

**County of Solano
Community Healthcare Board
Regular Meeting**

December 21, 2022

12:00 pm-2:00 pm

Conference Call Microsoft Teams

MS Teams Dial-in number: 1-323-457-3408 and Conference ID: 446 778 066#

On June 13, 2022, due to a surge of COVID-19 in Solano County, it was advised and decided by the Solano County Health Officer, the Clinic Operations Officer and the Chair of the Board that the June 15, 2022, Community Healthcare Board Meeting be held as a virtual meeting, and future meetings, until there is a notable decrease in the COVID surge in Solano County. The meeting on December 21, 2022, will be held via teleconference. To join in for audio only, please use the dial in number and Conference ID above.

The County of Solano Community Health Board does not discriminate against persons with disabilities. If you wish to participate in the meeting and you require assistance to do so, please call Solano County Family Health Services at 707-784-8775 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to the meeting.

Public Comment: To submit public comment, please see the options below.

Teleconference: Contact the Clerk at 707-784-8775.

Mail:

If you wish to address any items listed on the Agenda by written comment, please submit comments in writing to FHS Community Healthcare Board Clerk by U.S. Mail. Written comments must be received no later than 8:30 A.M. on the day of the meeting. The mailing address is: Solano County H&SS, ATTN: FHS CHB Clerk (MS 9-100), P. O. Box 4090, Fairfield, CA 94533. Copies of comments received will be provided to the Board and will become part of the official record but will not be read aloud at the meeting.

Phone:

To submit comments verbally from your phone during the meeting, you may do so by dialing 1-323-457-3408, and Conference ID: 446 778 066#. No attendee ID number is required. Once entered in the meeting, you will be able to hear the meeting and will be called upon to speak during the public speaking period.

Non-confidential materials related to an item on this Agenda, submitted to the Board after posting of the agenda at:

https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/ and Family Health Service clinics located at 1119 E. Monte Vista, Vacaville, CA; 2101 Courage Drive, Fairfield, CA; 2201 Courage Drive, Fairfield, CA; and 365 Tuolumne Drive, Vallejo, CA., will be updated at

https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/ and emailed upon request. You may request materials by contacting the Clerk at 707-784-8775.

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MS Teams Dial-in #: 1-323-457-3408, Conference ID: 446 778 066#

AGENDA

1) CALL TO ORDER – 12:00 PM

- a) Welcome
- b) Roll Call

2) UPDATE BY DEPUTY COUNTY COUNSEL

On June 13, 2022, due to a surge of COVID-19 in Solano County, it was advised and decided by the Solano County Health Officer, the Clinic Operations Officer and the Chair of the Board, that the June 15, 2022, Community Healthcare Board Meeting be held as a virtual meeting, with consideration of the safety of the Board Members and meeting participants, until there would be a notable decrease in the COVID surge in Solano County. At the September 21, 2022, meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The Board also voted to wait until the December 21, 2022 meeting, to revisit and consider whether to continue to hold meetings in person or continue to meet virtually. The prior findings expire the earlier of December 18, 2022, or such time the Board makes subsequent AB 361 findings.

County Counsel recommends the Board consider making AB 361 findings before each meeting.

ACTION ITEM: Consider making the findings that:

- i) Pursuant to Government Code section 8625, Governor Gavin Newsom declared a State of Emergency in the State of California on March 4, 2020, as a result of the threat of the Coronavirus (COVID-19) pandemic; and the proclaimed State of Emergency remains in effect; and,
- ii) As of the date of this Meeting, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,
- iii) The California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations (CCR), Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,
- iv) Based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the

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California Code of Regulations, Section 3205(c)(5)(D), the Board finds that state or local officials have imposed or recommended measures to promote social distancing; and,

- v) Title 8 of the California Code of Regulations, Section 3205(c) requires the County to establish, implement and maintain a COVID-19 Prevention Program, which the County has done; and,
- vi) The County's COVID-19 Prevention Program either recommends or requires County employees to social distance or not to enter County facilities under certain circumstances; and,
- vii) Starting from October 2021, the Board previously made findings that the requisite conditions existed for its legislative bodies to conduct its meetings without complying with Government Code section 54953(b)(3); and,
- viii) As a result, the Board hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D); and,
- ix) The Board will conduct open and public remote teleconferencing meetings in accordance with AB 361 immediately upon making these findings until the earlier of (1) January 18, 2022, or (2) such time that the Board makes subsequent findings in accordance with Government Code section 54953(3)(3) to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953(b)(3), or (3) the Governor or the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency.
(Government Code section 54953(e)(3).)

3) APPROVAL OF THE DECEMBER 21, 2022 AGENDA

4) APPROVAL OF THE NOVEMBER 16, 2022 MINUTES

5) BOARD NOMINATIONS AND ELECTIONS FOR THE CHAIR, VICE CHAIR AND MEMBER AT LARGE – These will be an open vote process due to meeting restrictions:

- 1. Each Nominee will make a brief statement.
- 2. One person will be elected for each position: Chair, Vice Chair and Member at Large.
- 3. After votes are tallied, the Board will vote to approve the appointments of Board Members elected.
- 4. Election process will be turned over to the CHB Clerk, Patricia Zuñiga to announce the appointments
 - i) **ACTION ITEM: The Board will consider and approve the appointments of the Board Members elected as the Chair, Vice Chair and the Member at Large**

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6) PUBLIC COMMENT

This is the opportunity for the Public to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. If you would like to make a comment, please announce your name and the topic you wish to comment and limit comments to three (3) minutes.

7) PROJECT DIRECTOR / CLINIC OPERATIONS OFFICER REPORT

- a) Health Center Operations Update – Dona Weissenfels
 - i) Health Center Activities, Internal & External Update
- b) Staffing Update – Toya Adams

8) OPERATIONS COMMITTEE REPORTS

- a) Hiring Credentialing Update – Elise Lenox
- b) HRSA Grants Updates – Noelle Soto
 - i) **ACTION ITEM:** The Board will review and consider approval of the Health Center Program (HCP) Non-Competing Continuation (NCC) Budget Period Progress Report (BPR)
 - ii) **ACTION ITEM:** The Board will review and consider approval of the Ryan White (RW) Part C Early Intervention Services (EIS) Program Non-Competing Continuation (NCC) Progress Report
- c) Quarterly Quality Improvement Report – Dona Weissenfels

9) UNFINISHED BUSINESS

- a) HIPS/HIPAA Training – Scheduling of this training will be deferred until the January 18, 2023 Board Meeting, after new members are added to the Board.
- b) Community Healthcare Board Self-Assessment Form – It was decided at the April 20, 2022 meeting to be revised by the Board Members.

10) DISCUSSION

- a) Board Member discussion of holding meetings in person or continue to meet virtually.
 - i) **ACTION ITEM:** The Board will consider and provide direction on holding meetings in person or continue to meet virtually.
- b) The Board will consider approval of the 2023 Community Healthcare Board Calendar
 - i) **ACTION ITEM:** The Board will consider approval of the 2023 Community Healthcare Board Calendar
- c) Brown Act Updates – Kelly Welsh, County Counsel

11) BOARD MEMBER COMMENTS

12) PARKING LOT (These items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design

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13) NEXT COMMUNITY HEALTHCARE BOARD MEETING

DATE: January 18, 2023

TIME: 12:00 PM

TO JOIN: Telephone Conference Call:

Dial: +1-323-457-3408, Conference ID: 446 778 066#

Teleconference: Contact the Clerk at 707-784-8775

14) ADJOURN



County of Solano Community Healthcare Board

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REGULAR GOVERNING BOARD MEETING MINUTES

Wednesday, November 16, 2022
Video and Telephone Conference Call

Members Present:

At Roll Call: Ruth Forney, Mike Brown, Gerald Hase, Robert Wieda, Tracee Stacy, Sandra Whaley, and Brandon Wirth

Members Absent: Anthony Lofton, Deborah Hillman, and Don O'Conner

Staff Present:

Gerald Huber, Dona Weissenfels, Dr. Michele Leary, Toya Adams, Noelle Soto, Anna Mae Gonzales-Smith, Nina Delmendo, Desiree Bodiford, Elise Lenox, Cheryl Esters, Lavona Hamilton, Krista McBride, Kelly Welsh, Julie Barga, Janine Harris, Cynthia Coutee, Kristine Gual (PHC), Danielle Seguerre-Seymour, and Patricia Zuñiga

1) Call to Order – 12:03 p.m.

- a) Welcome
- b) Roll Call

2) Update by Deputy County Counsel

On June 13, 2022, due to a surge of COVID-19 in Solano County, it was advised and decided by the Solano County Health Officer, the Clinic Operations Officer and the Chair of the Board, that the June 15, 2022, Community Healthcare Board Meeting be held as a virtual meeting, with consideration of the safety of the Board Members and meeting participants, until there would be a notable decrease in the COVID surge in Solano County. At the October 19, 2022, meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The prior findings expire the earlier of November 21, 2022, or such time the Board makes subsequent AB 361 findings.

County Counsel recommends the Board consider making AB 361 findings before each meeting.

