



County of Solano

Local Mental Health Board

Minutes for Meeting of April 15, 2014

2101 Courage Drive, Fairfield CA – Multi-Purpose Room

4:30pm-6:00pm

I. Call to Order

A. Chair delaTorre called the meeting of the Solano County Local Mental Health Board to order at 4:40PM. Roll Call established a quorum.

Members	Elizabeth Delatorre, Chair	District 3
Present:	Pamela Reyes	District 5
	Angela Faulkner	District 3
	Barbara Pisching Wright	District 5
Absent:	Alan Werblin	District 3
	Erin Hannigan	Supervisor, District 1
	Judy Thompson	District 5

Others Present: Halsey Simmons, Cynthia Limerick, Lori Espinosa, Marven Lightner, Deborah Summer Collins, Mary Roy, Kay Kelso, Carolyn Winchester

Chair Comments: The board received a number of volunteer membership applications and the Executive committee will be reviewing and interviewing.

B. Public Comment

None

C. Consent Calendar

- a. On a motion by Lis Delatorre, and a second by Angela Faulkner, the Solano County Mental Health Board approved the Agenda of April 15, 2014. On a motion by Lis Delatorre and a second by Pamela Reyes, the Board approved the Meeting Minutes of March 18, 2014. Approved with a change to the spelling of an attendees name.
 - i. Elizabeth delaTorre – Aye
 - ii. Barbara Pisching Wright – Abstain
 - iii. Pamela Reyes – Aye
 - iv. Angela Faulkner – Aye

D. Solano County Mental Health ACCESS unit supervisor, Kay Kelso, provided a brief presentation of the Solano County Mental Health ACCESS unit for the purpose to educate the board of the Mental Health structure and how the system works.

- a. Questions/Answers

- i. Ms. Kelso clarified that 75% of calls are answered live when they come in and the remaining go to voice mail messaging and those calls will be returned within 24 hours.
- ii. Is there texting? The only text we know about at this time is the suicide prevention line.
- iii. The board asked about timeliness of services and Ms. Kelso responded that services are tracked for the State and every call that comes in is logged. Urgent services are delivered within three (3) working days and routine services are delivered within fourteen (14) days. Crisis services are connected immediately to the appropriate service.
- iv. ACCESS has language link capacity and can connect with an interpreter to assist in translation during a phone call/assessment.
- v. Question: Do you work with the hospitals for placement? Answer: That is our Hospital Liaison program; for clients discharging from the hospital, we have a team to usher them in to their follow up care and make sure they have appointments, case management referrals – separate from the ACCESS Line.
- vi. Question: Is Obamacare impacting our County Mental Health Services? Answer: Kay has not seen a trend in increased calls, but it is too early to trend.
- vii. Question: Is there a TTY number? Answer: Yes, California Relay System and we have TTY availability.
- viii. Question: Does your call volume go up as the seasons change? Answer: We don't have numbers, but crisis services seem to go up in rainy months. Call volume doesn't seem to change based on seasons. However, on a weekly basis, we see an increased number of calls on Monday.
- ix. Question: Can you tell us a little bit about staff training? Answer: We have an electronic health record system and staff gets training on the protocols for log in, how to record the date and referral information, and there is a screening tool in our electronic health record (a screening tree) to screen for emergency, AB109, foster care, etc. The screening tree leads the agent through questions to ask and it gives recommendations for services and a diagnostic screening tree to determine what level of care the client may need, such as, internal, external managed care network providers, and contract agencies. Training is about 2 weeks before a clinician takes a call.
- x. Question: Do you have a relationship with Kaiser/Sutter/North Bay/VA Services? Answer: Yes, agents have resource notebooks with numbers and contacts they can provide to clients.

E. Outreach Committee update: Angela Faulkner read the April, 2014 Mental Health Outreach Committee Minutes to the Board.



- a. She reported of individuals interested to volunteer on the Board or who attended the Outreach committee and who work in outreach for the Vallejo community and may be interested on the Board
 - b. The Committee asked Mental Health Administration to provide a table, overhang for sun, chairs and a banner with the ACCESS number displayed for future outreach events. The also asked for name tags and business cards.
 - c. Halsey Simmons recommends the outreach committee team up with Rachel Ford or designee for events, in the beginning, and later on volunteers can staff events. Halsey will also need to approve any brochures distributed.
 - d. The committee will bring the flyers to the May meeting for approval.
 - e. Angela will get in touch with the feature editor of the local newspaper regarding the Mental Health Services Act 3 year plan.
 - f. Question from audience
 - i. Who do we need to talk to about getting a resource center in North Vallejo and how would that work?
- F. Chair delaTorre opened up discussion regarding the Board Retreat.
- a. Lis Delatorre said the hope is that in the retreat we can address the need to write an annual report and are we in agreement on the date of the June meeting?
 - b. Ms. Faulkner stated the yearly report is to compare the progress of the goals, so put on the agenda for next meeting to discuss and approve goals and go over the mission statement.
 - c. Barbara said developing a mission statement and goals is something to do at the retreat and not at a general meeting; the annual retreat is the venue to develop the mission statement and goals.
 - d. Chair Delatorre moved to incorporate in next month's agenda an action item to visit the mission statement and address some goals and a second by Angela Faulkner.
 - i. Barbara Pisching Wright – Nay
 - ii. Pamela Reyes – Aye
 - iii. Angela Faulkner – Aye
 - iv. Lis Delatorre – Aye
- G. Public Comments
- a. Marven Lightner introduced himself and stated that he is interested in membership on the Board and this is his second meeting attendance representing district 2.
 - b. Chair Delatorre told applicants that Mental Health Administration will be calling them to set up an interview.
- H. Old business
- a. Barbara Pisching Wright asked for an update on providing name tags and business cards to the Board.

- I. Director's Report – Halsey Simmons
 - a. Mary Roy reported that the Solano County Board of Supervisors, at the March 25th meeting, unanimously approved the 3 year plan and annual update.
 - b. Ms. Roy will keep the board informed as things progress regarding the request for proposals of new services.
 - c. Halsey Simmons provided a brief update of Mental Health Services and upcoming projected services.

- J. **Meeting Adjourn 6:15pm.**