
<b>Administrative</b>										
<b>Total Administrative</b>	<b>499,022</b>	<b>525,372</b>	<b>531,520</b>	<b>557,000</b>	<b>557,000</b>	<b>557,000</b>	<b>557,000</b>	<b>557,000</b>	<b>557,000</b>	<b>557,000</b>
<b>Administrative Percentage</b>	<b>14%</b>	<b>11%</b>	<b>11%</b>	<b>13%</b>	<b>14%</b>	<b>14%</b>	<b>14%</b>	<b>14%</b>	<b>14%</b>	<b>14%</b>
<b>TOTAL APPROPRIATIONS</b>	<b>3,620,277</b>	<b>4,681,020</b>	<b>4,783,292</b>	<b>4,148,000</b>	<b>3,880,000</b>	<b>3,880,000</b>	<b>3,880,000</b>	<b>3,880,000</b>	<b>3,880,000</b>	<b>3,880,000</b>
Net Increase/Decrease	278,839	(536,867)	(197,574)	265,530	196,960	61,769	(16,663)	(694,017)	(777,832)	(860,742)
<b>Fund Balance (Ending)</b>	<b>8,385,908</b>	<b>7,849,041</b>	<b>7,651,467</b>	<b>7,916,997</b>	<b>8,113,958</b>	<b>8,175,727</b>	<b>8,159,064</b>	<b>7,465,046</b>	<b>6,687,214</b>	<b>5,826,472</b>

<b>Assumptions:</b>	Prop 10 revenue estimates by BOE through FY2021/22 then decline at 2.6% Expenditures utilize \$3.4 million local Prop 10 funds Only Secured Matching Funds in Revenue and Expenditure Interest at rate of 1.25%
---------------------	--





# FIRST 5 SOLANO CHILDREN AND FAMILIES COMMISSION

BUDGET PRESENTATION

FISCAL YEAR 2018/19

MARCH 6, 2018



- Motion: Consider approval of the First 5 Solano FY2018/19 Proposed Budget



- Includes:

- Implementation of Year I of the Commission's 2018-2023 Program Investment Plan
- Re-allocation of \$150,000 of early childhood mental health funds to conduct developmental screenings *(Source of funding: First 5 Solano 2016-2018 Program Investment Plan)*
- Delegate authority to the Executive Director to incorporate up to \$500,000 additional grant funds for the Vallejo Early Childhood Center in the FY2018/19 budget if funds are revenue/expenditure neutral

3



## COMMISSION PLANNING TOOLS

- 2016 Strategic Plan
- 2016 Long-Term Financial Plan Update
- 2018-2023 Program Investment Plan
- Annual Budget

4



## COUNTY BUDGET PROCESS

- Proposed FY2018/19 Budget submitted February 26, 2018 as part of the overall County Budget process
- Commission approves budget March 6, 2018
- Supplemental budget due May 2018 (Optional)
- Incorporated in County Budget June 2018
- Funds assigned to County Reserve cannot be accessed once the Budget is approved

5



## BUDGET ASSUMPTIONS

- Proposition 10 tobacco tax revenues available as projected
- First 5 California meets its match obligations for IMPACT
- Memorandum of Understanding with H&SS for MHSA and other funds are executed and those funds will be available as projected
- The State and Federal Budgets do not significantly impact overall County, school, and community services, and in turn impact First 5 Solano and its grantees

6



# FY2018/19 BUDGET COMPONENTS

## Revenues

- Proposition 10 State Disbursement
- State Match Funds
- Interest Income
- MHSA Funds
- Donations/Grants/Other

## Expenditures

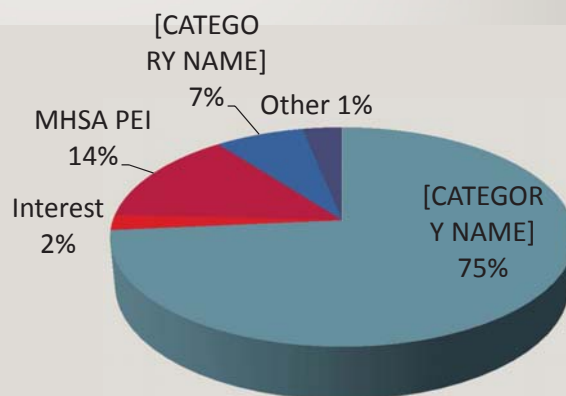
- Program
- Administration
- Evaluation

7



# FY2018/19 PROJECTED REVENUE

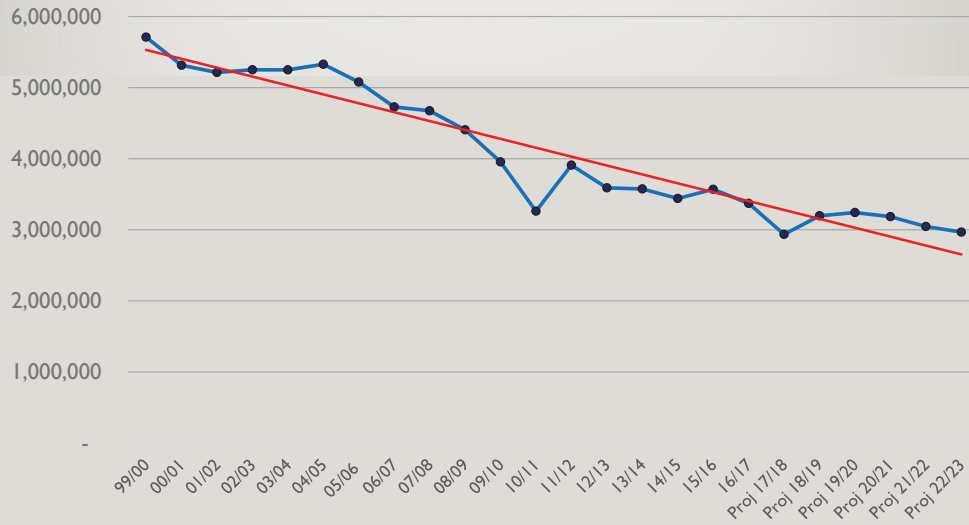
- Prop 10 revenue projections-increased due to prop 56 backfill
- Maintains MHSA revenue
- Increased interest income: From 0.75% to 1.25% yield
- State match revenue for IMPACT
- Other: donations, county services



8



## PROP 10 REVENUE OVER TIME



9



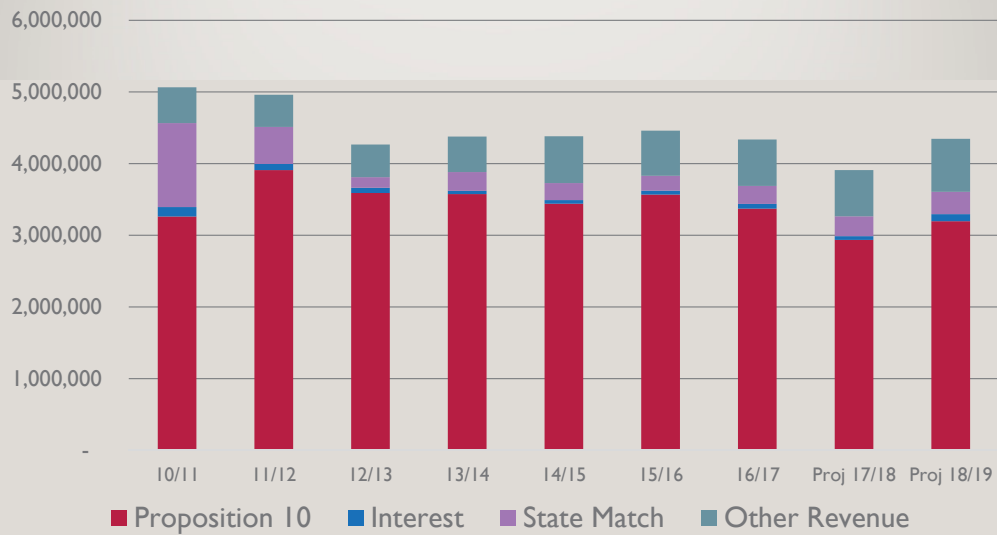
## FY2018/19 PROJECTED REVENUE

Proposition 10 State Disbursements	+	\$3,196,898
Interest Income	+	98,113
MHSA/PEI Funds	+	600,000
State Match Revenue	+	311,857
Other: Donations/Small Grants/County Services	+	139,685
<b>FY2017/18 Revenue Budget</b>	<b>=</b>	<b>4,346,553</b>
<b>FY2017/18 Revenue Budget</b>	<b>-</b>	<b>3,910,102</b>
<b>10% Revenue Difference</b>	<b>=</b>	<b>\$396,451</b>