- i) **ACTION ITEM:** The Board will consider making the findings as noted in Agenda item 2) a) i), ii), iii), iv), v), vi), vii), viii), and ix), due to the surge of COVID-19 in Solano County, and as recommended by the Solano County Health Officer and FHS Clinic Operations officer, as it may pose imminent danger, to the Board Members to meet in person, and if the Board makes subsequent findings to pose imminent danger, thus Board may continue to meet virtual.

Motion: To accept and approve the findings of the Governor's Bill AB 361 and move forward to meet via teleconference.

Motion by: Mike Brown and seconded by Robert Wieda

Discussion: None.

Ayes: Ruth Forney, Mike Brown, Gerald Hase, , Tracee Stacy, Sandra Whaley, and Robert Wieda

Nays: None.



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Abstain: None.

Motion Carried.

3) Approval of the November 16, 2022, Agenda

Motion: To approve the November 21, 2022, Agenda

Motion by: Sandra Whaley and seconded by Mike Brown

Discussion: None

Ayes: Ruth Forney, Mike Brown, Gerald Hase, Robert Wieda, Tracee Stacy, Sandra Whaley, and Brandon Wirth

Nays: None

Abstain: None

Motion Carried.

4) Approval of the September 21, 2022 Minutes and the October 16, 2022 Minutes

Motion: To approve the September 21, 2022 and the October 16, 2022 Minutes

Motion by: Sandra Whaley and seconded by Mike Brown

Discussion: None

Ayes: Ruth Forney, Mike Brown, Gerald Hase, Robert Wieda, Tracee Stacy, Sandra Whaley, and Brandon Wirth

Nays: None

Abstain: None

Motion Carried.

5) Public Comment

- Elise Lenox, with Health & Social Services (HSS) Administration Employee Services Unit, introduced and welcomed her new supervisor, recently hired and new HSS Manager, Desiree Bodiford. Desiree mentioned that she has been with Solano County for fifteen (15) years, transferred from the Sheriff's Department and was looking forward to working with everyone.
- Kristine Gual, with Partnership HealthCare of California (PHC), introduced herself and she mentioned she was the Manager of Performance Improvement and joined the meeting on behalf of Kathryn Power.

6) Project Director/Clinic Operations Officer Report

- a) Health Center Operations Update – Dona Weissenfels
 - i) Health Center Activities, Internal & External Update



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- Dona announced that NorthBay was pulling out from serving Medi-Cal patients, in a contract between NorthBay and PHC but this has not been resolved yet. NorthBay provides specialty care for patient referrals and is vital to FHS patients. Dona would keep the Board updated on this topic.
- Dona mentioned that she is involved in ongoing Union Negotiations for Unit 11, Union of American Physicians and Dentists, and she hoped they would settle soon, since the rest of Solano County Unions have already settled.
- Dona was proud to announce that she and Chair Ruth Forney met with the Solano County Association of Realtors and were presented with a check for \$12,500, for the Mobile Dental Clinic Unit.
- Dona mentioned that they started the contracting phase of OCHIN Epic, the proposed new Electronic Health Records (EHR) software, and the target date to switch was targeted in March 2024.
- Dona said that FHS was notified by HRSA, the Operations Site Visit (OSV) would occur any time from July 2023 through September 2023. She has been working with the consultants, Greg Facktor, and would also be working with the Board in preparation of the Strategic Plan
- Dona invited everyone to place a hold on their calendar for the upcoming FHS Town Hall All Staff meeting, which would be held on Thursday, December 8, 2022 from 8:00am until noon. The focus at the meeting would be Employee Wellness and the meeting would be in person.

b) Staffing Update – Toya Adams

- i) Toya stated there is ongoing aggressive recruitment for 17 open positions and that there were several candidates in background and Credentialing.
- ii) Toya mentioned they were expecting one (1) Physician Assistant in early December, three (3) Medical Assistants in late December and the Dentist Manager in January 2023.
- iii) Toya stated that FHS Management would be requesting additional staff and present it to the Board of Supervisors.

7) Operations Committee Reports

a) Hiring Credentialing Update – Elise Lenox

- i) Elise confirmed the FHS workforce of 123 County employees plus 11 Touro Contractors were sanction screened and there were no exclusions. Good news!
- ii) Elise mentioned they were in the process of credentialing five (5) Touro providers, (3- Physician Assistants, 1- Clinic Physician and 1- Pharm D). On the County side, credentialing is in process for a Dentist Manager, a Physician Assistant, and three (3) Medical Assistants.

b) HRSA and Grants Update – Noelle Soto

- i) Noelle announced that there have been recent changes within HRSA. The Project Officer, who represented us over the past several years, Kathy Ruck, has been reassigned. As Dona mentioned earlier, we received the official email that our OSV will be between July 2023 to September 2023. The new project manager mentioned in the past, each HRSA Project Officer managed 10-25 Federally Qualified Health Center (FQHC) sites, but now the number of sites managed have been increased to 80 or more FQHC sites. Any questions FHS has, are sent to a generic mailbox. Kathy Schafer is the person assigned to FHS..



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- ii) Noelle mentioned that she was working with the Fiscal Team on the HRSA Non-Competitive Continuation Ryan White (RW), Part C Early intervention Services Grant, which provides HIV medical care to our HIV patients, which is due Friday, November 18, 2022.
- iii) Noelle mentioned that along with Fiscal Team, they have been working on the American Rescue Plan Health Center Construction and Capital Grant or C8E Grant, semi-annual progress report was submitted and was due yesterday, November 15, 2022. She mentioned they are on track, purchasing equipment and the grant will be concluded September 2024.
- iv) Noelle expressed her thanks to Nina Delmendo and her Fiscal Team for her effort and participation in with the grants!
- v) Noelle mentioned she is working with the Fiscal Team on the next deadline for the HRSA Non-Competitive Continuing Application, for our Health Center Program Grant, which is due December 9, 2022.
- vi) Noelle mentioned that regarding the Uniform Data Systems Report, on January 1, 2023, they will be open for preliminary submissions. It's been a very, very, busy time.

8) Unfinished Business

- a) Credentialing Privileging Policy and Procedure Update – Dona Weissenfels
 - i) There was no update.
- b) HIPS/HIPAA Training – Scheduling of this training will be deferred until the January 18, 2023, Board Meeting, after new members are added to the Board.
- c) Community Healthcare Board Self-Assessment Form – It was decided by the Board at the April 20, 2022, meeting to be revised by the Board Members.

9) Discussion

- a) Review Bylaws “Article X: Officers” and “Article XI: Executive Committee”
 - Chair Ruth Forney, reminded the Board Members that these Articles were included in the Agenda Packet for them to review, since Board Nominations were on the Agenda.
- b) Board Nominations of Executive Positions, “Chair”, “Vice Chair”, and “Member at Large”
 - AS a result of much discussion, among the Board Members, the initial board nominations are noted below and will also be addressed again at the December 21, 2022 meeting.
 - Chair – Ruth Forney and Brandon Wirth
 - Vice Chair – Mike Brown
 - Member at Large – Anthony Lofton
- c) Review Annual Board Calendar for 2023, for approval in December
 - Board Member Stacey Tracy asked that “Strategic Plan Update” be added as a standing agenda item for all meetings, starting with the December 21, 2022 meeting.
 - Nina Delmendo asked that “FY 23/24 Budgeted Development” be removed from July 19, 2023 and that it remained for August 16, 2023 and be added to September 20, 2023. She also noted a typo and that the years should be for FY 24/25 and not FY 23/24.

10) Board Member Comments

- i) Tracee Stacy shared information from her Mental Health Meeting and stated there were continued increases in drug overdoses and suicides. She also asked if there were changes



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in Medi-Cal for patient services and mentioned Cal AIM. Mr. Huber mentioned that Cal AIM had many centers to provide substance abuse assistance and that Solano County has a Substance Abuse program, but that is under a different HSS division and not FHS.

- ii) Chair Ruth Forney asked about the status of the Medical and Dental Mobile Clinic units, and if there was a tentative date they would be going out to the community again. It was mentioned that the Dental Mobile Clinic Unit has been in the community at various schools and that both units were stationed at the recent Veteran's event at Suisun City. Unfortunately, due to the staff shortage and lack of drivers for the vans, until that changed, the vans can't go out on a regular basis into the community.
- iii) Chair Ruth Forney asked if County Counsel could give an update on Roberts Rules or the Brown Act, whether there were any updated, to report at the December meeting.
- iv) Mr. Huber announced that the Public Health Emergency was extended to January 31, 2022 and could be extended again, depending on the number of Flu and COVID cases reported.
- v) Tracee Stacy asked about the solar project at the Vacaville clinic, whether the shuttle service was working or not for staff and patients, in overflow parking areas. Dona stated the shuttle service was going well for patients and staff, and there have been no complaints. The project was expected to end at the end of the year. Cynthia Coutee, the Manager at the Vacaville Clinic also stated that the project and shuttle services is going well.

11) Parking Lot (These items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design

12) Next Community Healthcare Board Meeting (virtual)

DATE: December 21, 2022
TIME: 12:00 p.m.
TO JOIN Telephone Conference Call:
Dial: 1-323-457-3408, Conference ID: 446 778 066# (please announce your name)
Teleconference: Contact the Clerk: 707-784-8775

13) Adjourn

Meeting was adjourned at 1:20 p.m.

