

Appendix C-2: Requirements for Hair Salons and Barbershops:

Orders issued by the State of California (Executive Order N-3320) and the Solano County Public Health Officer on March 19, 2020 required all residents to stay at home except for work in critical infrastructure sectors or otherwise to facilitate authorized necessary activities. As a result of these orders, all hair salons and barbershops could no longer offer services to their customers. Prior to re-opening the operator must ensure that their salon or shop is clean and ready for customers by ensuring the following:

- A. The facility is operable, cleaned and stocked:
 - 1. All equipment, plumbing, laundering, and ventilation systems are operational.
 - 2. There is an adequate supply of PPE for staff, contractors, vendors, and, if needed, customers.
 - 3. The facility is thoroughly cleaned and disinfected, including all workstations and customer areas.
 - 4. All workstations and front counter areas are stocked with sanitation and disinfecting supplies, including sanitizing wipes and hand sanitizer.
- B. Review the guidance provided in the State of California "[COVID-19 Industry Guidance: Hair Salons and Barbershops](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Industry-Guidance-Hair-Salons-and-Barbershops.aspx)" (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-hair-salons.pdf>.
- C. Implement the guidance criteria applicable to the specific type services provided to customers. This includes employee training, employee health monitoring, use physical separation methods or barriers, use of personal protective equipment (PPE) such as face coverings, face shields and/or gloves while providing services or in areas where workers cannot maintain six feet from customers and/or each other, increased cleaning and sanitation, and other applicable guidance criteria.
- D. Print out the [Industry Guidance](#) and place a check mark by each bullet point that is implemented at the salon or shop. Cross out those bullet points and associated paragraphs that are not being implemented. Attach the completed [Industry Guidance](#) to the cover sheet in Attachment C-2A. This will be the written plan for social distancing (Written Plan) for the salon or shop.
- E. Designate a COVID-19 supervisor to ensure the implementation of the salon or shop's Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the salon or shop is open. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts.
- F. Post the COVID-19 related signage visible to employees and guests:
 - i. Post at or near each entrance door in a manner that is readily visible to the public and employees the following signs:
 - 1. A sign stating that the salon or shop has a Written Plan available for review and stating the name and phone number of a person at the salon or shop who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 - 2. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face covering in public; and avoid physical contact. A sample [Help Our Community Stay Healthy sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.

- ii. Post, in areas visible to workers and public at various locations within the salon or shop, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds; cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample [Stop the Spread of Germs sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.
- G. Provide a copy of the Plan to all employees and have the plan available to the public upon request for their review.
- H. The salon or shop may re-open once all criteria in this section are completed.

**EXHIBIT C, APPENDIX C-2
ATTACHMENT C-2A**

**Solano County
Written Plan for Social Distancing (Written Plan)
for Hair Salons and Barbershops**

Business name:

Facility Address:

Number of customers allowed into salon or shop at one time:

California Guidance for Hair Salons and Barbershops:

This Written Plan meets guidance from California's [COVID-19 Industry Guidance: Hair Salons and Barbershops](#) (Industry Guidance) applicable to the type of service provided by this facility. The [Industry Guidance](#) showing the applicable protections being implemented at this barber shop or salon is attached.

Signage and Availability of Written Plan:

- Signs are posted at or near the entrance doors readily visible to employees and the public that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility.
- Signs are posted throughout the facility in a manner readily visible to workers and customers reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19.
- A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

- A COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the salon or shop is operating to ensure compliance with this protocol.
- A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a check marked copy of the [COVID-19 Industry Guidance: Hair Salons and Barbershops](#).