10



## REVENUE OVER TIME

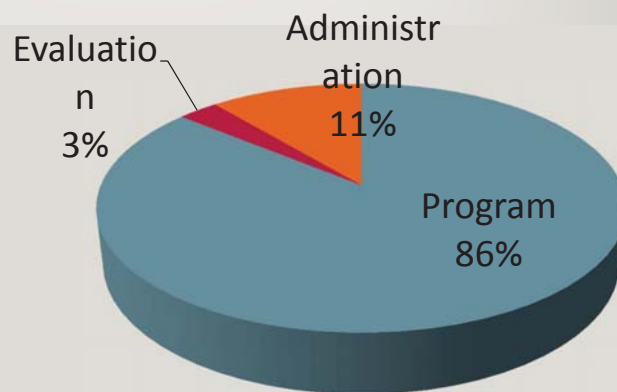


11



## FY2018/19 PROJECTED EXPENDITURES

- No substantive change in percentages
- Administration below 15% cap



12



## FY2018/19 EXPENDITURES

Program Expenditures	+	\$4,111,772
Evaluation & Data Collection Expenditures	+	140,000
Administrative Expenditures	+	531,520
<b>FY2018/19 Expenditure Budget</b>	<b>=</b>	<b>\$4,783,292</b>
<b>FY2017/18 Expenditure Budget</b>	<b>-</b>	<b>\$4,681,020</b>
<b>1% Expenditure Difference</b>	<b>=</b>	<b>\$69,338</b>

13



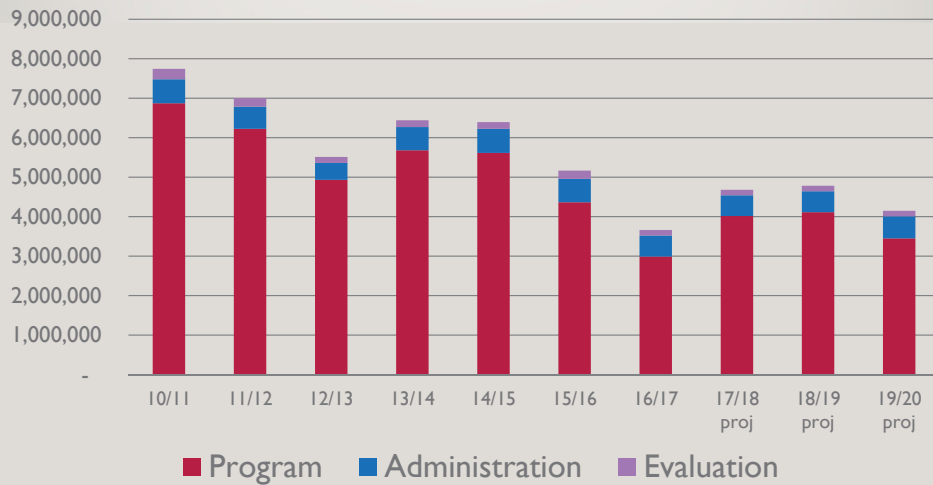
## FY2018/19 EXPENDITURES

Program Expenditures	+	\$4,111,772
Evaluation & Data Collection Expenditures	+	140,000
Administrative Expenditures	+	531,520
<b>FY2018/19 Expenditure Budget</b>	<b>=</b>	<b>\$4,783,292</b>
<b>FY2018/19 One-Time Program Funds</b>	<b>-</b>	<b>\$570,000</b>
<b>On-Going Expenditure</b>	<b>=</b>	<b>\$4,213,292</b>

14



## EXPENDITURES OVER TIME



15



## DIRECT SERVICE PROGRAMS

- Health and Well-Being



- Triple P-Request for Proposals
- Mental Health Provider Trainings-Request for Proposals
- Well-Child Check Utilization-Meeting with Partnership HealthPlan of CA
- Developmental Screenings-See slide 21

16





## DIRECT SERVICE PROGRAMS

- Early Childhood Learning and Development

- IMPACT-Extend contract with Solano County Office of Education
- Head Start Lease-Enter Year 4
- Pre-K Academies-Request for Applications with updated criteria based on risk factors
- ECE Assessment-in Evaluation Request for Proposals



17



## DIRECT SERVICE PROGRAMS

- Family Support and Parent Education

- Triple P-Request for Proposals
- Rio Vista Family Support-Discussions with Rio Vista CARE
- Vallejo Early Childhood Center-See Slide 22



18



## DIRECT SERVICE PROGRAMS

- Across All Priorities
  - Help Me Grow Solano-Extend with Solano Family and Children's Services
  - Annual Grant Program-Finalize through Committee and bring policy to Commission in April
  - Unallocated Funding-Recommendation through Committee and bring to Commission
  - Evaluation Services-Request for Proposals

19



## DEVELOPMENTAL SCREENINGS

- Recommendation: Re-allocate \$150,000 of early childhood mental health funds to conduct developmental screenings (Source of funding: First 5 Solano 2016-2018 Program Investment Plan)
  - H&SS Family Health Services not ready to move forward with systematic evidence-based screening at this time-will not be utilizing \$300,000 from 2016-2018 Program Investment Plan
  - In discussion with Community Clinic Consortium to roll out at 2 community clinics in FY2018/19 with one-time funds
  - Recommending continuing screenings home visiting until another system is in place

20



## VALLEJO EARLY CHILDHOOD CENTER

- Recommendation: Delegate authority to the Executive Director to incorporate up to \$500,000 additional grant funds for the Vallejo Early Childhood Center in the FY2018/19 budget if funds are revenue/expenditure neutral
  - Exploring many aspects, including program design, space/location, partners
  - Applying for additional funding to support Commission funding
  - Will bring back full plan anticipated April 2018

21



## COMMUNITY ENGAGEMENT

Description	Amount
Community Engagement Fund Grants	10,000
Parent Information Calendar-New Print	39,000
Kit for New Parent Customization	5,000
Event Partnerships	4,000
Promotional Materials	14,000
Messaging	30,000
<b>Total Community Engagement Budget</b>	<b>\$102,000</b>

22



## SYSTEMS CHANGE/COLLABORATION

Description	Amount
Executive Director @ 0.3 FTE	60,000
Deputy Director @ 0.25 FTE	45,000
Policy Manager @ 1.0 FTE	124,500
System Change Grantee Participation Grants	35,000
Collective Impact	40,000
Grant-writing & Business Challenge Grants	15,000
Professional Services	50,000
Systems Change Supports	80,000
Collaboration/Community Training & Capacity Building	15,000
Training	2,000
<b>Systems Change Budget-Commission</b>	<b>\$432,000</b>
<b>Systems Change Budget-Other Revenue</b>	<b>\$85,000</b>
<b>Systems Change Budget-Total</b>	<b>\$517,000</b>

