

September 16, 2014



**SOLANO COUNTY MENTAL HEALTH ADVISORY BOARD**  
**Minutes for Meeting of**  
**September 16, 2014**

**I. CALL TO ORDER**

Chair Delatorre called the meeting of the Solano County Mental Health Advisory Board to order at 4:47pm. A quorum was confirmed.

**MEMBERS**

**PRESENT:** Erin Hannigan District 1, Board of Supervisors  
Marven Lightner(arrived late) District 2  
Elizabeth Delatorre District 2  
Angela Faulkner District 3  
Alan Werblin District 3  
Barbara Pisching Wright District 5  
Lori Espinosa District 5  
Pamela Reyes District 5

**STAFF** *In Alphabetical Order by Last Name:*

**PRESENT:** Vince Burgess Mental Health Services Administrator  
Rob George Mental Health Services Clinical Supervisor  
Cynthia Limerick Mental Health Services Administration  
Halsey Simmons Behavioral Health Director

**OTHERS**

**PRESENT:** *In Alphabetical Order by Last Name:*  
Ron Scott Tracee Stacey

**II. OPPORTUNITY FOR PUBLIC COMMENT**

The Board received a request to place Exodus Recovery, Inc. on the November 18, 2014 Mental Health Advisory Board agenda under presentations and reports.

**III. CONSENT CALENDAR**

Supervisor Hannigan made a motion to approve the Agenda of September 16, 2014 and the Meeting Minutes of August 19, 2014 and a second by Angela Faulkner.

Discussion: None

The minutes and agenda were approved as written.

Erin Hannigan – Aye  
Elizabeth Delatorre - Aye  
Angela Faulkner – Aye  
Alan Werblin - Aye  
Barbara Pisching Wright – Aye  
Lori Espinosa – Aye

Pamela Reyes – Aye  
Marven Lightner - Absent

#### **IV. PROCLAMATIONS, PRESENTATIONS AND REPORTS**

The Board received an informational presentation from Vince Burgess, Mental Health Services Administrator and Rob George, Mental Health Services Clinical Supervisor of The Quality Improvement unit. Mr. George and Mr. Burgess discussed the structure of Quality Improvement and the External Quality Review Organization (EQRO) report.

Board members requested a presentation or report at a future meeting on Integrated Care Coordination.

#### **V. OLD BUSINESS –ACTION ITEMS:**

##### **1. Approve Marven Lightner as Liaison to the Solano County Alcohol and Drug Advisory Board**

Angela Faulkner moved to approve Board Member Marven Lightner as the liaison to the Solano County Alcohol and Drug Advisory Board and a second by Lori Espinosa.

Discussion: None

Marven Lightner, Absent  
Pamela Reyes, Aye  
Angela Faulkner, Aye  
Barbara Pisching Wright, Aye  
Lori Espinosa, Aye  
Erin Hannigan, Aye  
Alan Werblin, Aye  
Elizabeth Delatorre, Abstain

##### **2. Approve Facility/Program Observation Form**

Board members Lori Espinosa and Barbara Pisching Wright created and submitted for board approval, a facility observation form to assist in documenting site visits to service providers.

Discussion: Supervisor Hannigan suggested combining line 1 and 2 into one line and the same with Facility and Location; under observations #3 – change to “in the last year, how many seeking services at your agency did not qualify for the program; #4 – “what is your intake process?”

The purpose of the form is to assist board members to take notes when visiting a provider and the site visit will be documented in the Mental Health Advisory Board annual report.

Vice Chair Werblin suggests creating a log to keep track of board member visits to facilities instead of using the Facility/Program Observation Form.

Chair Delatorre asked for clarification from County Counsel of Mental Health Advisory Board member roles and duties.

Halsey Simmons offered to help consolidate the form and seek the opinion from County Counsel.