Handouts:

- Community Healthcare Board Bylaws, Article X: Officers and Article XI: Executive Committee
- Draft Family Health Services Community Healthcare Board 2023 Annual Calendar

County of Solano - Family Health Services Budget Narrative
 FY 2023 Health Center Program
 Grant Number: H80CS04218
 SUPPORT YEAR 19 - May 1, 2023 to April 31, 2024

REVENUE	Federal	Non-Federal	Total
The largest source of revenue is program income. The base section 330 grant provides 6% of the overall Health Center Program Budget.			
Federal Health Center Program Grant	\$ 1,725,661		\$ 1,725,661
State Government		\$ 2,574,780	\$ 2,574,780
Local Government		\$ -	\$ -
Private Grants/Contracts/Other		\$ 6,468,660	\$ 6,468,660
Program Income		\$ 22,058,831	\$ 22,058,831
TOTAL	\$ 1,725,661	\$ 31,102,271	\$ 32,827,932

EXPENDITURES	Federal	Non-Federal	Total
A. PERSONNEL	\$ 1,099,140	\$ 12,504,859	\$ 13,603,999
B. FRINGE BENEFITS	\$ 626,521	\$ 7,127,766	\$ 7,754,287
C. TRAVEL	\$ -	\$ 15,710	\$ 15,710
D. EQUIPMENT	\$ -	\$ 468,449	\$ 468,449
E. SUPPLIES	\$ -	\$ 938,394	\$ 938,394
F. CONTRACTUAL	\$ -	\$ 1,948,339	\$ 1,948,339
G. CONSTRUCTION	\$ -	\$ -	\$ -
H. OTHER	\$ -	\$ 4,818,206	\$ 4,818,206
I. INDIRECT COSTS	\$ -	\$ 3,280,548	\$ 3,280,548
TOTAL BUDGET	\$ 1,725,661	\$ 31,102,271	\$ 32,827,932

*Annualized requested funding

County of Solano - Family Health Services Personnel Justification Table
 FY 2023 Health Center Program
 Grant Number: **H80CS04218**
 SUPPORT YEAR 19 - May 1, 2023 to April 31, 2024

REVENUE	Total
Health Center Program (HCP) Grant	\$ 1,725,661
<i>Community Health Center (CHC)</i>	\$ 1,294,246
<i>Health Care for the Homeless (HCH)</i>	\$ 431,415

Last Name	First Name	Position Title	FTE to Support Activities**	Final Outcome (Fed Amount Requested)
ADMINISTRATION				
Adams	Toya	Health Services Clinic Manager (Sr)	0.113	\$ 13,905
Coutee	Cynthia	Health Services Clinic Manager	0.113	\$ 11,632
Cronk	Rebecca	Health Services Clinic Manager	0.113	\$ 12,214
Gonzales-Smith	Anna Mae	Health Services Clinic Manager	0.113	\$ 13,199
Harris	Janine	Policy & Financial Analyst	0.113	\$ 14,097
Weissenfels	Dona	Clinic Operations Officer	0.113	\$ 22,025
Wink	Wendy	Medical Records Supervisor	0.113	\$ 8,483
			0.790	\$ 95,555
BEHAVIORAL HEALTH STAFF				
Coudright	Elizabeth	Mental Health Clinician (Lic)	0.113	\$ 12,889
Gonzalez	Maria	Mental Health Clinician (Lic)	0.113	\$ 12,889
VACANT	VACANT	Mental Health Clinician (Lic)	0.113	\$ 12,889
			0.339	\$ 38,667
DENTAL STAFF				
Ahmad	Trisha	Dental Assistant (Registered)	0.113	\$ 6,931
Arias	Cynthia	Dental Assistant (Registered)	0.113	\$ 6,475
Chase	Ana Lou	Dental Assistant (Registered)	0.113	\$ 6,931
Dhillon	Sukhjinder	Dentist	0.113	\$ 17,722
Escobedo	Guadalupe	Dental Assistant (Registered)	0.113	\$ 6,614
Foss Packer	Amy	Dental Assistant (Registered)	0.113	\$ 6,931
Garcia	Nilda	Dental Assistant (Registered)	0.113	\$ 6,931
Green	Tabatha	Dental Assistant (Registered)	0.113	\$ 6,931
Herman	Kyle	Dental Assistant (Registered)	0.113	\$ 6,503
Kahlon	Kamaljit	Dental Assistant (Registered)	0.113	\$ 6,931
Lee	Jina	Dentist	0.113	\$ 22,152
Mckee	Victoria	Dental Assistant (Registered)	0.113	\$ 6,393
Pinkela	Lynne	Dental Assistant (Registered)	0.113	\$ 6,931
Robinson	Trielle	Dental Assistant (Reg Lead)	0.113	\$ 7,190
Rodriguez	Jennifer	Dental Office Supervisor	0.113	\$ 8,483
Rovirosa	Himilce	Dentist	0.113	\$ 22,152
Soliz	Gayle	Dental Assistant (Registered)	0.113	\$ 6,931
Tan	Maristela Grace	Dentist	0.113	\$ 22,152
Thomas	Ralph	Dentist	0.113	\$ 22,152
Torres	Maria	Dental Assistant (Reg Lead)	0.113	\$ 7,190
VACANT	VACANT	Dentist Manager	0.113	\$ 22,669
Velazquez	Grisela	Dental Assistant (Registered)	0.113	\$ 6,931
Wydeck	Mercedes	Dental Office Supervisor	0.113	\$ 8,483
Yoon	Michael	Dentist	0.113	\$ 22,152
			2.708	\$ 270,861
ENABLING STAFF				
Stasio	Patrick	Health Assistant	0.113	\$ 7,424
			0.113	\$ 7,424
FACILITY & NON-CLINICAL SUPPORT				
Alonzo	Rowena	Office Assistant II	0.113	\$ 5,646

County of Solano - Family Health Services Personnel Justification Table
 FY 2023 Health Center Program
 Grant Number: **H80CS04218**
 SUPPORT YEAR 19 - May 1, 2023 to April 31, 2024

REVENUE	Total
Health Center Program (HCP) Grant	\$ 1,725,661
<i>Community Health Center (CHC)</i>	\$ 1,294,246
<i>Health Care for the Homeless (HCH)</i>	\$ 431,415

Last Name	First Name	Position-Title	FTE to Support Activities**	Final Outcome (Fed Amount Requested)
Benton-Trujillo	Christopher	Office Assistant II	0.113	\$ 5,646
Chavez	Sofia	Office Assistant II	0.113	\$ 6,931
Diaz	Jillian	Office Assistant II	0.113	\$ 6,203
Dotson	Katreena	Office Assistant II	0.113	\$ 6,229
Flores	Lucy	Office Assistant II	0.113	\$ 6,104
Gabriel	Athena	Office Assistant II	0.113	\$ 6,393
Guzman	Jaime	Accounting Clerk II	0.113	\$ 7,190
Harbin	Lorielle	Office Supervisor	0.113	\$ 8,483
Miranda	Elizabeth	Accounting Clerk II	0.113	\$ 5,856
Oloqui	Leiann	Accounting Clerk II	0.113	\$ 7,040
Sanchez Alejandro	Claudia	Office Assistant II	0.113	\$ 5,646
Seguerre-Seymour	Danielle	Office Assistant II	0.113	\$ 6,530
Shaw	Craig	Office Assistant II	0.113	\$ 6,931
Steele	Sarah	Office Assistant II	0.113	\$ 6,671
Steinberg	Karen	Office Assistant II	0.113	\$ 6,931
Toscano	Luis	Office Supervisor	0.113	\$ 8,483
Yarbrough (Evans)	Yvette	Office Supervisor	0.113	\$ 8,483
Zuniga-Gerhardt	Patricia	Administrative Secretary	0.113	\$ 7,966
			2.144	\$ 129,362
MEDICAL STAFF				
Aguilar	Pamela	Medical Assistant	0.113	\$ 6,918
Alvarez	Yadira	Medical Assistant	0.113	\$ 6,484
Baldwin	Josefina	Medical Assistant	0.113	\$ 6,918
Bauer	Lydia	Medical Assistant	0.113	\$ 6,918
Bautista	Jane	Medical Assistant	0.113	\$ 6,536
Brennan	Deana	Licensed Vocational Nurse	0.113	\$ 7,188
Cardenas (Flores)	Nadia	Medical Assistant	0.113	\$ 6,918
Carrillo	Teresa	Medical Assistant	0.113	\$ 6,918
Cataldo	Marisa	Clinic Registered Nurse	0.113	\$ 8,993
Crowl	Hannah	Nurse Practition/PhysicianAsst	0.113	\$ 16,542
DeCalderon	Alma	Medical Assistant	0.113	\$ 6,918
Del Real	Claudia	Medical Assistant	0.113	\$ 6,918
Driskell	Lakeytha	Medical Assistant	0.113	\$ 6,918
Duenas	Maria (Angelica)	Medical Assistant	0.113	\$ 6,918
Flores	Karen	Medical Assistant	0.113	\$ 6,588
Garcia	Ernesto	Medical Assistant	0.113	\$ 6,918
Garcia	Esperanza	Medical Assistant	0.113	\$ 6,918
Gomez	Aleli (Carla)	Medical Assistant	0.113	\$ 6,918
Gonzalez	Andreina	Medical Assistant	0.113	\$ 6,918
Hamilton	Alma	Medical Assistant	0.113	\$ 6,918
Harrison	Ariana	Medical Assistant	0.113	\$ 6,781
Hart	Angie	Medical Assistant	0.113	\$ 6,726
Hernandez	Adriana	Medical Assistant	0.113	\$ 5,691
Inton	Zosima	Nurse Practition/PhysicianAsst	0.113	\$ 16,542
Jacinto	Frances Paulette	Clinic Registered Nurse (Sr)	0.113	\$ 11,247
Johnson	Ana	Medical Assistant	0.113	\$ 6,918
Khan	Asma	Medical Assistant	0.113	\$ 6,918
Krehlik	Jordan	Medical Assistant	0.113	\$ 6,918
Lama (Ewing)	Ivania	Medical Assistant	0.113	\$ 6,918

