

**SOLANO COUNTY PARKS AND RECREATION COMMISSION
MINUTES OF THE MEETING OF
July 11, 2024**

**County Administration Center – 675 Texas Street,
1st Floor, MP Rooms 1600-1620, Fairfield
10:00 a.m.**

Members Present: **Chair Mike Alvarez
Vice-Chair Michael Whited
Commissioner Donta Kendrick**

Members Excused: **Commissioner Robin Leong**

Staff Present: **Parks Manager Chris Drake
Clerk Melissa Catron**

1. Call to Order and Roll Call

Chair Alvarez called the meeting to order at 10:01am. A quorum was confirmed.

2. Approval of the Minutes

The meeting minutes for March 14, 2024 were approved.

3. Approval of the Agenda

The Agenda was unanimously approved as prepared.

4. Chair and Commissioner Comments

There were no Commissioner comments.

5. Public Comments

There were no public comments.

6. Selection of the FWPF Evaluation Committee for FY24-25

Vice-Chair Michael Whited volunteered to be part of the committee. Chair Alvarez nominated Commissioner Robin Leong to be part of the committee; stated that if Commissioner Leong was unable to be a part of the Evaluation Committee, Chair Alvarez would serve in his place.

The timeline for the cycle this year is to form the Evaluation Committee in July, announce the dates for the FWPF application in August, applications will be accepted from Sept. 1, 2024 through Sept 30, 2024. Applicants will be welcome to present their projects to the Commission at the September 12, 2024 Parks and Recreation Commission meeting. The Evaluation Committee will announce their recommendations for awards at the November 2024 Parks and Recreation Commission meeting, which will then be routed to the Board of Supervisors for review and final approval sometime in Nov-Dec 2024.

7. Staff Report

A. Attendance & Revenue Summary

Parks Manager Chris Drake reported that as of 7/01/2024, Solano Parks has seen a record year for revenues; revenues are sitting at 133% of the 2023/24 revenue goal (FY23/24 revenue goal started at \$700,000 and was increased to \$730,000 at mid-year budget).

Parks staff will be conducting an off-season and peak-season vehicle survey which will potentially update the formula used to calculate estimated attendance at the parks.

B. Project and Activity Updates

Public Access: Sandy Beach has hit day-use capacity most weekends.

Projects and Initiatives: Parks Manager Chris Drake reported that the environmental review process is still ongoing regarding the ARPA funded projects at Lake Solano park and Sandy Beach park. It was also reported that he is currently working with the City of Rio Vista to connect the septic dump station at Sandy Beach to Rio Vista's sewer system.

It was reported that Parks staff are still working on renewing agreements with property owners. Discussion took place on various small vegetation restoration projects taking place at Lake Solano park as well as Sandy Beach park and minor updates to park assets that were started prior to the LNU fire in 2020.

Winter storm cleanup at all of the parks has been completed.

The dock replacement project at Sandy Beach park has been completed, it was complete just prior to Memorial Day weekend. The entire structure was removed and replaced with a new dock.

C. Patwino Worrtila Kodoi Dihi Update

Park asset installation and site preparation continues; restroom has been installed, signs and kiosks are in progress, tables and benches are in progress, and trail preparation and safety mitigation measures are in progress. Solano Land Trust has set a tentative opening date for August 21, 2024.

8. Confirm date of next regular meeting on September 12, 2024 and Adjourn

The next Commission meeting was confirmed for September 12, 2024. Since there was no further business, the meeting was adjourned at 11:05am.