

DEPARTMENT OF RESOURCE MANAGEMENT

TERRY SCHMIDTBAUER  
Director

JAMES BEZEK  
Assistant Director

ALLAN CALDER  
Planning Services Manager



675 Texas Street, Suite 5500  
Fairfield, CA 94533-6342  
(707) 784-6765  
Fax (707) 784-4805

[www.solanocounty.com](http://www.solanocounty.com)

Planning Services Division

**MINUTES OF THE SOLANO COUNTY  
ZONING ADMINISTRATOR'S MEETING**

**Meeting of November 4, 2021**

The regular meeting of the Solano County Zoning Administrator was called to order at 10:00 a.m. in the Department of Resource Management, Fairfield, California, and via audioconference.

STAFF PRESENT

Matt Walsh, officiating as Zoning Administrator  
Eric Wilberg, Project Planner  
Marianne Richardson, Zoning Administrative Clerk

OTHER PARTICIPANTS

Ryan and Cheri Nevins

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PUBLIC HEARING

1. Consideration of Lot Line Adjustment Application No. LLA-21-02 and Certificate of Compliance Application No. CC-21-03 of Ryan & Cheri Nevins and James Hubert to reconfigure the common property line between two adjacent lots, located 3 miles southwest of the City of Winters within the Exclusive Agriculture "A-20" zoning district, APNs 0101-060-100 and 0101-060-110. This lot line adjustment is a ministerial action and therefore exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 21080 (b)(1). (Project Planner: Eric Wilberg) **Staff Recommendation:** Approval

**Action:** Applicants Ryan and Cheri Nevins were present. Matt Walsh asked if the applicants had received the staff report and conditions of approval. Mr. Nevins responded he had received the documents and spoke of the lot line adjustment benefits to both property owners. Mr. Walsh opened the public hearing. Since there were no other speakers either for or against this matter, Mr. Walsh closed the public hearing and approved the application subject to the recommended conditions of approval. After a 10-day appeal period, an approval will be issued to the applicant.

Since there were no other agenda items, Mr. Walsh closed the public hearing and the meeting was **adjourned**.

*Any person who believes he or she has been adversely affected by the decision of the Zoning Administrator may file an appeal of the decision to the Planning Commission within ten days.*