23



## STAFFING

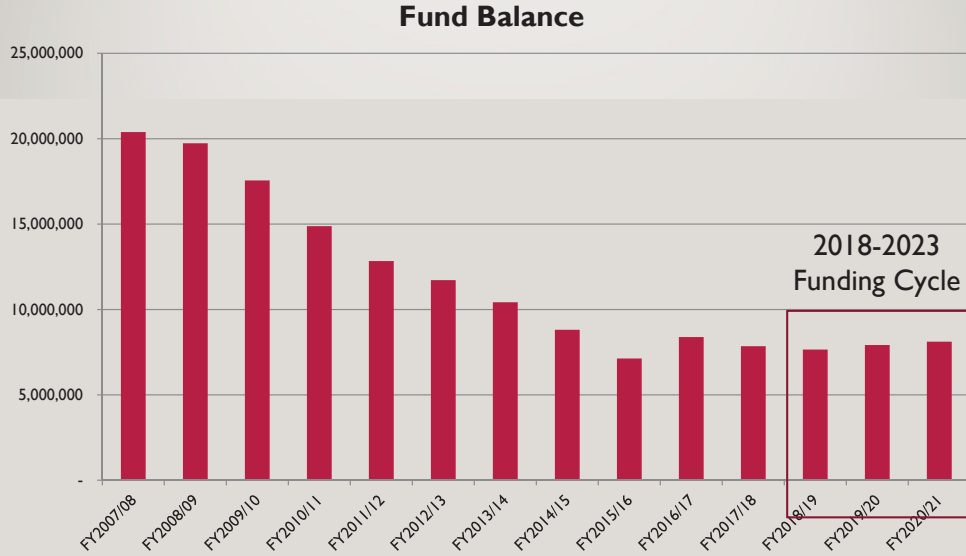
<b>Program</b>	
5.1 FTE Staff & 1 College Intern	728,117
<b>Administration</b>	
1.9 FTE Staff	270,119
<b>Total Staffing</b>	<b>981,730</b>

\*1.0 Additional FTE to support Triple P implementation and coordination and community engagement

24



# LONG-TERM PROJECTION- MARCH 2018



25



## FY2018/19 BUDGET NEXT STEPS:

- Approve FY2018/19 Budget March 2018-bring through county budget process
- Approve allocations of funding to specific agencies April 2018
- Initiate Annual Grants Program
- Continue implementation of Community Engagement and Systems Change work
- Launch Vallejo Early Childhood Center
- Incorporate grant funding into budget as received
- Implement first year of 2018-2023 Program Investment Plan beginning July 2018

26



# Questions?



27

**DATE:** February 22, 2018

**TO:** First 5 Solano Children and Families Commission

**FROM:** Jerry Huber, Systems and Policy Committee Chair  
**by:** Michele Harris, Executive Director

**SUBJ:** **Systems and Policy Committee Recommendation**

The Systems and Policy Committee recommends the Commission consider the following motion:

**Motion:** Consider approval to modify Section 7.3-05(g) of the Solano County Code regarding agency conducting annual audit

Every year each First 5 Commission is required to conduct an annual audit. As part of a county agency, First 5 Solano has used the Solano County Auditor to conduct its audit since inception. Each year is more challenging to meet deadlines set by the state, and costs are high.

Currently, the County Code, Section 7.3, which represents First 5's Solano's section of the county code, states "The Commission shall cause the Solano County Auditor to prepare an annual audit and report pursuant to California Health and Safety Code section 130150, which shall be the subject of at least one public hearing held by the commission before its adoption by the commission on or before October 15."

Each year, staff have been able to keep the audit costs below \$25,000, as any amount larger than this would require competitive bid. Both First 5 Solano staff and County Auditor staff believe that the Commission could secure an audit by an outside contractor for considerably less than \$25,000, thereby saving Commission resources.

*Committee Discussion:*

The Committee briefly discussed this change and agreed it is in the best interests of the Commission, and is recommending approval by the full Commission.

Attachment: Proposed County Code Change





## CHAPTER 7.3

### SOLANO COUNTY CHILDREN AND FAMILIES COMMISSION

§ 7.3-01.	Creation of Commission
§ 7.3-02.	Purpose of Commission
§ 7.3-03.	Membership of Commission
§ 7.3-04.	Terms of Office for Members and Vacancy in Office
§ 7.3-05.	Powers and Duties of Commission
§ 7.3-06.	Open and Public Meetings
§ 7.3-07.	Creation of Trust Fund

#### **Sec. 7.3-01. Creation of Commission**

The Board of Supervisors of Solano County creates, pursuant to the provisions of the California Children and Families Act, the First 5 Solano Children and Families Commission. This commission shall continue to represent Solano County until such time as the Solano County Board of Supervisors takes an affirmative action to terminate the commission.

#### **Sec. 7.3-02. Purpose of Commission**

The First 5 Solano Children and Families Commission shall administer the Solano County First 5 Solano Children and Families Trust Fund and do all things necessary to carry out the provisions of the California Children and Families Act.

#### **Sec. 7.3-03. Membership of Commission**

(a) The Commission shall consist of nine members, appointed by the Board of Supervisors. Commission members who shall receive a per diem of \$100 per meeting not to exceed \$200 in any calendar month, and reimbursement of reasonable expenses incurred in attending meetings and discharging other official responsibilities as authorized by the commission. All members of the commission shall be residents of Solano County.

(b) The membership shall be selected as follows:

(1) Two members shall be appointed from among the county health officer and persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services, and tobacco and substance abuse prevention and treatment services. These members shall be nominated by the Director of the Solano County Health and Social Services Department.

(2) One member shall be a member of the Board of Supervisors.

(3) The remaining members of the commission shall be from among the persons described in paragraph (1) or from the following categories of individuals: recipients of project services included in the county strategic plan;

educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting nurturing and early childhood development; representatives of local school districts ; and representatives of local medical, pediatric, or obstetric associations or societies.

These members shall be selected by each member of the Board of Supervisors making one nomination from among applicants or recommending reappointment of the current member. The nominee may, but is not required, to reside in the district of the Board member making the nomination. The sixth member in this category shall be selected collectively by the entire Board of Supervisors from among all applicants for the commission or by recommending reappointment of the current member.

(4) Members shall comply with the terms of the California Political Reform Act.

**Sec. 7.3-04. Terms of office for members and vacancy in office**

(a) The terms of office for each commission member shall be four years. The terms of the original members shall be staggered. Four of the original members shall serve a term of two years and the remaining original members shall serve a term of four years. This will allow for a continuity of policy. At the first meeting of the commission, members shall draw lots to determine which members serve two year terms and which serve four year terms. A person may serve more than one term.

(b) Each commission member shall remain in office, at the conclusion of that member's term until a successor member has been selected and installed into office.

(c) An office shall become vacant if a commission member discontinues to function in the area from which appointed, or fails to attend three commission meetings in a row.

(d) A member may be removed for cause after a hearing by the Board of Supervisors. A member appointed upon recommendation by the Director of Health and Social Services may be removed by the Director of Health and Social Services without cause. A hearing shall be initiated by a resolution of the commission recommending removal of a member, directed to the Board of Supervisors. Cause may include malfeasance in office, excessive absences, or other circumstances rendering the member unfit for service on the commission.

**Sec. 7.3-05. Powers and duties of commission**

The powers and duties of the commission shall be to do all things necessary to

function as a local commission under the California Children and Families First Act, including, at a minimum:

(a) Adopt an adequate and complete county strategic plan for the support and improvement of early childhood development within the county. The strategic plan shall:

(1) Be consistent with and in furtherance of the purposes of the California Children and Families First Act and any guidelines adopted by the state commission pursuant to subdivision (b) of Section 130125 of the California Health and Safety Code that are in effect at the time the plan is adopted.

(2) At a minimum include the following: a description of the goals and objectives proposed to be attained, a description of the programs, services, and projects proposed to be provided, sponsored or facilitated, and a description of how measurable outcomes of such program, services, and projects will be determined by the county commission using appropriate reliable indicators and a description of how programs, services, and projects relating to early childhood development within the county will be integrated into a consumer-oriented and easily accessible system.

