



DRAWING REQUIREMENTS

Site Plan (Drawn neatly, to scale and fully dimensioned work area no smaller than 1" = 20')

*Contact the Planning Division for required setbacks

- Property owner name
- Site Address and parcel number
- Name of person preparing plans
- Name of applicant
- Scale indicated
- Show entire legal parcel (all property lines included)
- North arrow
- Adjacent streets/roads
- Easements (nature and location)
- All structures** (indicate size, location, use, existing, proposed). Please indicate buildings which have electrical power and/or a water supply
- Show setbacks (front, rear, and sides) for entire parcel. Show distance between buildings, septic & wells.**
- Paving materials of all driveways and parking areas (location and width)
- Water wells on the property
- Sewage disposal systems (septic tank and leach lines – existing/proposed & reserve area)
- Topographic contours and elevations
- Drainage, stream, and bodies of water on or within 200 feet of the property
- Propane tanks
- Nearest fire hydrant if applicable

Floor Plan (Drawn neatly and to scale no smaller than ¼" = 1')

- North arrow
- Scale indicated
- Show entire structure (label existing from proposed)
- Indicate use of all rooms
- Show all interior & exterior walls. Indicate whether all interior walls are finished.
- Doors and windows (indicate size of windows and doors)
- Stairways
- Fireplaces
- Closets
- Counters
- Attic and under floor access (Indicate size of opening)
- HVAC unit, register and return air location
- Electrical outlets, lights, switches, smoke detectors, electrical panels & amperages
- Plumbing fixtures (water heaters, toilets, showers, bathtubs, sinks, etc.)
- Appliances (dishwashers, garbage disposal, clothes washer/dryer, oven, stove top, range, etc.)
- Indicate all kitchens or cooking facilities
- Exterior landings, decks, stairs

Elevations (drawn neatly and to scale no smaller than ¼" = 1')

- Scale indicated
- Show all sides of subject structure (label existing and proposed – front, rear, side, etc...)





- Roof pitch and roofing materials
- Indicate Window sizes
- Eave overhang (include dimension)
- Indicate all exterior materials
- Finished first floor elevation and exterior finished grade
- Clearly dimension overall building height

Roof Framing Plan (drawn neatly and to scale no smaller than $\frac{1}{4}'' = 1'$)

- Scale indicated
- North arrow
- Sheathing thickness, panel span rating, exterior glue, structural grade (for non-conventional provisions)
- Size, grade, spacing, and layout of all framing members
- Shear wall or braced wall locations
- Details of all critical connections, components, attachments, anchorage, etc...

Floor Framing Plan (drawn neatly to scale no smaller than $\frac{1}{4}'' = 1'$)

- Scale indicated
- North arrow
- Sheathing thickness, panel span rating, structural grade (for non-conventional provision)
- Size, grade, spacing, and layout of all framing members
- Wet stamped and signed manufactured truss plan(s) and layout if applicable
- Shear wall or braced wall locations
- Details of all critical connections, components, attachments, anchorage, etc...

Foundation Plan (drawn neatly to scale no smaller than $\frac{1}{4}'' = 1'$). Please indicate the total footage of the buildings and each floor contained within the building. Indicate both conditioned and unconditioned floor area separately.

- Scale indicated
- North arrow
- Show perimeter and interior bearing footings, slab, and piers
- Stair foundation(s)
- Fireplace(s) foundation(s)
- Details of each foundation section indicating size, reinforcement, and sill plate attachment
- Shear wall and hold down location(s)

Building Cross-Section (drawn neatly to scale no smaller than $\frac{1}{4}'' = 1'$)

- Scale indicated
- Interior and exterior finish materials
- Insulation – indicate insulation value
- Framing
- Grade
- Ceiling height(s)
- Roof pitch(s)
- Size, grade, spacing, and layout of all framing members
- Details of all critical connections, components, attachments, anchorage, etc.



RESOURCE MANAGEMENT CONTACT INFORMATION
675 TEXAS STREET, SUITE 5500
FAIRFIELD, CA 94533

BUILDING DIVISION

- Building Official – Saeed Iravani 707-784-6765
- Plan Check Engineer 707-784-6765
- Permit Technicians 707-784-6765
- Building Inspectors 707-784-6765
- Code Compliance Officers 707-784-6765
- Inspection Request Line 707-784-4750

PLANNING DIVISION 707-784-6765

Zoning, land use, lot line adjustments, subdivisions, zoning regulations and setbacks

ENVIRONMENTAL HEALTH 707-784-6765

Technical Division: New septic systems, upgrades to existing septic systems, new wells, and well destruction

PUBLIC WORKS 707-784-6765

ROADS AND ENCROACHMENT

New driveways connecting to a county road may require an encroachment permit. Any new roads that are being proposed or any work on roads will require Public Works approval.

PUBLIC WORKS 707-784-6765

GRADING ENGINEER

Contact this division for any proposed grading