County of Solano - Family Health Services Personnel Justification Table
 FY 2023 Health Center Program
 Grant Number: **H80CS04218**
 SUPPORT YEAR 19 - May 1, 2023 to April 31, 2024

REVENUE	Total
Health Center Program (HCP) Grant	\$ 1,725,661
Community Health Center (CHC)	\$ 1,294,246
Health Care for the Homeless (HCH)	\$ 431,415

Last Name	First Name	Position Title	FTE to Support Activities**	Final Outcome (Fed Amount Requested)
Landers	Tanaya	Medical Assistant	0.113	\$ 6,918
Lopez	Tara	Medical Assistant (Lead)	0.113	\$ 7,177
Maanos	Jennifer	Clinic Registered Nurse (Sr)	0.113	\$ 10,117
Maldonado	Consuelo	Medical Assistant	0.113	\$ 6,918
Martin	Sylvia	Medical Assistant	0.113	\$ 6,918
Mendez Leon	Thalia	Medical Assistant	0.113	\$ 6,918
Milan	Marissa	Medical Assistant	0.113	\$ 6,918
Miranda	Lizeth	Medical Assistant	0.113	\$ 6,918
Nichols	Leah	Medical Assistant	0.113	\$ 6,405
Olsen	Taylor	Clinic Registered Nurse (Sr)	0.113	\$ 12,298
Patton	Allison	Clinic Registered Nurse	0.113	\$ 8,993
Pereira da Silva	Elena	Nurse Practition/PhysicianAsst	0.113	\$ 16,542
Rendon	Veronica	Medical Assistant	0.113	\$ 6,918
Reyes	Elisa	Medical Assistant	0.113	\$ 6,918
Sandoval Esquivias	Eujenia	Medical Assistant	0.113	\$ 6,918
Searcy	Amber	Public Hlth Nurse	0.113	\$ 11,452
Shepard	Heather	Clinic Registered Nurse	0.113	\$ 8,993
Sorenson	Brianna	Medical Assistant	0.113	\$ 5,691
Stoner	Maria	Nurse Practition/PhysicianAsst	0.113	\$ 16,542
TenEyck (Camacho)	Jessica	Medical Assistant	0.113	\$ 6,918
Thomas (Robinson)	Ashley	Medical Assistant	0.113	\$ 6,536
Toscano	Mireya	Medical Assistant	0.113	\$ 5,691
Trujillo Correa	Sandra	Medical Assistant	0.113	\$ 5,691
Vaca	Sharon	Medical Assistant (Lead)	0.113	\$ 7,177
VACANT	VACANT	Medical Assistant	0.113	\$ 6,918
VACANT	VACANT	Medical Assistant (Lead)	0.113	\$ 5,904
Villarreal	Angelita	Medical Assistant (Lead)	0.113	\$ 7,177
			6.320	\$ 442,326
PHYSICIANS				
Alota	Ofelia	Clinic Physician (Board Cert)	0.113	\$ 22,989
Braden	Jeanah	Clinic Physician	0.113	\$ 22,989
Chang	Han Kyo	Clinic Physician (Board Cert)	0.113	\$ 22,989
Leary	Michele	Chief Medical Officer	0.113	\$ 22,989
Stevens	Michelle	Clinic Physician Supervisor	0.113	\$ 22,989
			0.564	\$ 114,945
Total			12.98	\$ 1,099,140

Staff will not exceed 1.0 FTE grants 57% \$ 626,521
 *Use this column only when the salary is over the limitation of \$203,700 **TOTAL \$ 1,725,661**

County of Solano - Family Health Services Budget Narrative
 FY 2023 Health Center Program
 Grant Number: **H80CS04218**
 SUPPORT YEAR 19 - May 1, 2023 to April 31, 2024

REVENUE	Community Health Centers (CH)	Health Care for the Homeless (HCH)	Federal	Non-Federal	Total
The largest source of revenue is program income. The base section 330 grant provides 6% of the overall Health Center Program Budget.					
Federal Health Center Program Grant	\$ 1,294,245	\$ 431,416	\$ 1,725,661	\$ -	\$ 1,725,661
State Government				\$ 2,574,780	\$ 2,574,780
Local Government				\$ -	\$ -
Private Grants/Contracts/Other				\$ 6,468,660	\$ 6,468,660
Program Income				\$ 22,058,831	\$ 22,058,831
TOTAL	\$ 1,294,245	\$ 431,416	\$ 1,725,661	\$ 31,102,271	\$ 32,827,932

EXPENDITURES	Community Health Centers (CH)	Health Care for the Homeless (HCH)	Federal	Non-Federal	Total
A. PERSONNEL					
Grant positions are detailed below and in Form 2 Staffing Profile					
Administration	\$ 71,666	\$ 23,889	\$ 95,555	\$ 1,047,153	\$ 1,142,708
Behavioral Health Staff	\$ 29,000	\$ 9,667	\$ 38,667	\$ 423,749	\$ 462,416
Dental Staff	\$ 203,146	\$ 67,715	\$ 270,861	\$ 2,968,321	\$ 3,239,182
Enabling Staff	\$ 5,568	\$ 1,856	\$ 7,424	\$ 81,353	\$ 88,777
Facility & Non-Clinical Support Staff	\$ 97,021	\$ 32,341	\$ 129,362	\$ 1,417,654	\$ 1,547,016
Medical Staff	\$ 331,744	\$ 110,582	\$ 442,326	\$ 4,847,250	\$ 5,289,576
Physicians	\$ 86,209	\$ 28,736	\$ 114,945	\$ 1,719,379	\$ 1,834,324
TOTAL PERSONNEL	\$ 824,354	\$ 274,786	\$ 1,099,140	\$ 12,504,859	\$ 13,603,999

B. FRINGE BENEFITS					
The fringe benefit rate varies by position, we assumed a 57% average. These benefits include: FICA (7%), Retirement (28%), Medical/Dental/Vision (18%), Worker's Compensation/Unemployment Insurance (2%), and Miscellaneous (2%).					
	\$ 469,891	\$ 156,630	\$ 626,521	\$ 7,127,766	\$ 7,754,287
TOTAL FRINGE BENEFITS	\$ 469,891	\$ 156,630	\$ 626,521	\$ 7,127,766	\$ 7,754,287

C. TRAVEL					
Detail travel costs consistent with established travel policy and in compliance with 45 CFR §75.474					
Conferences and Mileage			\$ -	\$ 15,710	\$ 15,710
National Healthcare for the Homeless Council (NHCHC) Annual Conference (two staff)				\$ -	\$ -
National Association of Community Health Centers (NACHC), California Primary Care Association (CPCA) and Nextgen national, state, and regional meetings				\$ -	\$ -
Mileage for staff attending meetings, working satellite clinics, providing outreach/enabling services, and HCH program-related events				\$ -	\$ -
TOTAL TRAVEL	\$ -	\$ -	\$ -	\$ 15,710	\$ 15,710

County of Solano - Family Health Services Budget Narrative
 FY 2023 Health Center Program
 Grant Number: **H80CS04218**
 SUPPORT YEAR 19 - May 1, 2023 to April 31, 2024