(b) The commission shall, on at least an annual basis, periodically review its county strategic plan and to revise the plan as may be necessary or appropriate.

(c) The commission shall measure the outcomes of county funded programs through the use of applicable, reliable indicators and review that information on a periodic basis as part of the review of its county strategic plan.

(d) The commission shall conduct at least one public hearing on its periodic review of the county strategic plan before any revisions to the plan are adopted.

(e) The commission shall conduct at least one public hearing on its proposed county strategic plan before the plan is adopted.

(f) The commission shall submit its adopted county strategic plan and any subsequent revisions to the Board of Supervisors for review and comment prior to submission to the state commission.

(g) The commission shall cause ~~the Solano County Auditor to~~ prepareation of an annual audit and report pursuant to California Health and Safety Code section 130150, which shall be the subject of at least one public hearing held by the commission before its adoption by the commission on or before October 15.

(h) The commission shall approve a budget for the fiscal year in accordance with the Solano County annual budget calendar. The budget shall include anticipated revenues to the First 5 Solano Children and Families Trust Fund and

shall provide for carrying out the adopted strategic plan. The budget shall also provide for reasonable and necessary administrative costs as determined by the commission, in consultation with the County Administrator. The budget shall be transmitted to the County Administrator for inclusion in the Proposed Budget of Solano County.

(i) The commission's independent authority over the First 5 Solano Children and Families Trust Fund shall include the authority to set policy and allocate funds in accordance with the First 5 Solano Children and Families Commission Strategic Plan and all other independent authority established by law.

(Ord. No. 1672, §1)

**Sec. 7.3-06. Administration**

(a) There is created within the County Administrator's Office, the First 5 Solano and Families Commission Office ("First 5 Solano Office"), which shall provide staff and administrative support to the commission and carry out the commission's policy directions.

(b) The First 5 Solano Office shall be under the direction of the First 5 Solano Children and Families Commission Executive Director. The County Administrator shall appoint the Executive Director. The County Administrator shall seek and incorporate input from the commission in hiring an Executive Director and as part of the on-going performance evaluation process of the Executive Director. The Executive Director shall report to the County Administrator for administrative purposes and to the commission for policy purposes. The Executive Director shall appoint and supervise the First 5 Solano Office staff.

(c) The commission shall follow all applicable County administrative policies and procedures, including but not limited to policies and procedures related to, personnel/human resources, contracting, purchasing, budget and travel.

(d) The commission shall adhere to financial procedures acceptable to the County Auditor/Controller and in compliance with the standards and procedures promulgated by the California State Controller for Proposition 10 Commissions.

**Sec. 7.3-07. Open and public meetings**

The open meeting laws contained in The Ralph M. Brown Act shall apply to the commission's meetings.

**Sec. 7.3-08. Creation of trust fund**

There is created a trust fund within the Solano County Treasury which shall be designated as the First 5 Solano Children and Families Trust Fund.

(Ord. No. 1638)

**SYSTEMS AND POLICY COMMITTEE MEETING**  
**February 6, 2018, 3:00 PM to 4:30 PM**  
**601 Texas Street, Suite 210, Fairfield, CA 94533**

**CALL TO ORDER**

**I. Introductions, Public Comment, Commissioner Comment**

**II. Consent Calendar**

**Action**

- A. Approve the February 6, 2018 SPC Meeting Agenda
- B. Approve the November 9, 2017 SPC Meeting Minutes
- C. Receive the Commissioner Meeting Attendance Status Report

**III. Co-Sponsorship of Training and Conferences Fund Application**

**Action**

**Motion A:** Consider approval of a request from Solano County Health & Social Services, Public Health Division, Women Infant and Children Program, for an allocation of up to \$3,000 to provide a Certified Lactation Education course

**Motion B:** Consider approval of a request from Solano County Health and Social Services, Public Health Division, Black Infant Health, for an allocation of up to \$1,000 for Sakari Lyons, Community Services Coordinator, to attend Leadership Vallejo

**Motion C:** Consider approval of a request from Solano Community College, Foster Kinship Care Education Program for an allocation of up to \$3,000 to hold the Annual Foster Kinship Care Education Conference

*Megan Richards, First 5 Solano*

**IV. Planning for FY2018/19 and Beyond**

**Action**

Discuss and provide direction on Commission administrative issues

- A. Agency Conducting Annual Audit

**Motion:** Consider recommending approval to modify Section 7.3-05(g) of the Solano County Code regarding agency conducting annual audit

- B. Commission Meeting Schedule
- C. Committee Structure

*Michele Harris, Executive Director, Megan Richards, Deputy Director*

**V. Annual Grants Fund Policy**

**Action**

**Motion:** Consider recommending approval of the Annual Grants Fund Policy

*Michele Harris, Executive Director*

**VI. Systems Change Update**

**Information**

Receive an update on the Systems Change activities

*Lorraine Fernandez, Program Manager*

**VII. First 5 Solano Staffing and Finance Update**

**Information**

Receive a report on First 5 Solano staffing and financials

*Megan Richards, Deputy Director*

## VII. Future Agenda Items, Meeting Time/Date/Location

## Information

The Systems and Policy Committee is scheduled to meet next on Thursday, March 15, 2018, 3:30 PM to 5:00 PM, at 601 Texas Street, Suite 210, Fairfield, CA. Future agenda items include: Co-Sponsorships of Training and Conferences; Systems Change Update, and Staffing and Finance Update

### 2018 Revised Meeting Schedule:

Systems & Policy Committee Meeting Dates		
2/6/2018	Tuesday	3:00PM-4:30PM
3/15/2018	Thursday	3:30PM-5:00PM
5/17/2018	Thursday	3:30PM-5:00PM
7/19/2018	Thursday	3:30PM-5:00PM
9/20/2018	Thursday	3:30PM-5:00PM
11/15/2018	Thursday	3:30PM-5:00PM
12/20/2018	Thursday	3:30PM-5:00PM

## ADJOURN

**Vision:** *All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities.*  
**Mission:** *First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.*

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

**First 5 Solano Children and Families Commission  
Systems & Policy Committee Meeting**  
February 6, 2018, 3:00 PM – 4:30 PM  
601 Texas Street, Suite 210, Fairfield, CA

**Minutes**

Commissioners present: Jerry Huber, Erin Hannigan, Marisela Barbosa

First 5 Solano Staff present: Michele Harris, Megan Richards, Lorraine Fernandez, Juanita Morales, Gene Ibe, and Andrew Boatright

Members of the public present: Tyffany Wanberg (Foster Kinship Care), Dottie Nicholson (Foster Kinship Care)

Chair Huber called the meeting to order at 3:02 PM

**I. Public Comment**

There were no public comments.

**II. Consent Calendar**

A. Approve the February 6, 2018 SPC Meeting Agenda

***Motion: Approve the SPC Meeting Agenda for February 6, 2018***

**Moved by Commissioner Hannigan; Seconded by Commissioner Barbosa  
Approved 3-0-0**

**Yea: Commissioners Huber, Hannigan, Barbosa**

**Nay: None**

**Abstain: None**

B. Approve the November 9, 2017 SPC Meeting minutes

***Motion: Approve the SPC Meeting Minutes for November 9, 2017***

**Moved by Commissioner Hannigan; Seconded by Commissioner Barbosa  
Approved 3-0-0**

**Yea: Commissioners Huber, Hannigan, Barbosa**

**Nay: None**

**Abstain: None**

C. Receive the Commissioner Meeting Attendance Status Report

**III. Co-Sponsorship of Training and Conferences Fund Applications**

Commissioner Huber recused himself for Motions A and B.

