



County of Solano Community Healthcare Board

REGULAR GOVERNING BOARD MEETING MINUTES

Wednesday, August 25, 2021
Video and Telephone Conference Call

Members Present:

Ruth Forney, Gerald Hase, Jim Jones, Robert Wieda, Katrina Morrow, Miriam Johnson, Brandon Wirth, Anthony Lofton, Sandra Whaley, Mike Brown, and Tracee Stacy

Members Absent:

Staff Present:

Dr. Bela Matyas, Dr. Michele Leary, Dr. Rebekah Kim, Dr. Sneha Innes, Tess Lapira, Toya Adams, Noelle Soto, Cheryl Esters, Clarisa Sudarma, Nina Delmendo, Janine Harris, Jannett Alberg, Julie Barga

1) Call to Order – 12:00 p.m.

- a) Welcome
- b) Roll Call

2) Approval of August 25, 2021, Agenda

Motion: To approve the August 25, 2021, Agenda

Motion by: Miriam Johnson and seconded by Katrina Morrow

Discussion: None

Ayes: Ruth Forney, Gerald Hase, Jim Jones, Robert Wieda, Katrina Morrow, Miriam Johnson, Brandon Wirth, Anthony Lofton, Sandra Whaley, and Mike Brown

Nays: None

Abstain: None

Motion Carried

3) Approval of the July 21, 2021, Meeting Minutes

Motion: To approve the July 21, 2021

Motion by: Miriam Johnson and seconded by Katrina Morrow

Discussion: None

Ayes: Ruth Forney, Gerald Hase, Jim Jones, Robert Wieda, Katrina Morrow, Miriam Johnson, Brandon Wirth, Anthony Lofton, and Mike Brown

Nays: None

Abstain: Sandra Whaley

Motion Carried



County of Solano Community Healthcare Board

4) Public Comment

None.

5) Project Director/Chief Executive Officer Report

- a) COVID-19 Health Center Impact Update- Present by Dr. Bela Matyas
 - i) Solano County is continuing with a surge of COVID- 19 cases. Staff have called out with sickness and patients are inquiring of testing. Overall, the vaccination in the community is high 73% of people have at least received one dose and 60% are fully vaccinated.
 - ii) Two health orders have been approved that will affect FHS workforce. First health order went into effect this week will require anyone, Primary care & Dental, who is vaccinated will be required to show proof or they will need to undergo weekly testing. The second health order come out of August 5th, Primary Care only, will mandate all staff to be vaccinated or require a proof of religious or medical exemption. Deadline for this requirement is September 30, 2021. This may cause some staffing shortages for those who refuse to be vaccinated. There are about 50 staff members currently not vaccinated and management will work with them for any questions or concerns they may have in receiving the vaccines.
 - iii) Booster shots for Pfizer and Moderna are being recommended 8 months after the completion of the first two shots. Solano County will conduct booster clinics for staff and the community members. Pfizer has been approved by FDA as standard use like other commercial vaccines.
- b) Health Center Operations Update
 - i) None
- c) Staffing Update
 - i) Clinic Operations Officer (COO) interviews are in progress. Four candidates have been selected to move forward to the selection committee, out of those four candidates two candidates have been selected to move forward to the final round interview. The two final candidates have been invited to come back for interviews, tour around the clinics, and to meet and greet staff members. The goal is to select one the candidates and to bring to the board for approval of them for the Project Director. The county hires the COO classification, but the county does not decide who will be the Executive Director of the clinic. The Board will vote on who should be the Executive Director of the clinics.
 - ii) Nurse positions are in progress. There have been two candidates that have accepted the offer and FHS is working on the third position to fill.
 - iii) Other classifications are in progress, NP/PA, Health Services Managers, Office Assistants, and Medical Assistants.

6) Co-Applicant Agreement Update by Deputy County Counsel/Ruth Forney, Chair

- a) No update other than this item is on the agenda as an action item.

7) Operations Committee Update Reports

- a) Family Health Services Mobile Clinics- Minimum requirements per HRSA Guidelines
 - i) Staff reached out to CA Department of Health Care Services (DHCS) and confirmed that DHCS is not doing deactivations for those claims that are older than a year. It only takes one Medi Cal claim to keep a site active.