EXPENDITURES	Community Health Centers (CH)	Health Care for the Homeless (HCH)	Federal	Non-Federal	Total
D. EQUIPMENT					
Replacement of medical/dental equipment at end of useful life			\$ -	\$ 468,449	\$ 468,449
TOTAL EQUIPMENT	\$ -	\$ -	\$ -	\$ 468,449	\$ 468,449
E. SUPPLIES					
Books and Subscriptions			\$ -	\$ 5,250	\$ 5,250
Computers, Printers, Scanners			\$ -	\$ 190,678	\$ 190,678
Ergonomic Items			\$ -	\$ 25,206	\$ 25,206
Fuel			\$ -	\$ 1,295	\$ 1,295
Household Expenses			\$ -	\$ 25,633	\$ 25,633
Medical/Dental Supplies			\$ -	\$ 330,497	\$ 330,497
Miscellaneous			\$ -	\$ 14,820	\$ 14,820
<i>Clothing & Protective Equipment/Supplies (\$-)</i>				\$ -	\$ -
<i>Managed Print (\$14,820)</i>				\$ -	\$ -
Office Supplies			\$ -	\$ 59,930	\$ 59,930
Pharmaceuticals			\$ -	\$ 232,080	\$ 232,080
Postage			\$ -	\$ 29,737	\$ 29,737
Records Storage			\$ -	\$ 4,558	\$ 4,558
Small Office Equipment			\$ -	\$ 18,710	\$ 18,710
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ 938,394	\$ 938,394
F. CONTRACTUAL					
Direct services/patient care costs are budgeted for a portion of the provider services provided by Touro University, locum tenens to cover vacation and other leave for medical/dental providers, RN's, and other staff, as well as, specialty care referrals. Consulting services are for business and program development. Professional services are for program compliance, provider recruitment and training.					
Consulting Services (Non-Patient Care)			\$ -	\$ 654,589	\$ 654,589
Contracted Direct Services (Medical and Dental)			\$ -	\$ 975,000	\$ 975,000
Medical/Dental Services			\$ -	\$ 239,000	\$ 239,000
Other Professional Services (Non-Patient Care)			\$ -	\$ 79,750	\$ 79,750
TOTAL CONTRACTUAL	\$ -	\$ -	\$ -	\$ 1,948,339	\$ 1,948,339
G. CONSTRUCTION					
No construction is expected during this period			\$ -	\$ -	\$ -
TOTAL CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ -
H. OTHER					
Communication			\$ -	\$ 152,697	\$ 152,697
Contributions			\$ -	\$ 5,000	\$ 5,000
Equipment Maintenance			\$ -	\$ 78,457	\$ 78,457
Fees/Permits			\$ -	\$ 18,720	\$ 18,720
Indigent care			\$ -	\$ 25,970	\$ 25,970
Information Technology			\$ -	\$ 2,418,337	\$ 2,418,337

County of Solano - Family Health Services Budget Narrative
 FY 2023 Health Center Program
 Grant Number: **H80CS04218**
 SUPPORT YEAR 19 - May 1, 2023 to April 31, 2024

EXPENDITURES	Community Health Centers (CH)	Health Care for the Homeless (HCH)	Federal	Non-Federal	Total
Insurance			\$ -	\$ 841,340	\$ 841,340
Interfund, Intrafund, and timestudies			\$ -	\$ 885,908	\$ 885,908
Interpreters			\$ -	\$ 6,462	\$ 6,462
Licenses			\$ -	\$ 16,357	\$ 16,357
Memberships			\$ -	\$ 15,060	\$ 15,060
Miscellaneous			\$ -	\$ 17,612	\$ 17,612
<i>Maintenance - Buildings & Improvement/Equipment Rent & Leases (\$10,762)</i>				\$ -	\$ -
<i>Special Departmental Expenses (meeting materials, taxes, etc. - \$6,850)</i>				\$ -	\$ -
Rent and Leases			\$ -	\$ 6,000	\$ 6,000
Special Departmental Expenses (tax, meeting materials, etc.)			\$ -	\$ 56,541	\$ 56,541
Staff Recruitment			\$ -	\$ 7,500	\$ 7,500
Staff Training			\$ -	\$ 18,197	\$ 18,197
Transportation			\$ -	\$ 28,600	\$ 28,600
Utilities			\$ -	\$ 219,448	\$ 219,448
TOTAL OTHER	\$ -	\$ -	\$ -	\$ 4,818,206	\$ 4,818,206
I. INDIRECT COSTS					
Include only if your organization has a negotiated indirect cost rate or has previously claimed a de minimus rate of 10% of modified total direct costs					
Countywide Admin Overhead			\$ -	\$ 896,007	\$ 896,007
H&SS Admin Overhead			\$ -	\$ 2,384,541	\$ 2,384,541
TOTAL INDIRECT COSTS	\$ -	\$ -	\$ -	\$ 3,280,548	\$ 3,280,548
TOTAL BUDGET	\$ 1,294,245	\$ 431,416	\$ 1,725,661	\$ 31,102,271	\$ 32,827,932

*Annualized requested funding

County of Solano Program Specific Line Item Budget
 FY 2022 to 2024 Ryan White Part C Early Intervention Services Program
 Grant Number: H76HA00823
 SUPPORT YEAR 21 - April 1, 2023 to March 31, 2024

REVENUE	Total
RW Part C EIS Grant (April 1, 2023 to March 31, 2024)	\$ 322,329

EXPENDITURES Object Class Category with Line Items			FTE to Support Activities	Federal Requested Funding to Support Line Item**	Early Intervention Services (EIS) / Primary Care***	Core Services	Clinical Quality Management	Support Services	Admin	Total Ryan White Funds
A. PERSONNEL										
Inton	Zosima	Nurse Practitioner/Physician Assistant	0.20	\$ 28,597	\$ 28,597	\$ 28,597	-	-	-	\$ 28,597
Leary	Michele	Chief Medical Officer/Clinic Physician Supervisor	0.10	\$ 20,370	\$ 9,167	\$ 9,167	\$ 1,019	-	\$ 10,185	\$ 20,370
Pereira da Silva	Elena (Makani)	Nurse Practitioner/Physician Assistant	0.20	\$ 28,597	\$ 28,597	\$ 28,597	-	-	-	\$ 28,597
VACANT	VACANT	Medical Assistant	0.24	\$ 14,819	\$ 11,114	\$ 11,114	-	\$ 3,705	-	\$ 14,819
VACANT	VACANT	Medical Assistant	0.75	\$ 46,309	\$ 41,678	\$ 41,678	\$ 4,631	-	-	\$ 46,309
Searcy	Amber	Public Health Nurse	0.65	\$ 61,278	\$ 55,150	\$ 55,150	\$ 6,128	-	-	\$ 61,278
Soto	Noelle	Project Manager	0.20	\$ 19,941	-	-	-	\$ 7,976	\$ 11,965	\$ 19,941
TOTAL PERSONNEL			2.34	\$ 219,911	\$ 174,302	\$ 174,302	\$ 11,778	\$ 11,681	\$ 22,150	\$ 219,911
B. FRINGE BENEFITS										
<i>List the components that comprise the fringe benefit rate. The fringe benefits should be directly proportional to allocated personnel costs.</i>										
The fringe benefit rate varies by position. For the grant portion the average benefit rate is 39% (does not include Medical). These benefits include: FICA (7.2%), Retirement (24%), Worker's Compensation/ Unemployment Insurance										
				\$ 85,765	\$ 67,978	\$ 67,978	\$ 4,593	\$ 4,556	\$ 8,639	\$ 85,765
TOTAL FRINGE BENEFITS				\$ 85,765	\$ 67,977	\$ 67,977	\$ 4,593	\$ 4,556	\$ 8,639	\$ 85,765
C. TRAVEL										
<i>Detail travel costs consistent with your organization's established travel policy and in compliance with 45 CFR §75.474</i>										
Regional/Data Trainings, Clinical Updates, HIVQUAL, etc.				\$ 2,500	\$ -	\$ -	\$ 2,500	-	-	\$ 2,500
Clinical Staff Travel - Mileage between sites to provide core services and staffin				\$ 2,500	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 2,500
Client Transportation - Bus passes for Fairfield and Vallejo, etc.				\$ 300	\$ 300	\$ 300	-	-	-	\$ 300
TOTAL TRAVEL				\$ 5,300	\$ 925	\$ 925	\$ 3,125	\$ 625	\$ 625	\$ 5,300
D. EQUIPMENT										
TOTAL EQUIPMENT										
E. SUPPLIES										
Medical and Treatment Supplies - To purchase clinic medical and treatment sup				\$ 3,389	\$ 2,542	\$ 2,542	\$ 847	-	-	\$ 3,389
Meeting Supplies/Materials - Education (HIV focused: transmission prevention,				\$ 250	-	-	-	\$ 125	\$ 125	\$ 250
Office Supplies - General office supplies, photocopying services, etc.				\$ 500	-	-	-	\$ 250	\$ 250	\$ 500
Postage - Informative, outreach, etc. mailing costs				\$ 250	-	-	\$ 125	\$ 125	-	\$ 250
TOTAL SUPPLIES				\$ 4,389	\$ 2,542	\$ 2,542	\$ 972	\$ 500	\$ 375	\$ 4,389

County of Solano Program Specific Line Item Budget
 FY 2022 to 2024 Ryan White Part C Early Intervention Services Program
 Grant Number: H76HA00823
 SUPPORT YEAR 21 - April 1, 2023 to March 31, 2024

REVENUE	Total
RW Part C EIS Grant (April 1, 2023 to March 31, 2024)	\$ 322,329

EXPENDITURES Object Class Category with Line Items	FTE to Support Activities	Federal Requested Funding to Support Line Item**	Early Intervention Services (EIS) / Primary Care***	Core Services	Clinical Quality Management	Support Services	Admin	Total Ryan White Funds
F. CONTRACTUAL								
TOTAL CONTRACTUAL								
G. CONSTRUCTION								
TOTAL CONSTRUCTION								
H. OTHER								
Clinical and Diagnostic Services - To assist patients with out of pocket HIV/AIDS		\$ 6,964	\$ 6,964	\$ 6,964	-	-	-	\$ 6,964
TOTAL OTHER		\$ 6,964	\$ 6,964	\$ 6,964	\$ -	\$ -	\$ -	\$ 6,964
TOTAL DIRECT COSTS		\$ 322,329	\$ 252,710	\$ 252,710	\$ 20,468	\$ 17,362	\$ 31,789	\$ 322,329
I. INDIRECT COSTS								
TOTAL INDIRECT COSTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REQUESTED GRANT FUNDS		\$ 322,329	\$ 252,710	\$ 252,710	\$ 20,468	\$ 17,362	\$ 31,789	\$ 322,329
			78.4%	78.4%	6.4%	5.4%	9.9%	100.0%