***Motion A: Approve a request from Solano County Health and Social Services, Public Health Division, Black Infant Health, for an allocation of up to \$3,000 to provide a Certified Lactation Education course***

**Moved by Commissioner Barbosa; Seconded by Commissioner Hannigan**

**Approved 2-0-0**

**Yea: Commissioners Hannigan, Barbosa**

**Nay: None**

**Abstain: None**

***Motion B: Approve a request from Solano County Health and Social Services, Public Health Division, Black Infant Health, for an allocation of up to \$1,000 for Sakari Lyons, Community Services Coordinator, to attend Leadership Vallejo***

**Moved by Commissioner Barbosa; Seconded by Commissioner Hannigan**

**Approved 2-0-0**

**Yea: Commissioners Hannigan, Barbosa**

**Nay: None**

**Abstain: None**

Commissioner Huber returned.

Megan Richards described 23rd Annual Foster Kinship Care Education Conference's funding and partners beyond First 5 Solano. Tyffany Wanberg described the target population for the conference.

***Motion C: Approve a request from Solano Community College, Foster Kinship Care Education Program for an allocation of to \$3,000 to hold the Annual Foster Kinship Care Education Conference***

**Moved by Commissioner Hannigan; Seconded by Commissioner Huber**

**Approved 3-0-0**

**Yea: Commissioners Huber, Hannigan, Barbosa**

**Nay: None**

**Abstain: None**

#### **IV. Planning for 2018 and Beyond**

A. Agency Conducting Annual Audit – Michele Harris described the process for First 5 Solano's current Annual Audit



**Motion:** Consider recommending approval to modify Section 7.3-05(g) of the Solano County Code regarding agency conducting annual audit and alternatives to complete the audit by bringing a motion to the full commission to edit the county code and go out to bid for audit services.

***Motion: Recommend approval to modify Section 7.3-05(g) of the Solano County Code regarding agency conducting annual audit***

**Moved by Commissioner Hannigan; Seconded by Commissioner Barbosa  
Approved 3-0-0**

**Yea: Commissioners Huber, Hannigan, Barbosa**

**Nay: None**

**Abstain: None**

## B. Commission Meeting Schedule

Ms. Harris described First 5 Solano Children and Families Commission's current schedule and proposed to commissioners that a schedule change could be influential in increasing who is available to attend meetings given that historically the public has not been in high attendance.

Committee discussed implications of schedule changes and agreed the discussion could be brought to the full commission. The Committee approved staff's recommendation to survey the full Commission regarding availability for blocks of time during the week (e.g. Monday mornings, Monday afternoons, Monday evenings, Tuesday mornings, etc.)

## C. Committee Structure

Ms. Harris briefly described the function of each committee currently held by First 5 Solano Children and Families Commission (Program & Community Engagement and Systems & Policy) and noted the juxtaposition of commission members from past and present commissions as being practitioners previously and policy makers currently. In addition, Ms. Harris noted that with the evolution of the work of the Commission, along with an increased effort around systems change and the Commission moving its budget to its sustainable level of spending, that is was a good opportunity to take a look at all current administrative practices to ensure that they are still relevant and the best use of limited resources. Lastly, Ms. Harris noted the importance of utilizing the Commissioner's time in the most effective way to achieve agency goals. For example, Ms. Harris suggested that a single "policy oversight" committee might be a better fit, in lieu of two standing committees.

Commissioners discussed committee structures of other boards and commissions they had seen or experienced. Staff discussed other First 5s committee structure. Commissioners agreed a proposal can be brought forward for a change to committee structure.

## V. Annual Grants Program

Ms. Richards gave an overview of the Annual Grants Policy aim and funding available based on the commission's decisions during the Annual Retreat. Ms. Richards described the \$20,000 grants, allocated from pool of \$200,000 available for gap funding and innovation. Staff recommendation is that Co-Sponsorship and Community Engagement funds could be offered at a higher amount during the application period designated for Annual Grants, leaving the normally allocated funds available throughout the year.

Ms. Richards noted the process for solicitation is in development.

***Motion: Recommend approval of the Annual Grants Program Policy***

**Moved by Commissioner Huber; Seconded by Commissioner Hannigan  
Approved 3-0-0**

**Yea: Commissioners Huber, Hannigan, Barbosa**

**Nay: None**

**Abstain: None**

**VI. Systems Change Update**

Ms. Harris reviewed the plan to implement iPads into county clinics with the Get Well program to conduct developmental screenings during well child checks and noted that after 6 months of planning, H&SS has determined that they currently don't have the capacity to implement the project. Budget implications include the \$300,000 unspent in FY2017/18 and a service gap of 6 months not supporting developmental screening.

Discussion included timelines for spending a portion of the \$300,000 to ensure developmental screenings are available during the transition period.

Committee agreed that supporting the cost of continuing developmental screenings in the interim is needed.

Lorraine Fernandez noted several events occurring for systems change including a meeting of funders in Vallejo at the end of March, the screening of the film "Resilience" in Vallejo on January 31<sup>st</sup> having just occurred, and a legislative visit conducted by Megan Richards and Margot Grant-Gould (First 5 Association Policy Director) regarding infant-toddler care Assemblymember Maria Aguiar-Curry to be scheduled.

**VII. First 5 Solano Staffing and Finance Update**

Ms. Richards reviewed the RFP process underway by staff and First 5 Solano's involvement in assisting Health & Social Services with two RFPs. Ms. Richards also noted that contracts support was also requested by H&SS for their staff. Should First 5 Solano provide these additional supports, H&SS would pay for staff time and resources, resulting in additional revenues for the Commission.

**VIII. Future Agenda Items, Meeting Time/Date/Location**

The next Systems and Policy Committee is scheduled to meet next on Thursday, March 15, 2017, 3:30PM, at 601 Texas Street, Suite 210, Fairfield, CA. Future agenda items include: Systems Change Update and Staffing and Finance Update.

### **Adjourn**

Commissioner Huber adjourned the meeting at 4:32 PM.

Andrew Boatright, Office Assistant III

Approved:



**DATE:** February 22, 2018  
**TO:** First 5 Solano Children and Families Commission  
**FROM:** Michele Harris, Executive Director  
**SUBJ:** **CHIP Presentation**

In early February, Solano County Health and Social Services, Public Health Division presented the 2017 Community Health Improvement Plan to the Board of Supervisors. This plan is a result of the Community Health Needs Assessment conducted in 2016, along with multiple community convenings to study the data, identify the priority health issues and develop strategies to address those issues.

Jayleen Richards, the Public Health Administrator and Amber Siddle-Manas, a Health Education Specialist took a leadership role in managing this planning process and development of the final plan. Both Jayleen and Amber are here today to provide the Commission an update on the strategic issues identified and the ways in which this CHIP will address them.

Attachment A: 2017 CHIP Presentation





# 2017 Community Health Improvement Plan for Solano County

---

Presented to the First 5 Solano Children and Families Commission  
on March 6, 2018

Presented by Solano Public Health as represented by:  
Jayleen Richards, Public Health Administrator  
Amber Siddle-Manas, Health Education Specialist



## Introduction and Background

---

- **On March 14, 2017 the Board received a presentation on the Community Health Needs Assessment (CHNA)**
  - The objective of the Community Health Needs Assessment was to identify community health issues within Solano County.
- **Over the next six months, Solano Public Health lead a process with the community to identify priority health issues and develop strategies and goals to address those issues.**

