

JAMES BEZEK
Director
(707) 784-6765

MATT TUGGLE
Public Works Manager
(707) 784-6765

CHRIS FERRUCCI
County Surveyor
(707) 784-6765

DEPARTMENT OF RESOURCE MANAGEMENT



**SOLANO
COUNTY**

675 Texas Street, Suite 5500
Fairfield, CA 94533-6342
(707) 784-6765
Fax (707) 784-4805

www.solanocounty.com

Public Works – Engineering Services Division

DATE: November 13, 2024
TO: File
FROM: Matt Tuggle, Engineering Manager
SUBJECT: Policy on Neighborhood Watch Signs

In the interest of local residents wishing to install neighborhood watch signs on residential streets, it is necessary to establish a policy governing safe and effective implementation. Any person(s) wishing to install a neighborhood watch sign within the public right-of-way must submit the following documents to The Department of Resource Management - Public Works Engineering (675 Texas St. Suite 5500, Fairfield, CA 94533):

1. Completed encroachment permit application (no insurance required).
2. Map depicting the desired sign type and exact location.
3. Signed acknowledgement form accepting maintenance responsibility and acknowledging the County's authority to remove or relocate.

Applications can be obtained at the front desk of the Department of Resource Management (Department) or may be found online at www.solanocounty.com. Signs must be selected from the County's Neighborhood Watch Sign Chart to ensure uniform and recognizable signs.

Desired sign locations should be near the entrance to a community of homes. It is not in the public's interest to create sign clutter in the public right-of-way due to excessive numbers of neighborhood watch signs in a locale. The County has the right to deny placement of a sign at any location and has the authority to relocate or remove a sign if in the future it creates public controversy, sight distance/traffic issues, or becomes obsolete.

After the application has been reviewed, and the sign type and location(s) have been approved by the Director of Resource Management (or his authorized designee), the applicant must purchase the approved sign(s) and provide them to the Department for installation. Signs placed on existing posts will be installed free of charge; however, signs requiring post installation will be charged a fee for sign establishment per the Resource Management Fee Schedule.

It is the applicant's responsibility to replace damaged or stolen signs and to provide replacement signs at least every 5 years to maintain nighttime retro-reflectivity. Signs that are unmaintained will be removed.

The establishment of a neighborhood watch sign in the public right-of-way is at the sole discretion of the Director. Neighborhood watch signs may be removed or relocated at any time without prior notification.

SAEED IRAVANI
Building Official
Building & Safety

ALLAN CALDER
Program Manager
Planning Services

EDMOND STRICKLAND
Manager
Environmental Health

SARAH PAPPAKOSTAS
Administrative
Services
Manager

MATT TUGGLE
Engineering Manager
Public Works
Engineering

MATTHEW HARDY
Operations Manager
Public Works
Operations

CHRIS DRAKE
Parks Services
Manager
Parks

MISTY KALTREIDER
Water & Natural
Resources Program
Manager

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**Solano County Neighborhood Watch Sign
Acknowledgement Form**

I acknowledge that I have read and understand the “Policy on Neighborhood Watch Signs” from Solano County’s Department of Resource Management.

I acknowledge that the map submitted with my desired sign locations may be modified at the sole discretion of the Director of Resource Management (or designee) to ensure safe and effective sign implementation.

I acknowledge that purchasing signs prior to receiving written approval from the Director as to sign size and type is done at my own risk.

I acknowledge my responsibility to replace damaged or stolen signs and to provide replacement signs at least every 5 years to maintain visibility and nighttime retro-reflectivity.

I acknowledge that signs that are not maintained may be removed at any time to prevent sign clutter and aesthetic degradation of the community.

I acknowledge that the establishment of neighborhood watch signs in the public right-of-way is at the sole discretion of the Director. Neighborhood Watch Signs and may be removed or relocated at any time without prior notification.

Applicant Signature

Date

Applicant Name (printed)

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Solano County
Approved Neighborhood Watch Signs



*Signs cannot exceed 18 inches wide by 24 inches tall

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