Angela Faulkner moved that the Board table the facilities program observation form to review for next month and a second by Supervisor Hannigan

Marven Lightner, Absent  
Pamela Reyes, Aye  
Angela Faulkner, Aye  
Barbara Pisching Wright, Aye

Lori Espinosa, Aye  
Erin Hannigan , Aye  
Alan Werblin, Aye  
Elizabeth Delatorre, Aye

### **3. Approve Amended By Laws**

Angela Faulkner moved to approve the amended by laws as a recommendation to the Board of Supervisors; a second by Erin Hannigan.

Discussion: Supervisor Hannigan asked if the Board already has a list of interview questions for perspective new members.

Marven Lightner, Absent  
Pamela Reyes, Yes  
Angela Faulkner, Yes  
Barbara Pisching Wright, Yes  
Lori Espinosa, Yes  
Erin Hannigan , Yes  
Alan Werblin, Yes  
Elizabeth Delatorre, No

## **VI. NEW BUSINESS**

### **1. Approve an Ad Hoc Committee to write the annual report.**

Supervisor Hannigan moved to approve an ad hoc committee to write the Mental Health Advisory Board annual report and a second by Angela Faulkner.

Discussion: The Mental Health Advisory Board requested volunteers to assist with the writing of the annual report. Lori Espinosa and Cynthia Limerick volunteered.

Marven Lightner, Yes  
Pamela Reyes, Yes  
Angela Faulkner, Yes  
Barbara Pisching Wright, Yes  
Lori Espinosa, Yes  
Erin Hannigan , Yes  
Alan Werblin, Yes  
Elizabeth Delatorre – Yes

### **2. Approve an Ad Hoc Nominating Committee for 2015 officers.**

Angela Faulkner moved to approve Elizabeth Delatorre and Alan Werblin to the Ad Hoc Nominating Committee and a second by Supervisor Hannigan.

Marven Lightner, Yes  
Pamela Reyes, Yes  
Angela Faulkner, Yes  
Barbara Pisching Wright, Yes  
Lori Espinosa, Yes  
Erin Hannigan , Yes  
Alan Werblin, Yes  
Elizabeth Delatorre – Yes

### **3. Review and Approve Mental Health Board Goals**

The Ad Hoc Goals committee established and presented the 2014/15 Mental Health Advisory Board goals for approval.

Discussion: The board discussed defining communities in goal number 1.

Supervisor Hannigan made a motion to approve the Solano County Mental Health Advisory Board goals 2014/2015 with the change under goal number 1 which will read “Establish mental health advocates to assist and direct consumers to Mental Health resources and education.”; and the Evaluation Metric will read: “Have mental health advocates been established, and how many?”  
A second by Elizabeth Delatorre

Marven Lightner, Yes  
Pamela Reyes, Yes  
Angela Faulkner, Yes  
Barbara Pisching Wright, Yes  
Lori Espinosa, Yes  
Erin Hannigan , Yes  
Alan Werblin, Yes  
Elizabeth Delatorre – Yes

**VII. Directors Report – Halsey Simmons**

Halsey Simmons announced that the Crisis Stabilization Unit (CSU) will be run by a new provider, Exodus Recovery, Inc. and they will begin operations on October 1, 2014. Psychiatry services are moving from Public Health back to Behavioral Health and will be part of the mental health plan. Behavioral Health has approval to recruit for a Homeless Coordinator who will link Mental Health Services to homeless population in Solano County.

**VIII. BOARD COMMENTS**

Angela Faulkner reminded the board of upcoming outreach events in September. Barbara Pisching Wright asked for time on the October agenda for a presentation from Circle of Friends. Marven Lightner announced that he will be leaving the board due to a move out of the County.

**IX. ADJOURNMENT**

The meeting adjourned at 6:25pm. The next regular meeting of the Mental Health Advisory Board is scheduled for Tuesday, October 21, 2014, 4:30pm at 2101 Courage Drive, Fairfield CA 94533, Multi-Purpose Room.