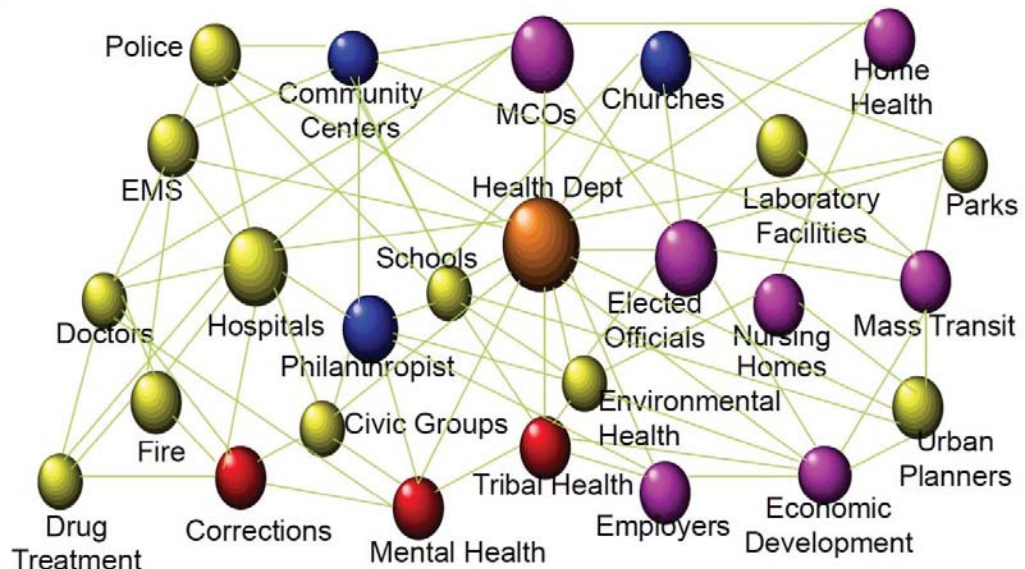


## 2017 Community Health Improvement Plan (CHIP)

- Solano Public Health convened the Healthy Solano Collaborative in order to identify priority health issues to be addressed in the 2017 Community Health Improvement Plan for Solano County.
- The Healthy Solano Collaborative is made up of a diverse group of departments, agencies and organizations that represent the local public health system and agencies who play a role in impacting the health of the public.



## Healthy Solano Collaborative







## Strategic Health Issues

---

- **Strategic Health Issues that were identified to be addressed in the 2017 Community Health Improvement Plan for Solano County include:**
  - Homelessness & Lack of Affordable Housing
  - Poverty
  - Unemployment
  - Inequitable K-12 Education & Barriers to Educational Attainment.



## 2017 Community Health Improvement Plan Goals

---

- **Homelessness & Lack of Affordable Housing**
  - Coordinate supportive services for those who are homeless or at risk of being homeless
  - Research and propose solutions for a full spectrum of housing options
- **Poverty**
  - Advance equity through meeting basic needs
  - Advance equity through system change



## 2017 Community Health Improvement Plan Goals

### ■ Unemployment

- Provide communities with resources and guidance that support the cultivation of interests and skills in youth
- Expose people of all ages to opportunities for assessment/education/experience/skill building for job readiness

### ■ Inequitable K-12 Education and Barriers to Educational Attainment

- All students acquire the academic and life skills they need to thrive
- Adverse Childhood Experiences (ACEs) are understood, prioritized and addressed in schools and the community



## 2017 Community Health Improvement Plan Participants

- Association of Bay Area Governments
- Bay Area Regional Health Inequities Initiative (BARHII)
- Child Start Inc.
- Children's Network of Solano County
- Community Clinic Consortium
- First 5 Solano Children & Families Commission
- Food Bank of Contra Costa and Solano
- Napa, Solano Area Agency on Aging
- Senior Coalition of Solano County
- Solano Coalition for Better Health
- Solano Community Foundation
- Solano County Environmental Health
- Solano County community & residents
- Solano County Health & Social Services
- Solano County Human Resources
- Solano County Library Services
- Solano County Office of Education
- Solano County Probation
- Solano County Sheriff's Office
- Solano Family & Children's Services
- Solano Transportation Authority
- Travis Airforce Base



## Next Steps

---

- **Solano Public Health will work with the Healthy Solano Collaborative to monitor implementation of the CHIP**
- **Solano Public Health will help support strategy development and implementation plans for the CHIP**
  - Request for Proposals released on February 8, 2018
- **The CHNA and CHIP provide important community health information; they are also necessary elements for Public Health Accreditation**



**DATE:** February 28, 2018

**TO:** First 5 Solano Children and Families Commission

**FROM:** Michele Harris, Executive Director

**SUBJ:** **Executive Director's Report for March 2018**

**Committee Schedule Update:** At the beginning of the calendar year, the membership of the Systems and Policy Committee changed. The committee has adjusted its regular time and date to accommodate the schedules of all members. See Attachment A for the revised 2018 meeting schedule.

**Solano Nonprofit Capacity Assessment:** The Solano Nonprofit Capacity Assessment survey has been completed and Learning for Action (LFA) is compiling the results and their recommendations for future action. This report will come forward to the Commission at a future meeting. In addition, staff is planning on convening a group of stakeholders (nonprofits, funders, H&SS staff, First 5 staff) to discuss the results of the report and talk about potential next steps for the county.

**Funder Meeting:** First 5 Solano & Health & Social Services have been meeting with a group of funders since 2016 to talk about the funding disparity in Solano, as compared to the rest of the Bay Area. The next meeting of this funder group will be held in the end of March in Vallejo, and will include discussions on the nonprofit capacity assessment as well as a discussion on Vallejo and opportunities to partner to change outcomes for families in that city.

**Kaiser Grant Opportunity:** First 5 Solano has submitted a grant application to Kaiser for \$80,355 grant to fund the Vallejo Nutrition Education/Obesity Prevention program. The program will be implemented at the Vallejo Early Childhood Center, beginning in October 2018, to provide children 0-5 and their families with nutrition and physical activity classes, healthy food distribution, and linkages to health and social services. In addition, a Wellness Leadership Committee made up of center parents will be developed with the goal of encouraging healthy lifestyles to reduce obesity.

**Executive Director Fund Support:**

Solano County Library Foundation: First 5 Solano has provided a one-time donation of \$2,500 to the Library Foundation to support the NEW Reach out and Read program at David Grant Pediatric Clinic. The David Grant pediatric clinic performs an average of 2,400 well child visits per year based on the past 8 years. This one-time contribution will establish a start-up collection of books that will sustain the program through its first year with supplemental funding provided from the Solano County Library Foundation.

Benicia Library: First 5 Solano is providing \$2,000 to renovate the children’s area at the Benicia City Library. The Benicia City Library is not part of the Solano County Library system and has not received First 5 Solano funding in the past. The children’s area in the Benicia Library has been in need of renovation to make it more child-friendly. Currently, most of the items in the children’s area are items that have been donated by local families. With funding provided from First 5 Solano the Library will purchase materials that focus on early literacy and awareness of careers through creative play. Some of the items will include manipulatives attached to the customer service desk where children often become restless while parents are at checkout and a range of career costumes focused on STEM.

Imagine That!: First 5 Solano partnered with Vacaville’s interactive museum “Imagine That!” The museum is a non-profit funded by donations and was created to encourage children of all ages to develop their full creative potential through hands-on learning and exploration. Through support from the Executive Director’s fund “Imagine that!” has established a 0-5 space focused on “Talking, Reading, and Singing”. The exhibit has a karaoke machine and library area with lots of books and puppets. Imagine that! held an event to launch the space on February 24<sup>th</sup> with First 5 Solano sponsoring free admission for children 5 years of age and younger. The event was a success with commissioner Estrella-Henderson there to say a few words and over 100 children under 5 attending the museum throughout the day.



**Letters of Support:** First 5 Solano has provided several letters of support

SupplyBank.Org: On February 5, 2018 First 5 Solano submitted a letter of support for Supply Bank.Org to maintain the implementation of the Diaper Kit program in Solano County with a donation of permanent storage sheds. The Diaper kit program was implemented last year at the Vacaville Family Resource Center and provided much needed resources to hundreds of low-income families. Supply Bank intends to continue providing the Diaper Kits at Vacaville FRC and expanding the Diaper Kit program to include Solano County WIC offices. These multi-service sites are ideal locations to address diaper needs of families struggling to make ends meet. Adequate storage space for diapers and other materials is the only real barrier for these sites. The letter of support for SupplyBank.Org is included as Attachment B.