IN-KIND Object Class Category with Line Items	FTE to Support Activities	Federal Requested Funding to Support Line Item**	Early Intervention Services (EIS) / Primary Care***	Core Services	Quality Management	Support Services	Admin	Total IN-KIND
A. PERSONNEL								
VACANT	VACANT	Health Education Specialist	0.20	\$ 16,748	-	-	\$ 8,374	\$ 16,748
Inton	Zosima	Nurse Practitioner/PhysicianAs	0.05	\$ 7,149	\$ 7,149	\$ 7,149	-	\$ 7,149
Leary	Michele	Chief Medical Officer	0.15	\$ 30,555	\$ 13,750	\$ 13,750	\$ 1,528	\$ 30,555
Pereira da Silva	Elena (Makani)	Nurse Practitioner/PhysicianAs	0.05	\$ 7,149	\$ 7,149	\$ 7,149	-	\$ 7,149
VACANT	VACANT	Medical Assistant	-	-	-	-	-	-
VACANT	VACANT	Medical Assistant	0.25	\$ 15,436	\$ 13,892	\$ 13,892	\$ 1,544	\$ 15,436
Searcy	Amber	Public Health Nurse	0.35	\$ 32,996	\$ 29,696	\$ 29,696	\$ 3,300	\$ 32,996
Soto	Noelle	Project Manager	0.20	\$ 19,941	-	-	\$ 7,976	\$ 19,941
TOTAL IN-KIND PERSONNEL	1.25	\$ 129,974	\$ 71,636	\$ 71,636	\$ 6,372	\$ 16,350	\$ 35,617	\$ 129,974

County of Solano Program Specific Line Item Budget
 FY 2022 to 2024 Ryan White Part C Early Intervention Services Program
 Grant Number: **H76HA00823**
 SUPPORT YEAR 21 - April 1, 2023 to March 31, 2024

REVENUE	Total
RW Part C EIS Grant (April 1, 2023 to March 31, 2024)	\$ 322,329

EXPENDITURES Object Class Category with Line Items	FTE to Support Activities	Federal Requested Funding to Support Line Item**	Early Intervention Services (EIS) / Primary Care***	Core Services	Clinical Quality Management	Support Services	Admin	Total Ryan White Funds
B. FRINGE BENEFITS								
The fringe benefit rate varies by position. For the grant portion the average benefit rate is 39% (does not include Medical). These benefits include: FICA (7.2%), Retirement (24%), Worker's Compensation / Unemployment Insurance		\$ 50,690	\$ 27,938	\$ 27,938	\$ 2,485	\$ 6,377	\$ 13,891	\$ 50,690
	39%							
TOTAL IN-KIND FRINGE BENEFITS		\$ 50,690	\$ 27,938	\$ 27,938	\$ 2,485	\$ 6,377	\$ 13,891	\$ 50,690
TOTAL IN-KIND FUNDS		\$ 180,664	\$ 99,574	\$ 99,574	\$ 8,857	\$ 22,727	\$ 49,508	\$ 180,664
			55%	55%	5%	13%	27%	100%

Staff will not exceed 1.0 FTE across all grants

*Use this column only when the salary is over the limitation of \$203,700

**Annualized requested funding

***All EIS/Primary Care Services are Core Services, but NOT all Core Services are Primary Care; repeat EIS/Primary Care amount in Core Services

The Total column includes Core Medical Services, Clinical Quality Management, Support Services and Administration only. It is a program expectation that clinical quality management be approximately 5%

**Quality Improvement Program (QIP) Report
Solano County, Health & Social Services, Family Health Services
December 2022**

TABLE OF CONTENTS

The below information reflects critical components related to Risk Management & Quality Improvement activities for Family Health Services:

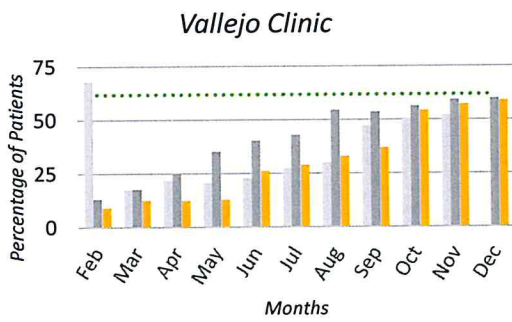
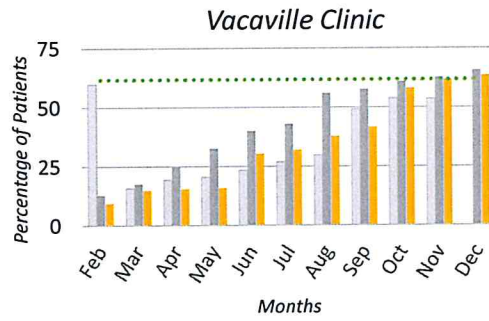
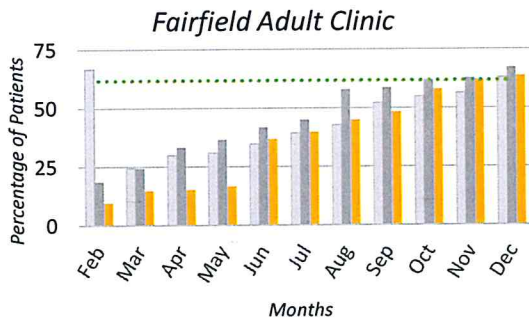
- I. Clinical Quality

I. CLINICAL QUALITY

Terms Defined

Quality Improvement Program (QIP)- financial incentive program from Partnership HealthPlan of California to primary care providers for meeting specific performance thresholds. QIP clinical measures look only at data for patients with Partnership HealthPlan of California insurance plans during calendar year 2022.

QIP Diabetes HbA1c Good Control



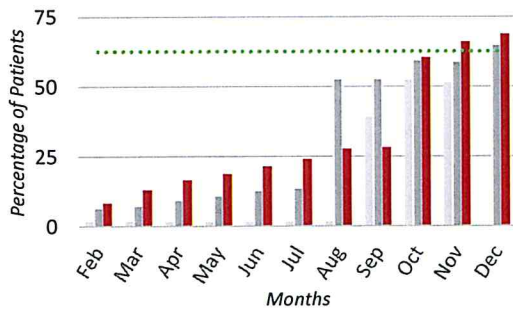
Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	63.55%	Target Met - over by 10	61.63%
Vacaville	63.32%	Target Met - over by 5	
Vallejo	58.79%	15	

2020 2021 2022 Target

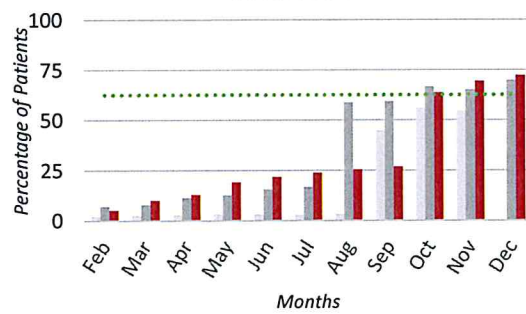
Note: 1st manual upload of HbA1c readings in October 2022

QIP Controlling High Blood Pressure

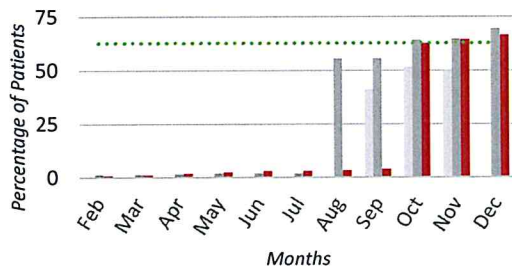
Fairfield Adult Clinic



Vacaville Clinic



Vallejo Clinic

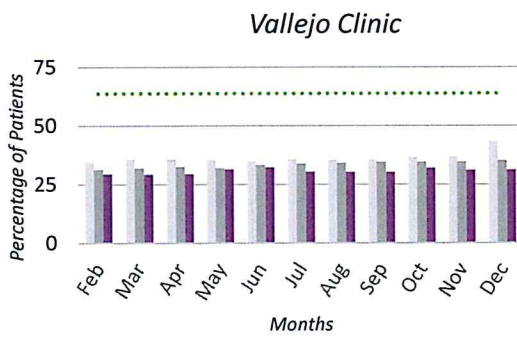
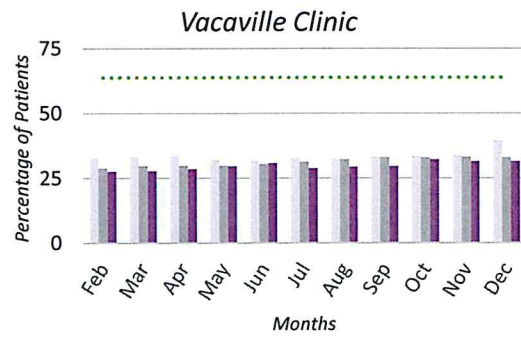
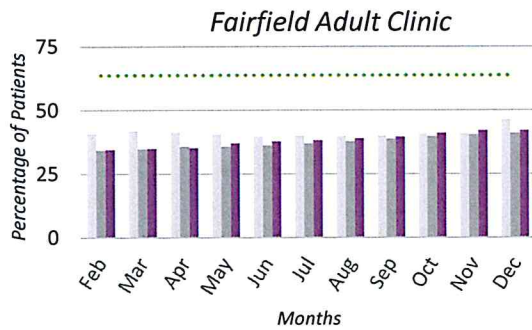


