

**Community Healthcare Council
Governing Board
Regular Meeting**

November 27, 2018
12:00 pm-2:00 pm
2101 Courage Drive, Fairfield, CA 94533
Multi-Purpose Room

Agenda

A CALL TO ORDER

- 1) Welcome
- 2) Roll Call

B APPROVAL OF THE AGENDA

C APPROVAL OF THE OCTOBER 17, 2018 MEETING MINUTES

D ITEMS FROM THE PUBLIC

E CLOSED SESSION

- 1) Governance Training

F BOARD MEMBER COMMENTS

G ADJOURN:

To the Community Healthcare Council Regular Meeting of
December 19, 2018 at 12:00PM, Multipurpose Room, 2101
Courage Drive, Fairfield, CA 94533

Community Healthcare Council (CHC)

Date: October 17, 2018 **Time:** 12:00pm-2:00pm **Location:** Multi-Purpose Room, 2101 Courage Drive, Fairfield, Ca. 94533

Board Members:

Mike Brown -Present
 Cleople Earl- Absent
 Ruth Forney- Present
 Randy Hartt- Absent
 Anthony Lofton - Present
 Tracee Stacy- Present
 Gail Thomson- Present
 Sandra Whaley- Present
 Charlotte Webb- Present
 Steve Whitely- Absent
 Brandon Wirth- Present
 Eva Yra-Bernardes- Absent

Staff:

Sumeera Arshad
 Janine Harris
 Cheryl Esters
 Daniel Yolangco
 Andrew Obando
 Noelle Soto
 Shelli Cannon-Dekreek
 Thy Robles
 Patrick Stasio
 Bela Matyas
 Santos Vera
 Michael Stacey, Medical Services Deputy Director

Topic / Subject	Discussion	Recommendation / Action	Responsible	Due Date
Introductions:	Round table introductions.			
Approval of Agenda	Ruth Forney motioned to approve the agenda. Gail Thompson seconded the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0.	Add Appointing Executive Director to new business		
Approval of September 2018 Minutes	Ruth Forney motioned to approve the September 2018 minutes. Brandon Wirth seconded the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0.	Board Composition qualifications was discussed not reviewed last meeting. Vote results for discontinuing Epiphany Church as a mobile site		

Topic / Subject	Discussion	Recommendation / Action	Responsible	Due Date
		should have been captured.		
Items from the Public	None.			
<p data-bbox="107 394 415 532">Standing Business Receive update on HRSA outstanding conditions</p> <p data-bbox="142 797 485 935">Review board composition and consider board member applications</p>	<p data-bbox="522 431 1213 751">Two conditions are remaining. The first condition, the needs assessment update is pending submission to HRSA. The second condition, additional and required services, three out of the five contracts are completed. Changes are still needed to be made for contracts for Mental Health Services and Diagnostic Imaging Services before sending to HRSA.</p> <p data-bbox="522 797 1167 899">No new board member applications. Flyers in the exam room informing patients regarding CHC meeting.</p> <p data-bbox="522 945 1209 1305">Reviewed CHC bylaws regarding attendance requirement of board members. Brandon Wirth motioned to remove Randy Hartt as a CHC board member. Gail Thompson second the motion. Upon vote being taken, vote was: Aye: 8 Nay:0. Charlotte Webb motioned to remove Cleople Earl as a CHC board member. Mike Brown second the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0</p>			
<p data-bbox="107 1352 459 1479">New Business Approve the FHS Policy and Procedure For Use of Funding</p>	<p data-bbox="522 1385 1199 1479">Staff presented Board the Procedure and Policy for Use of Funding from HRSA Policy and Procedure. Brandon Wirth motioned to approve</p>			

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<p>From Health Resources And Service Administration</p> <p>Review and approve health center service hours.</p> <p>Discuss and consider November board meeting date.</p> <p>Appoint CHC Executive Director</p>	<p>Policy and Procedure of Use of funding from HRSA. Gail Thompson seconded the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0</p> <p>Staff presented to board FHS Health Center Locations and Hours. Changes were made to dental clinic hours. Tracee Stacy motioned to approve FHS Health Center Location and Hours. Charlotte Webb seconded the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0</p> <p>Brandon Wirth motioned to approve moving meeting date to November 27, 2018. Tracee Stacy seconded the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0</p> <p>Ruth Forney motioned to approve appointment of Michael Stacey as CHC Executive Director. Brandon Wirth seconded the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0 Board suggest having a retreat for additional training. Staff will discuss possible item that can be used at proposed retreat.</p>	<p>November and December Board meetings will be used as board member training/retreat.</p>		
<p>Old Business</p> <p>Update on application of funding for Expanding Access to Quality Substance Use Disorder and Mental Health Services</p>	<p>Staff to modify language to clarify how funding will be used.</p>			

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<p>Update from CHC Advocacy Subcommittee</p> <p>Discuss annual homeless memorial in December</p> <p>Outcomes from board self-assessment</p>	<p>No update</p> <p>Ruth Forney suggest reaching out to the homeless at the First Baptist Church in Fairfield on the 2nd and 4th Sunday in December.</p> <p>Use self-assessment results to help focus on areas that can be used at the proposed training retreat. Board member received their orientation binders.</p>			
<p>Other Items</p> <p>Consumer Feedback and Discussion</p>	<p>Tracee Stacy gave positive feedback and acknowledged the good work LCSW Elizabeth Coudright is doing as part of the Suicide Prevention Committee.</p>			
<p>Announcements and General Roundtable</p>	<p>Mission Solano is still operational and is planning on partnering with Shelter Inc.</p> <p>Mission Solano was used as shelter in a three-day outreach in Vacaville and it brought in fifteen people in the first two days.</p> <p>Ole Health getting clinic space within NorthBay Medical Center in Fairfield to treat patients.</p>			

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Adjourn	November 27, 2018 12:00 – 2:00pm Multi-Purpose Room 2101 Courage Drive Fairfield, CA 94533			

Handouts:

September 2018 Meeting Minutes
 Use of Funding from the HRSA Policy and Procedure
 CHC Board Self-Assessment Summary

Board Attendance
 Health Center Locations and Hours

DRAFT