Fairfield-Suisun Unified School District: In January 2018, First 5 Solano provided a letter of support to Fairfield-Suisun Unified School District (FSUSD) to assist in their efforts to apply for McKinney-Vento Homeless Assistance funds provided by the California Department of Education. A funding award would enable FSUSD to improve its current identification and enrollment system, and expand direct support to their homeless population by providing tutoring and supplemental instruction services, evaluations for educational and social/emotional concerns, referrals for mental health services, increased transportation options, and linkage to housing and food assistance programs. The letter of support for FSUSD is included as Attachment C.

Solano County Office of Education: First 5 Solano submitted a letter of support for Solano County Office of Education who applied for a grant to build capacity and implement evidence-based programs and practices targeted at building equity and narrowing the achievement gap. The grant will provide resources for activities such as professional development, ensuring Local Control Accountability Plans (LCAPs) effectively represent the needs of diverse school populations, and providing coaching and technical assistance to schools on effect equity practices. The letter of support for Solano County Office of Education is included as Attachment D.

Legislation Support: On January 3, 2017 First 5 Solano submitted a Letter of Support for AB11 (McCarty - co-sponsored by First 5 California). The letter supports AB11 which (as proposed to be amended) will focus on developmental screenings, clarifying that providers are 1) required to adhere to the Bright Futures screening periodicity for children 0-3 and 2) must use a validated screening tool for services made available under the EPSDT benefit. This bill is currently in the Senate Rules Committee. The letter of support for AB11 is included as Attachment E.

**Poverty Simulation:** In partnership with the Department of Child Support Services and Solano County Public Health, First 5 Solano hosted two community poverty simulation workshops in February 2018. Each simulation was a unique training for policy makers and service providers

interested in learning about challenges and situations experienced by families living in poverty. The role-play simulated a one-month time frame in which participants were randomly assigned to “families” and given a different life scenario. The simulation required participants to work, access benefits, buy food, and maintain housing given the scenario assigned. Additional volunteers in the simulation played vital roles representing “community resources,” such as the bank, an employer, or the doctor, with whom the families interacted during role-play. Thank you to Commissioners Crutison and Huber for welcoming the attendees and providing summary comments at the end of the simulation.

**Systems Change Optional Grant Opportunity:** On February 15<sup>th</sup> an optional grant opportunity was released to the seven First 5 Solano grantees that successfully completed the UC Berkeley Fundraising and Volunteer Management Program. Funding of up to \$5,000 will support the implementation of the grantee’s final project; and/or other activities and outcomes in the areas of fundraising and volunteer management. Applications were due on February 28<sup>th</sup>.

**Tipping Point Fire Relief Proposal:** In November 2017, First 5 Solano staff met with Tipping Point Foundation regarding the over \$30 million Tipping Point has raised for North Bay fire relief. Through discussions with Tipping Point and understanding of what Tipping Point was seeking to fund with their fire relief resources, First 5 Solano reached out to Workforce Development Board who submitted a proposal to Tipping Point for \$500,000 over two years to retrain and place workers in Solano who lost their jobs due to the North Bay fires. The job training will focus on employment opportunities that will become available as the North Bay rebuilds, such as hazardous waste removal, large equipment operation, construction, and manufacturing. Tipping Point staff is forwarding the request to their Board who is looking at fire relief proposals.

#### **Solano Kids Thrive Updates:**

- **Vallejo January 31<sup>st</sup> Resiliency Screening:** In January 2018, Solano Kids Thrive (SKT) hosted a screening of “*Resilience: The Biology of Stress & the Science of Hope*” at John F. Kennedy Library in Vallejo. The movie examined the science of Adverse Childhood Experiences (ACEs) and a new movement among pediatricians, therapists, educators, and communities to prevent and treat toxic stress. Over 80 community members and agency partners attended the screening and Supervisor Erin Hannigan facilitated the discussion following the film to address ACEs in the community. Additional screenings will be presented in Solano County in the upcoming months.
- **Board of Supervisors Presentation on Community Health Improvement Plan:** First 5 Solano participated in a presentation to update the Board of Supervisors on the 2017 Community Health Improvement Plan (CHIP) for Solano County. Strategic health issues addressed in the plan included: Homelessness and Lack of Affordable Housing, Poverty, Unemployment, and Inequitable K-12 Education & Barriers to Educational Attainment. First 5 Solano provided an overview of Solano Kids Thrive’s strategies to



increase awareness of Adverse Childhood Experiences (ACEs) in the community by hosting community screenings of the film, “Resilience: The Biology of Stress & the Science of Hope”, launching a “Resilient Solano” website, and developing a county-wide “Resilience plan”.

- **Resiliency Plan:** On behalf of Solano Kids Thrive (SKT), First 5 Solano is guiding efforts to develop a county-wide ‘Resilience Plan.’ With \$50,000 from Solano County Public Health as part of their CHIP implementation, First 5 Solano has partnered with ACEs Connection Network to promote understanding of Adverse Childhood Experiences (ACEs) in the community. During the plan development phase, ACEs Connection Network will solicit input from multiple sectors, including education, healthcare, law enforcement, faith-based organizations, and non-profits, to develop a local Resiliency Plan. SKT will then discuss implementation of the strategies outlined in the Resilience Plan.

Attachment A: Revised 2018 Meeting Schedule

Attachment B: Letter of Support- Supply Bank

Attachment C: Letter of Support- Fairfield-Suisun Unified School District

Attachment D: Letter of Support- Solano County Office of Education

Attachment E: Letter of Support – AB 11





IT'S ALL ABOUT THE KIDS

## 2018 First 5 Solano Commission & Committee Meeting Schedule

<b>Commission Meetings</b> 1 <sup>st</sup> Tuesday <sup>1</sup> 5:30 pm - 7:30 pm 601 Texas Street, Fairfield	<b>Program &amp; Community Engagement Committee</b> 1 <sup>st</sup> or 3 <sup>rd</sup> Thursday 2 pm - 3:30 pm 601 Texas St., Suite 210, Fairfield	<b>Systems and Policy Committee</b> 3 <sup>rd</sup> Thursday 3:30 pm - 5:00 pm 601 Texas St., Suite 210, Fairfield
January 9		
	February 15	February 6
March 6	March 15	March 15
April 3		
	May 3	May 17
June 5		
	July 19	July 19
August 14		
	September 6	September 20
October 2		
October 20 <i>Annual Retreat 10:00 AM – 3:00 PM</i>		
	November 15	November 15
December 4	December 6	December 20

*Revised February 6, 2018*

<sup>1</sup> January and August Commission meetings are the second Tuesday





IT'S ALL ABOUT THE KIDS

02/05/2018

**COMMISSIONERS**

- Erin Hannigan  
*Chair*
- Dan Ayala
- Marisela Barbosa
- Jennifer Barton
- Aaron Crutison
- Lisette Estrella-Henderson
- Gerald Huber
- Nicole Neff

**STAFF**

- Michele Harris  
*Executive Director*
- Megan Richards  
*Deputy Director*
- Juanita Morales  
*Program Manager*
- Gene Ibe  
*Program Manager*
- Lorraine Fernandez  
*Program Manager*
- Andrew Boatright  
*Office Assistant III*
- Andrea Azurdia  
*College Intern*

To Whom It May Concern,

I am writing to express my strong support of SupplyBank.Org's Diaper Kit Program and its implementation for low-income families here in Solano County through family resource centers (FRCs) and Women, Infant, & Children (WIC) centers.

