

County Of Solano
Community Healthcare Board

REGULAR GOVERNING BOARD MEETING MINUTES

October 21, 2020

Telephone Conference Call

Members Present:

Ruth Forney, Gerald Hase, Jim Jones, Sandra Whaley, Katrina Morrow, Brandon Wirth, Tracee Stacy, Michael Brown, Anthony Lofton

Members Absent:

Miriam Johnson, Robert Wieda

Staff Present:

Dr. Bela Matyas, Gerald Huber, Debbie Vaughn, Toya Adams, Amanda Meadows, Janine Harris, Sneha Innes, Rebekah Kim, Michele Leary, Jack Nasser, Noelle Soto, Cheryl Esters, JoAnn Parker, Thomas West, Patrick Stasio, Patricia Zuniga

1) Call to Order- 12:00 PM

- a. Welcome
- b. Roll Call

2) Approval Of The Agenda

Move motion to approve October 21, 2020, Agenda

Motion by Brandon Wirth, seconded by Sandra Whaley
Discussion: None

Aye: Ruth Forney, Gerald Hase, Jim Jones, Sandra Whaley, Katrina Morrow, Brandon Wirth, Tracee Stacy, Michael Brown, Anthony Lofton

Nay: None

Motion Carries

3) Approval Of September 16, 2020, Meeting Minutes

Move motion to approve September 17, 2020, Meeting Minutes

Motion by Jim Jones, seconded Brandon Wirth

Aye: Ruth Forney, Gerald Hase, Jim Jones, Sandra Whaley, Katrina Morrow, Brandon Wirth, Tracee Stacy, Michael Brown, Anthony Lofton

Nay: None

Motion Carries

4) Public Comment

None

5) Project Director/Chief Executive Officer Report

- a. COVID-19 Health Center Impact Update: Presented By Dr. Bela Matyas
 - i. Over the past couple of weeks, cases have increased
 - ii. Solano County currently in Red Tier, if numbers do not improve within a week Solano County will go back to the Purple Tier. This will affect business owners and schools.
 - 1. PSAs: "Harm Reduction" messaging to the Public
- b. Health Center Operations Update: Presented by Dr. Bela Matyas
 - i. Dental is close to pre COVID numbers, Primary Care is still working on obtaining pre COVID numbers and bringing in more patients. Some providers are on various leaves which are contributing to the low encounter numbers.
 - ii. FHS has received a grant from Partnership Health Plan to implement video telehealth
 - 1. With video, reimbursement rates will continue for future telehealth calls
 - 2. Brandon Wirth has suggested Shelter Inc will provide technology for patients to utilize this service
 - iii. NextGen Update will take place on Friday, October 23, 2020
- c. Staffing Update: Presented By Dr. Bela Matyas & Jack Nasser
 - i. Chief Medical Officer (CMO) position has been recruited and offered a position, currently onboarding
 - ii. Clinic Operation Officer (COO)- position is out for recruitment
 - iii. Clinic Physician (Board Certified)- currently onboarding a new Primary Care Physician (Part-Time .5)
 - iv. Office Assistant II- Vacant, Amanda Meadows has accepted a Voluntary Change of Assignment, last day with Family Health Services is November 10, 2020
 - 1. Patricia Zuniga- Administrative Secretary will take over the role of the FHS Admin/CHB support

6. Co-Applicant Agreement Update By Deputy County Counsel

- a. Presented By JoAnn Parker- Pending response from HRSA Technical Assistance. The goal is to align the Co-Applicant Agreement with the Community Healthcare Board, Board Of Supervisors, & HRSA requirements. Once dates become available a meeting will be scheduled with the Executive Board Members