County of Solano Community Healthcare Board

- b) Update to Dental and Primary Care Mobile Clinics
 - i) The vans are schedule for repair. Currently the van is not mobile. There is a Dental van driver but not for the Primary Care Van. There is no staffing to operate these vans during normal operation hours.
- c) FY 2020/2021 year-end fiscal report-Fiscal
 - i) Refer to handout: Year End Variance- Final for Fiscal Year 20/21: A verbal report was given at the July Board Meeting. Realignment is about \$2million.
- d) Fairfield Adult Clinic Operations Update
 - i) Due to staffing shortages that are currently happening, Fairfield Adult clinics is reducing operations temporarily. Staff will be reassigned to Vallejo, Vacaville, and Fairfield Pediatrics. Clinics will be informed. Onsite transportation will be available for patients who need it. An Adult provider will be at the Fairfield Pediatrics for walk in appointments and for those who are unable to be transported. Specialty Clinics will remain the same at Fairfield Adult clinic. Once staffing is no longer an issue, regular operations will resume. The union has been involved in the meet and confer. This move is anticipated to happen the week of September 13, 2021. A two-week notification is given to the patients.
 - ii) It was mentioned by Miriam Johnson, a patient at the clinics, that it is impossible to receive adequate care in a timely manner. She was advised by staff that onboarding providers is number one priority.

8) Unfinished Business

None.

9) Discussion

- a) Conflict of Interest Update
 - i) Clarisa Sudarma, County Counsel, stated there was a concern about conflict of interest and when abstention from a board member is not enough to cure conflict of interest and makes the entire action invalid. She explained that the answer to a question raised by a Board member, was referenced under California Government Code Section 1090, which distinguishes between officials and employees. The board members would be considered officials and subject to the official rule that are in Government code section 1090. If a body seeks to contract an agency in which an official has a financial interest in the agency, then the whole legislative body cannot enter contract even if that board member abstains and does not participate. There are statutory expectations to when this general rule does not apply, and the law defines that there are expectations based on a remote interest or non-interest of the board member. For additional details, please reference the California Government Code Section 1090.

10) Action Items

- a) Schedule a date for the FY 2022/2023 Budget Development Workshop. Dates to consider for a four-hour session: Thursday, 9/16/21, Friday, 9/17/21, Monday, 9/20/21, or Tuesday, 9/21/21

Motion: To postpone and table the FY 2022/2023 Budget Development Meeting until next month's meeting, to allow for the new Clinic Operations Officer, to join and Fiscal will provide more dates.

Motion by: Jim Jones and seconded by Anthony Lofton

Discussion: None



County of Solano Community Healthcare Board

Ayes: Ruth Forney, Gerald Hase, Jim Jones, Robert Wieda, Katrina Morrow, Miriam Johnson, Brandon Wirth, Anthony Lofton, Sandra Whaley, Tracee Stacy, and Mike Brown

Nays: None

Abstain: None

Motion Carried

b) Board will consider approval of Resuming In-Person Meetings

Motion: To approve to continue conducting the Board Meetings online.

Motion by: Robert Wieda and seconded by Miriam Johnson

Discussion: It was expressed by multiple members they are not ready to attend in-person meeting. Due to staffing shortages, new COVID variant, and not enough spacing in the room. Dr. Matyas also mentioned due to support staff shortage, we are not prepared yet to support an in-person meeting. The Chair also mentioned that when the meeting returns to in person, it will not be the same as the meetings before with the meals, because there is no funding in the budget.

Ayes: Ruth Forney, Gerald Hase, Jim Jones, Robert Wieda, Miriam Johnson, Brandon Wirth, Anthony Lofton, Tracee Stacy, Sandra Whaley, and Mike Brown

Nays: None

Abstain: None

Motion Carried

c) Co- Applicant Agreement: The executive committee will report on and make a recommendation to full board to approve finalizing the co-applicant agreement with HSS/County/HRSA as necessary.

Motion: To approve finalizing the FQHC Co-Applicant Agreement with HSS/County/HRSA.

Motion by: Jim Jones and seconded by Mike Brown

Discussion: None

Ayes: Ruth Forney, Jim Jones, Robert Wieda, Brandon Wirth, Mike Brown, Gerald Hase, Miriam Johnson, and Tracee Stacy

Nays: None

Abstain: None

Motion Carried

11) Board Member Comments

a) Ruth Forney: informed the board that within the August packet she included *Unhoused Bill of Rights* by Congresswoman Cori Bush.



County of Solano Community Healthcare Board

- b) Tracee Stacy- would like a report out regarding various outcomes for patients that maybe affected with the consolidation of the Fairfield Adult Clinic.
- c) Ruth Forney- stated she was happy with the recruitment process for the COO

12) Parking Lot (These items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design
- c) The IHI Quadruple Aim Initiative *Health Center Practices*

13) Next Community Healthcare Board Meeting

DATE: September 15, 2021
TIME: 12:00 p.m.
TO JOIN: Telephone Conference Call
Dial: 1-323-457-3408, Conference ID: 299 423 65#

14) Adjourn

Meeting was adjourned at 1:20 p.m.

Handouts:

- Solano County Year End Variance – Final For Fiscal Year 20/21
- FQHC Co-Applicant Agreement
- Unhoused Bill of Rights- Congresswoman Cori Bush