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	68.66%	Target Met - over by 30	62.53%
Vacaville	72.13%	Target Met - over by 23	
Vallejo	66.19%	Target Met - over by 20	

2020 2021 2022 Target

Note: 1st manual upload of blood pressure readings in October 2022

QIP Cervical Cancer Screening

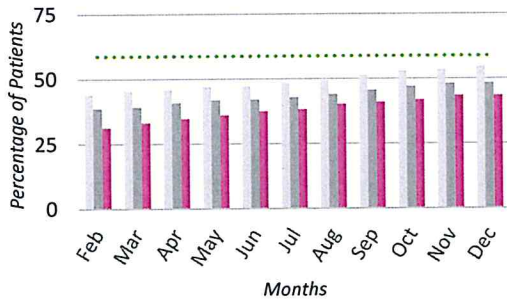


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	42.01%	473	63.66%
Vacaville	31.41%	480	
Vallejo	31.13%	966	

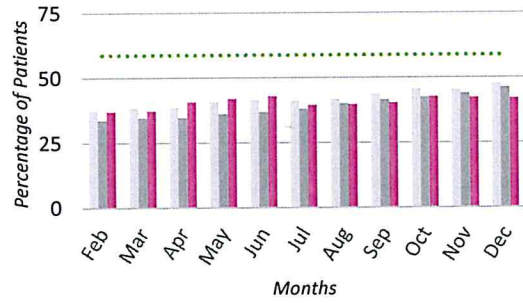
2020 2021 2022 Target

QIP Breast Cancer Screening

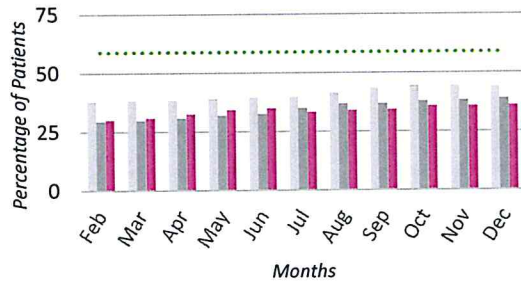
Fairfield Adult Clinic



Vacaville Clinic



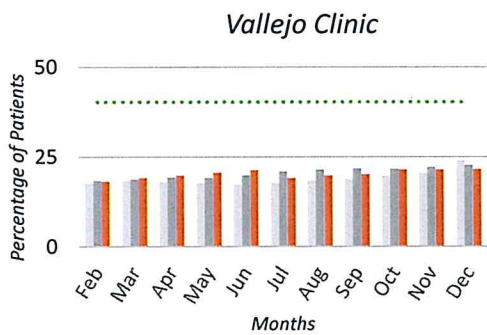
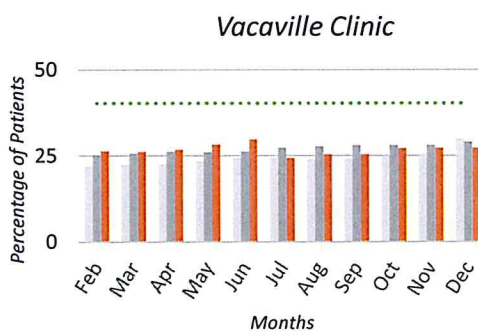
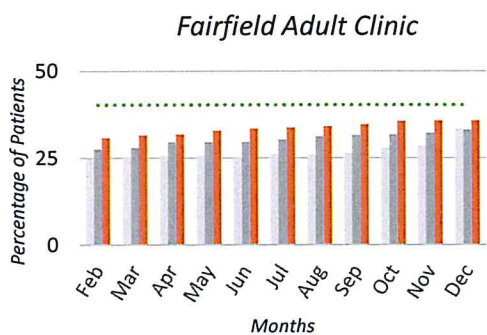
Vallejo Clinic



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	43.46%	97	58.70%
Vacaville	42.07%	52	
Vallejo	35.97%	133	

2020 2021 2022 Target

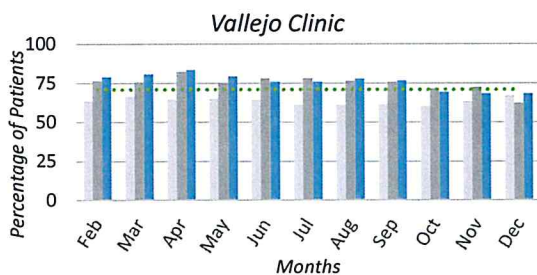
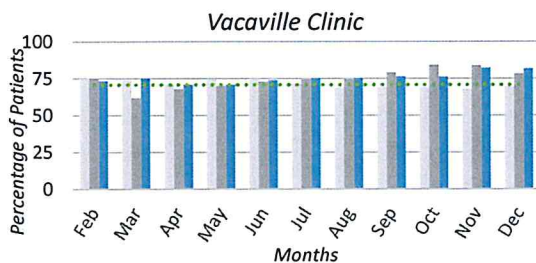
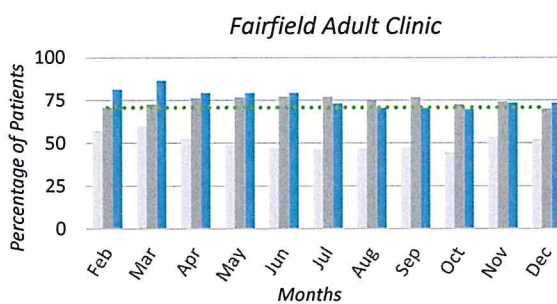
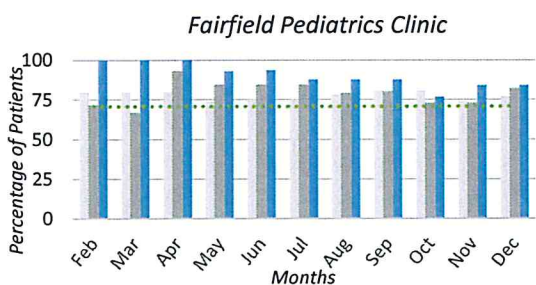
QIP Colorectal Cancer Screening



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	35.69%	66	40.23%
Vacaville	27.25%	126	
Vallejo	21.58%	349	

2020 2021 2022 Target

QIP Asthma Medication Ratio

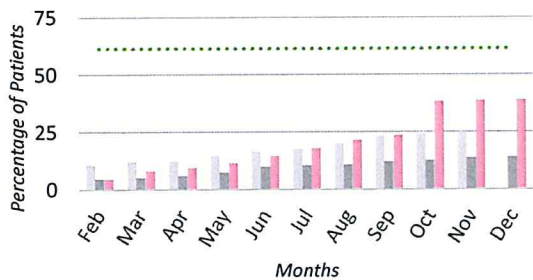


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	83.87%	Target Met - over by 4	70.67%
Fairfield Adult	73.33%	Target Met - over by 1	
Vacaville	81.63%	Target Met - over by 5	
Vallejo	68.24%	3	

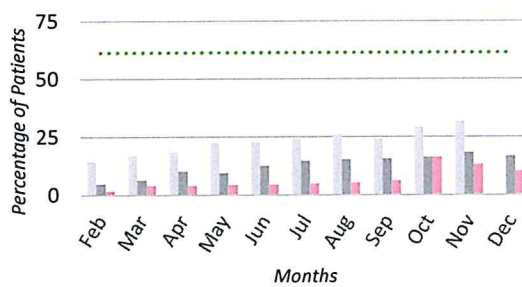
2020 2021 2022 Target

QIP Well Child First 15 Months

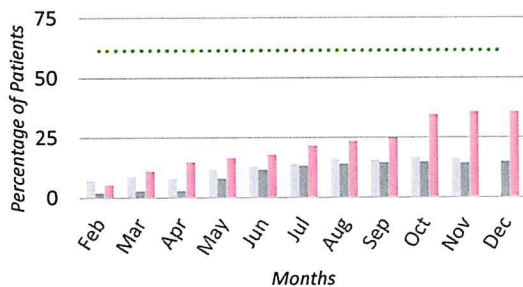
Fairfield Pediatrics Clinic



Vacaville Clinic



Vallejo Clinic

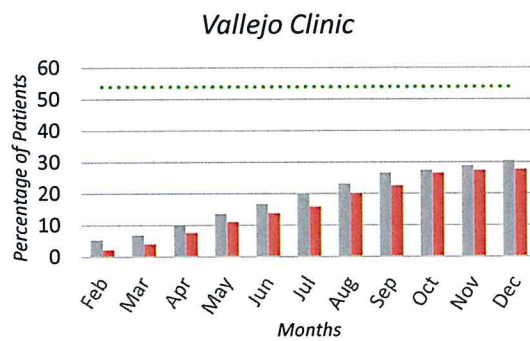
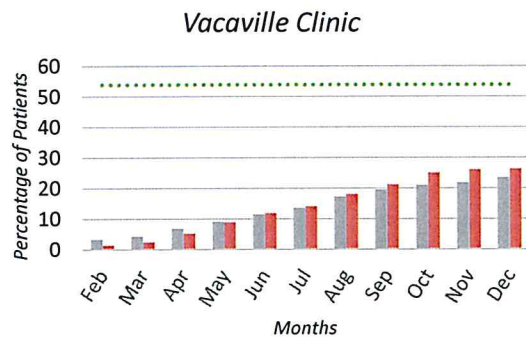
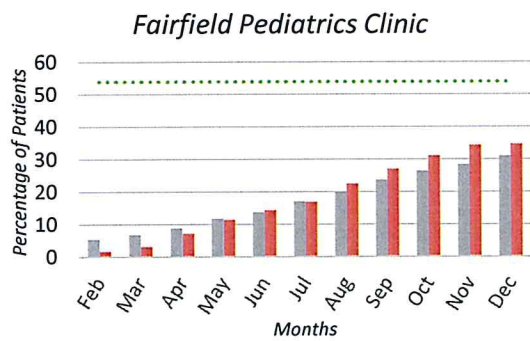


