

POLICY AND OVERSIGHT COMMITTEE MEETING
September 16, 2020 3:30 pm to 5:00 pm
3375 Sonoma Boulevard, Suite 30, Vallejo, CA 94590

In furtherance of the direction from Governor Newsom (Executive Order N-25-20) and pursuant to the Executive Order issued by Governor Gavin Newsom (Executive Order N-29-20), **public access to the First 5 Solano Committee Meeting will be limited.**

Commissioners and public may attend via remote meeting using the following options:

Join livestream via Zoom:

<https://us02web.zoom.us/j/87254383664>

Join via Phone:

1-669-900-6833

Meeting ID: 872 5438 3664

Public Comments:

Public Comment may be provided by: During the meeting via the phone/computer audio when the Chair calls for Public Comment on an item; or submitting written public comments to First 5 Solano via email at cfcsolano@solanocounty.com by 12:00pm on the day of the meeting.

CALL TO ORDER

I. Introductions, Public Comment, Commissioner Comment

II. Consent Calendar

- A. Approve the April 1, 2020 Policy and Oversight Committee Meeting Minutes
- B. Receive the Commissioner Meeting Attendance Status Report

Action

III. Co-Sponsorship of Training and Conferences Fund Application

Motion: Consider approval of a request from the Solano County Office of Education for an allocation of up to of up to \$3,000 to support the 2020 Quality Counts Early Childhood Education Virtual Conference contributing to improving the capacity of individuals and organizations in Solano County to serve expectant parents, children 0-5 and their families.

Kwiana Algere, Health Education Specialist

IV. Annual Review of Policies

- A. Consider a recommendation to change the Solano County Code regarding membership of the First 5 Solano Commission
 - B. Review and provide input into the development of a Responsive Grant Fund
- Megan Richards, Deputy Director; Michele Harris, Executive Director*

Action

V. Pre-Kindergarten Academy Report and Recommendation

- A. Receive the 2020 Pre-Kindergarten Academy Report
- B. Consider a recommendation to reallocate up to \$130,000 from FY2020/21 Pre-Kindergarten Academies to provide school readiness kits to support for kindergarteners for distance and at-home learning (*Funding Source: 2018-2023 Program Investment Plan*)

Juanita Morales, Program Manager; Megan Richards, Deputy Director

Action

- VI. Contract Updates** **Information**
Receive a report on Parents By Choice and review compliance action plan
Gene Ibe, Program Manager
- VII. Strategic Planning Launch** **Information/Discussion**
Review the process and timeline for the Commission's upcoming Strategic Plan Update
Michele Harris, Executive Director
- VIII. Strategic Plan Implementation Updates** **Information/Discussion**
Receive updates on the following:
A. Program: First 5 Center Update
B. Systems Change Implementation Plan Update
C. Community Engagement Activities Update
Megan Richards, Deputy Director; Juanita Morales, Program Manager, Lorraine Fernandez, Program Manager
- IX. First 5 Solano Staffing and Finance Update** **Information**
Receive a report on First 5 Solano staffing and financials, including the FY2019/20 Year End fiscal report
Megan Richards, Deputy Director
- X. Future Agenda Items, Meeting Time/Date/Location** **Information**
The Policy and Oversight Committee is scheduled to meet next on Wednesday, November 18, 3:30 pm to 5:00 pm, at 3375 Sonoma Boulevard, Suite 30, Vallejo, CA. Future agenda items include: Co-Sponsorships of Training and Conferences; Program Update, Systems Change Implementation Update; Community Engagement Update; and Staffing and Finance Update

ADJOURN

Vision: *All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities.*

Mission: *First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.*

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784-1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 3375 Sonoma Boulevard, Suite 30, Vallejo, CA, 94590 during normal business hours.