First 5 Solano provides services and programs aimed at improving the lives of children prenatal to age 5 and their families. The Diaper Kit Program implemented last year in Solano County at the Vacaville Family Resource Center, provided much needed resources to hundreds of low-income children and families. I am excited for the program to grow and expand to additional sites in the county, greatly increasing the impact for our neediest families. Our county FRCs and WIC centers are multi-service sites, providing resources such as nutrition, parenting and life skills classes, job training, case management, and basic needs assistance, making them ideal locations to address diaper needs for low-income families. *Adequate storage space for diapers and other materials is the only real barrier for our sites.*

Solano County is situated between two large metropolitan regions, and is often overlooked in terms of funding for programs aiding low-income families. The Diaper Kit Program has greatly benefited families of young children in the Bay Area, and in Solano County especially, where foundation support is sparse. According to the 2016 report *Foundation Giving in Solano County and the Bay Area*, Solano County receives just \$3 in grant funds per capita, in stark contrast to San Francisco's \$1,199 per capita. This discrepancy cannot be explained by the poverty rates—11% of families in Solano County live in poverty, compared to 9% of families in San Francisco.

Unmet material needs, such as diaper needs, cause severe negative health outcomes including urinary tract infections and diaper dermatitis, resulting in many emergency room visits each year – In 2015, 184 babies were treated for diaper dermatitis in Solano County hospitals, along with 226 treated for urinary tract infections. For the parent, diaper needs cause increased stress and feelings of insufficiency. Nearly all subsidized child care centers require parents to provide diapers, making diaper needs a barrier to employment.

The Diaper Kit Program can remove these health impacts and barriers to childcare and employment for families in Solano County. A donation of permanent storage sheds will allow additional FRCs to distribute Diaper Kits to the low-income families they serve, solving immediate diaper needs for thousands of additional children as the program scales.

Thank you for your consideration. I am happy to answer any questions that you may have.

Best Regards,

  
 Michele Harris, Executive Director  
 First 5 Solano Children and Families Commission  
 707-784-1340



January 26, 2018

**COMMISSIONERS**

Erin Hannigan

*Chair*

Dan Ayala

Marisela Barbosa

Jennifer Barton

Aaron Crutison

Lisette Estrella-Henderson

Gerald Huber

Nicole Neff

California Department of Education  
1430 N Street, Suite 6408  
Sacramento, CA 95814-5901

**RE: Letter of Support for Fairfield-Suisun Unified School District  
Education for Homeless Children and Youth Grant Program**

**To: California Department of Education Grant Advisory Council**

**STAFF**

Michele Harris

*Executive Director*

Megan Richards

*Deputy Director*

Juanita Morales

*Program Manager*

Gene Ibe

*Program Manager*

Lorraine Fernandez

*Program Manager*

Andrew Boatright

*Office Assistant III*

Andrea Azurdia

*College Intern*

First 5 Solano is pleased to support Fairfield-Suisun Unified School District (FSUSD) in their application for the Education for Homeless Children and Youth Grant Program. A funding award to the district would allow for identification, enrollment, attendance, and success in school for homeless youth.

FSUSD currently receives support from First 5 Solano to provide family strengthening services at their Healthy Start Family Resource Centers. With centers located at multiple sites in the district, FSUSD provides comprehensive neighborhood-based services designed to ensure measurable improvements for "high-risk" families, such as those who are experiencing child neglect or abuse, poverty, family violence, substance abuse, homelessness, or other pressing family needs.

Approximately 700 children and youth are reported to be homeless within FSUSD. These students and families struggle to obtain basic needs and support to keep their families healthy and safe. A funding award would enable FSUSD to improve its current identification and enrollment system, and expand direct support to this population by providing tutoring and supplemental instruction services, evaluations for educational and social/emotional concerns, referrals for mental health services, increased transportation options, and linkage to housing and food assistance programs.

Again, First 5 Solano supports FSUSD's efforts to improve the success of homeless children and youth in their district. Their extensive knowledge and experience with McKinney-Vento rights and current case management of families living in such situations is an integral piece of the local prevention efforts to combat homelessness.

Sincerely,



Michele D. Harris  
Executive Director







IT'S ALL ABOUT THE KIDS

February 21, 2018

**COMMISSIONERS**

Erin Hannigan

*Chair*

Dan Ayala

Marisela Barbosa

Jennifer Barton

Aaron Crutison

Lisette Estrella-Henderson

Gerald Huber

Nicole Neff

District Innovation and Improvement Office  
California Department of Education  
1430 N Street, Suite 6208  
Sacramento, CA. 95814

Dear Review Panel:

First 5 Solano strongly supports the Solano County Office of Education as they seek funding under the California Equity Performance and Improvement Program. This initiative will support our ongoing efforts to promote equity and increase capacity within Solano County on the path to closing any achievement gap and eliminating educational inequalities.

**STAFF**

Michele Harris

*Executive Director*

Megan Richards

*Deputy Director*

Juanita Morales

*Program Manager*

Gene Ibe

*Program Manager*

Lorraine Fernandez

*Program Manager*

Andrew Boatright

*Office Assistant III*

Andrea Azurdia

*College Intern*

First 5 Solano has been a longtime partner with the Solano County Office of Education on a variety of initiatives, including the implementation of Quality Counts, a system of coaching, support, assessment and rating of California State Preschool Programs and other early care and education programs to increase the quality of early care and education throughout the county. First 5 Solano also collaborates with the Solano County Office of Education to provide professional development for early learning professionals and promote awareness on the effects of Adverse Childhood Experiences (ACEs).

Two of First 5 Solano's core values are *equity* and *collaboration*. We are committed to implementing evidence-based practices that have been effective in reducing inequalities and developing an inclusive culture. Along with the Solano County Office of Education, First 5 Solano values the input and collaboration of a broad group of stakeholders reflecting the rich diversity of our community, and we join the Solano County Office of Education in its commitment to educational equity.

The Solano County Office of Education has a history of managing successful professional development in response to the needs of the educational community, and we support this application as a promising opportunity for further collaboration. We highly recommend this initiative be funded, as it will strengthen our ability to support children of all ages.

Sincerely,

A handwritten signature in blue ink that reads "Michele Harris".

Michele Harris  
Executive Director, First 5 Solano





IT'S ALL ABOUT THE KIDS

January 3, 2018

**COMMISSIONERS**

Erin Hannigan

*Chair*

Dan Ayala

Marisela Barbosa

Jennifer Barton

Aaron Crutison

Lisette Estrella-Henderson

Gerald Huber

Nicole Neff

The Honorable Jim Wood  
Assembly Health Committee, Chair  
State Capitol, Room 6005  
Sacramento, CA 95814

**RE: Support - AB 11 (McCarty): Early and Periodic Screening, Diagnosis, and Treatment Program: screening services, As Proposed To Be Amended**

**Hearing Date: January 9, 2018**

Dear Assemblymember Wood:

On behalf of the First 5 Solano Children and Families Commission, I'm writing in support of AB 11 (McCarty), as proposed to be amended, which will clarify that providers are required to adhere to the Bright Future's screening periodicity for children 0-3 and must use a validated screening tool for services made available under the EPSDT benefit.

Currently, pediatricians are relying on surveillance rather than using a validated screening tool to identify children at-risk for developmental delays. When they do screen, pediatricians are not consistent in their use of validated tools. For example, many do not use the entire tool or follow its intended directions. Subsequently, pediatricians believe they are properly implementing developmental screening and following the AAP recommendations, when in fact they are not.

Because there is no explicit language *requiring* how and when pediatricians conduct developmental screening and since California does not have a recommended list of validated screening tools or require the use of one, there is confusion in the medical field about developmental screening practices. As a result, 70% of children with delays go undetected until kindergarten, putting additional demands on California's special education system and putting our children at a serious disadvantage.

We believe AB 11 is necessary to clarify that developmental screenings are, in fact, mandatory and must adhere to a specific periodicity, with a validated screening tool, to be most effective. AB 11 is the first critical step to ensuring that every California child, especially those who are low-income, has the opportunity to achieve their greatest potential. For these reasons, we strongly urge your "aye" vote.

Sincerely,

Michele Harris  
Executive Director, First 5 Solano

cc: Members and Staff of the Assembly Health Committee  
Assemblymember Kevin McCarty