7. Operations Committee Updates & Reports

- a. None

8. Unfinished Business

- a. None

9. Discussion

- a. Board Member Elections
 - i. Nominations are announced at the November CHB Meeting, elections will take place at the December CHB Meeting
- b. Change CHB Start Time to 11:00 am
 - i. The suggested start time change to 11:00 am will not work for multiple Board Members. Current time frame of 12:00pm-2:00pm will remain unchanged.
- c. Service Area Competition (SAC)
 - i. Presented By Noelle Soto: FQHCs are required to submit SAC to receive funding. Due to COVID regardless of the year centers need to submit, every center is required to submit for the year 2020. "Budget Period Progress Report Non-competing Continuation Application". The purpose is to submit recent funding FHS has received. FHS is May-April period the application is due December 11, 2020. Grant requests for information to extend the grant by one year due to COVID this is due November 16, 2020.
- d. Grants
 - i. Presented by Noelle Soto: Submitted Quarter 3 Progress Report, due November 1, 2020. Working with Kathy (HRSA) & Dr. Leary on the diabetes action plan. COVID surveys are submitted weekly.

10. Acton Items

- a. CHC Grant Budgets: Presented by Noelle Soto
 - i. H8: Quality Improvement
 - 1. Refer to handout: FY 2020 Quality Improvement (QI) Health Center Program
 - a. May 1, 2020, to April 30, 2021
 - b. Total Grant \$33,623
 - ii. H8C: COVID
 - 1. Refer to handout: FY 2020 Coronavirus Supplemental Funding For Health Centers
 - a. March 15, 2020, To March 14, 2021
 - b. Total Grant \$67,127
 - iii. H8D: CARES
 - 1. Refer to handout: FY 2020 Coronavirus Aid, Relief, and Economic Security (CARES) Supplemental Funding for Health Centers
 - a. April 1, 2020, To March 31, 2021
 - b. Total Grant \$908,375
 - iv. H8E: ECT
 - 1. Refer to handout: FY 2020 Expanding Capacity for Coronavirus Testing (ECT) Supplemental Funding for Health Center
 - a. May 1, 2020, to April 30, 2021
 - b. Total Grant\$ 438,799

Move motion to approve CHB Grant Budgets:
H8: Quality Improvement, H8C: COVID, H8D: CARES, H8E: ECT

Motion by Tracee Stacey, seconded Sandra Whaley

Aye: Ruth Forney, Gerald Hase, Jim Jones, Sandra Whaley, Katrina Morrow, Brandon Wirth,
Tracee Stacy, Michael Brown, Anthony Lofton

Nay: None

Motion Carries

11. Board Member Comments

- a. Ruth Forney: Discussion on Board nominations and review board calendar for the November board meeting. Three-year Strategic Planning 2019-2022, review year two 2021.
- b. Katrina Morrow: What is the turn around time for a phone call from the physician?
 - i. It was advised in about 72 hours turnaround time
- c. Tracee Stacy:
 - i. Standing update on Needs Assessment for the review process.
 - ii. AB 2012 passed – Suicide Prevention Plan, once approved hoping to bring to the board
- d. Jim Jones: NextGen update advertise online?
 - i. It was advised this function is not possible, this is an internal program for medical records

12. Parking Lot Items

- a. Health Center Marketing Campaign & Website Design
- b. The IHI Quadruple Aim Initiative *Health Center Practices*

13. NEXT COMMUNITY HEALTH BOARD MEETING

DATE: November 18, 2020

START TIME: 12:00pm

LOCATION: Telephone Conference Call

Dial: +1 (323) 457-3408

Access Code: 299 423 65#

14. Adjourn

Move motion to Adjourn Meeting

Motion by Anthony Lofton, seconded Mike Brown

Discussion: None

Aye: Ruth Forney, Gerald Hase, Jim Jones, Sandra Whaley, Katrina Morrow, Brandon Wirth,
Tracee Stacy, Michael Brown, Anthony Lofton

Nay: None

Motion Carries

HANDOUTS:

- Agenda
- September Meeting Minutes
- CHB Grants:
 - FY 2020 Quality Improvement (QI) Health Center Program: H8
 - FY 2020 Coronavirus Supplemental Funding For Health Centers: H8C
 - FY 2020 Coronavirus Aid, Relief, and Economic Security (CARES) Supplemental Funding for Health Centers: H8D
 - FY 2020 Expanding Capacity for Coronavirus Testing (ECT) Supplemental Funding for Health Center: H8E