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	38.83%	24	61.25%
Vacaville	10.00%	16	
Vallejo	35.59%	16	

2020 2021 2022 Target

Note: 1st manual upload of Well Child Visits 0-15 mo. in October 2022

QIP Child and Adolescent Well Care Visits

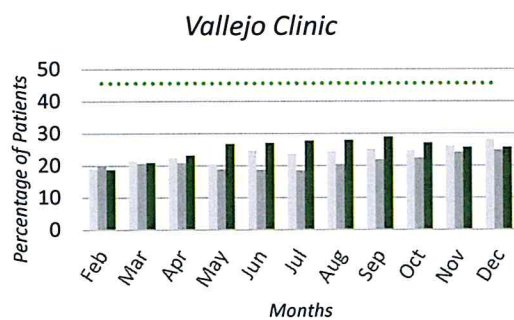
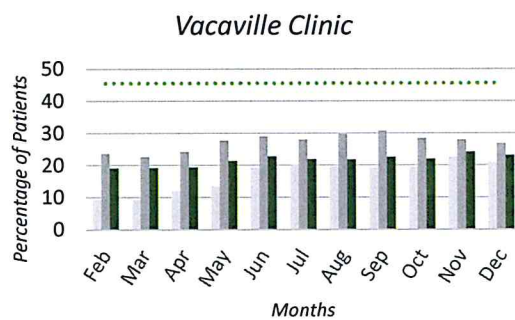
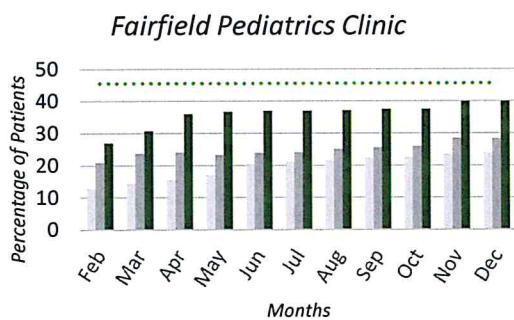


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	34.61%	658	53.83%
Vacaville	26.29%	364	
Vallejo	27.67%	820	

2021 2022 Target

Note: New measure added in 2021

QIP Childhood Immunizations

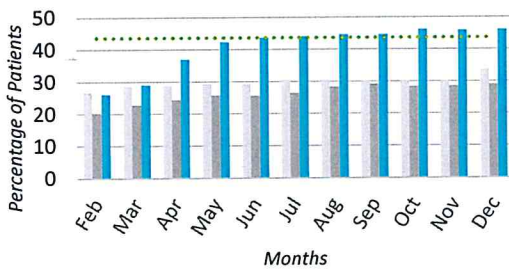


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	39.81%	13	45.50%
Vacaville	22.99%	20	
Vallejo	25.59%	43	

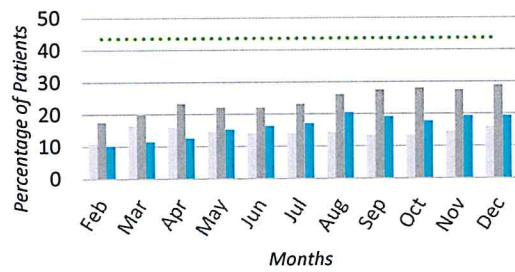
2020
 2021
 2022
 Target

QIP Adolescent Immunizations

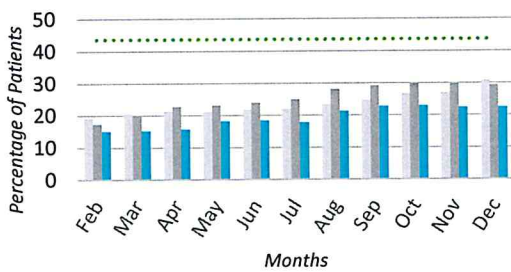
Fairfield Pediatrics Clinic



Vacaville Clinic



Vallejo Clinic

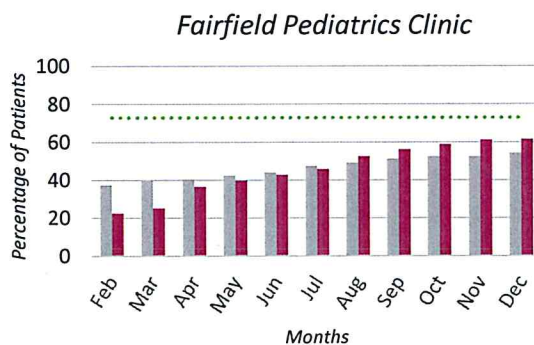
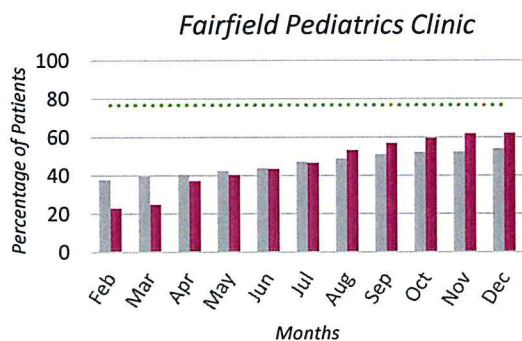


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	45.90%	Target Met - over by 5	43.55%
Vacaville	19.32%	22	
Vallejo	22.39%	43	

2020 2021 2022 Target

QIP Counseling for Nutrition for Children/Adolescents

QIP Counseling for Physical Activity for Children/Adolescents



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	61.96%	261	76.64%

Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	61.40%	203	72.81%

■ 2021 ■ 2022 Target

Note: New measures added in 2021, measures will **NO** longer be part of the clinical measure set in 2023

DEPARTMENT OF HEALTH & SOCIAL SERVICES



**Family Health Services Community Healthcare Board
2023 Annual Calendar**

Month	Required Annual Review	Comments/Training
January 18, 2023	<ul style="list-style-type: none"> Project Officer/CEO Evaluation Review Board Members Sign Annual Bylaws Appendix A "Conflict of Interest" and "Confidentiality" forms Quarterly Financial Report 	<ul style="list-style-type: none"> Compliance Training Robert's Rules Review (as needed)
February 15, 2023	<ul style="list-style-type: none"> Review UDS Initial Submission Progress Review and Approve: Sliding Fee Scale Policy 	
March 15, 2023	<ul style="list-style-type: none"> Review UDS Final Submission Progress Quarterly Quality Improvement Report Evaluation of QI/QA Program 	
April 19, 2023	<ul style="list-style-type: none"> Quarterly Financial Report Board Self-Assessment 	
May 17, 2023	<ul style="list-style-type: none"> Review Final UDS Submission Update Community Needs Assessment 	
June 21, 2023	<ul style="list-style-type: none"> Quarterly Quality Improvement Report Review Strategic Plan (3-year Cycle) 	
July 19, 2023	<ul style="list-style-type: none"> Review and Approve Credentialing and Privileging Policy and Procedures 	
August 16, 2023	<ul style="list-style-type: none"> FY 24/25 Budget Development Quarterly Financial Report 	
September 20, 2023	<ul style="list-style-type: none"> FY 24/25 Budget Development (continued) Quarterly Quality Improvement Report Evaluation of QI/QA Program (from June) Review and Approve the QI/QA Plan (from June) 	
October 18, 2023	<ul style="list-style-type: none"> Review Current HRSA Competing and Non-Competing Continuation Applications/Progress Reports Quarterly Financial Report 	
November 15, 2023	<ul style="list-style-type: none"> Review Current HRSA Competing and Non-Competing Continuation Applications/Progress Reports Board Nominations – Executive Positions Review Annual Board Calendar 	
December 20, 2023	<ul style="list-style-type: none"> Review Current HRSA Competing and Non-Competing Continuation Applications/Progress Reports Quarterly Quality Improvement Report Board Elections – Executive Positions Patient Satisfaction Report 	

Additional Items that can be added to Agenda for Board Approval at any given time:

- Review and Update Health Center Policies, Procedures and Services
- Contracts Review
- Brown Act Annual Training

Revised 12/13/2022 (Up for Board Approval at 12/21/2022 CHB Meeting)