

**MINUTES OF THE  
SOLANO COUNTY ZONING ADMINISTRATOR**

**Meeting of June 6, 2019**

The regular meeting of the Solano County Zoning Administrator was called to order at 10:00 a.m. in the Department of Resource Management, Fairfield, California.

STAFF PRESENT: Michael Yankovich, Program Manager  
Karen Avery, Senior Planner  
Nedzlene Ferrario, Senior Planner  
Kristine Sowards, Zoning Administrator Clerk

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**ADMINISTRATIVE APPROVALS**

There were no items scheduled for approval.

**PUBLIC HEARINGS**

1. Lot Line Adjustment Application No. LLA-19-03 and Certificate of Compliance No. CC-19-06 of **Mark & Tina Nicholson and The Bay Leaf Spice Company** to reconfigure APN's: 0121-060-050 and 0121-090-010. The property is located at 2825 Gates Canyon Road, Vacaville, within the Watershed and Conservation "W-160" Zoning District. Lot line adjustments are ministerial projects, and therefore are not held to the provisions and requirements of CEQA per CEQA Section 21080 (b)(1). (Project Planner: Nedzlene Ferrario) **Staff Recommendation:** Approval

After a brief presentation of staff's written report, Mike Yankovich opened the public hearing. The applicant concurred with staff's recommendation for approval. Since there were no speakers either for or against this matter, Mr. Yankovich closed the public hearing and approved the application subject to the recommended conditions of approval.

2. Sign Permit Application No. SGN-18-02 of **Monticello Veterinary Practice** to add two additional signs to the existing veterinary business and existing sign permitted by Use Permit No. U-81-51. The two new signs will be placed at the intersection of Putah Creek Road and Johnson Road near 9253 Johnson Road, 0.2 miles south of the City of Winters within the Exclusive Agriculture "A-40" Zoning District, APN: 0103-160-140. It is recommended that the project qualifies for a Notice of Exemption per Section 15311 of the California Environmental Quality Act. (Project Planner: Karen Avery) **Staff Recommendation:** Approval

After a brief presentation of staff's written report, Mike Yankovich opened the public hearing. The applicant was not present at the meeting. Since there were no speakers either for or against this matter, Mr. Yankovich closed the public hearing and approved the application subject to the recommended conditions of approval.

Since there was no further business, the meeting was **adjourned**.

*Any person who believes he or she has been adversely affected by the decision of the Zoning Administrator may file an appeal of the decision to the Planning Commission within ten days.*